

TRITON COLLEGE BOARD POLICY

BOARD OF TRUSTEES, DISTRICT 504

STUDENT AFFAIRS

**NON-ENROLLED/NON-EMPLOYED
INDIVIDUALS IN COLLEGE CLASSROOMS,
LABORATORIES, WORK AREAS, AND
FACILITIES**

**POLICY 5903
ADOPTED: 05/23/02
AMENDED: 08/23/05**

The administration maintains the right to restrict access to college facilities in the interest of safety and sound educational practices.

1. Individuals not properly enrolled in a course will not be permitted in the college classrooms, laboratories, or clinicals when a class is in session. Short-term exceptions to this policy (maximum 2 times per semester) due to personal or child-care related issues require prior approval of the instructor for the class affected.
2. Individuals not employed by the college, including children of employees, are not permitted in college work areas, except as approved on a short-term basis by the work area supervisor.
3. Any member of the college staff who observes a dependent individual in potential violation of this policy on college property will inform the individual's parent/guardian (if available) about this policy and will request compliance.
4. This policy and related procedures will be posted in all college-owned or leased facilities, including the Library and satellite centers.