

TRITON COLLEGE BOARD POLICY

BOARD OF TRUSTEES, DISTRICT 504

BUSINESS SERVICES

LETTERHEAD STATIONERY USAGE

POLICY 3512
ADOPTED: 12/15/1992
AMENDED: 01/24/2023

Triton College stationery will be used for Triton College business only.

The Triton College Board of Trustees and employees will be the only persons allowed to use Triton College stationery and the users of such stationery shall assume full responsibility if College stationery is used for any other purpose than Triton College business.

Triton College stationery shall not be used for the expression of personal views on subjects unrelated to the College or its operations.