

TRITON COLLEGE BOARD POLICY

BOARD OF TRUSTEES, DISTRICT 504

STUDENT AFFAIRS

**TUITION FOR EMPLOYEES OF IN-DISTRICT
COMPANIES**

POLICY 5116
ADOPTED: 04/23/91
AMENDED: 12/17/91
AMENDED: 06/20/95

A student who resides outside of the Triton College district but is employed by a company/organization within the district will not be entitled to in-district rates, unless the following conditions for contract training are met:

1. The student must first apply for a chargeback from their local community college if the program of study is not offered by that district.
2. An authorized agent of the company must complete the contract training form, verifying that the student is employed at least 35 hours per week in a job-related course and/or program of study.
3. All contract training forms submitted by the student are subject to verification by the college.
4. A separate contract training form must be submitted each semester, prior to the start of classes, to confirm eligibility.