

CALL TO ORDER/ROLL CALL

J. Murphy called the virtual meeting to order on Thursday, November 7, 2024 at 2:33 p.m.

Members present: (virtual voting) J. Murphy, S. Campos, T. Moran, J. Bartley, J. Kohtz (for P. Hadjimitsos), D. Jones, J. Lobianco-Bartalis, G. Jablonski, A. Miller, M. Flaherty, A. Sharris, L. Finch, J. Cody, R. Connor and W. Justiz

Members absent: (voting) W. Griffin and T. Wright

Resource Members present: S. Misasi Maratto
(non-voting)

Resource Members absent: A. Terrazas
(non-voting)

Agendee(s): S. Turner, H. Amwoza, S. Campos and J. Murphy

Visitor(s): A. Sharris, M. Crenshaw, M. Loucks, D. Krzykowska, S. Tiwari, T. Perkins, V. Hradil and F. Ghauri

APPROVAL OF COLLEGE CURRICULUM MINUTES

M. Flaherty made a motion, seconded by J. Cody, to approve the minutes of October 3, 2024, passed unanimously with a virtual vote, by a show of hands.

OLD BUSINESS

<u>Item No.</u>	<u>Course/Curr No.</u>	<u>Proposals</u>	<u>Readings</u>			<u>Action Taken</u>
			1	2	3	

	Undergrad Open					
24-43	PHS 200 Seminar-Physical Sciences	new crs		X		approved

S. Turner stated PHS 200 is a new course that includes a lab for research credits. The current prerequisite is a Biology course, but now has more Chemistry students than Biology students. Same course as BIS, now geared more towards sciences. More for Physical Science than Life Science. High School students can also take in summer and evenings. J. Murphy asked which course is currently running. S. Turner replied that BIS 200 and added that we will now have a Life Science and Physical Science course.

M. Flaherty made a motion, seconded by J. Cody to approve item 24-43, passed unanimously with a virtual vote, by a show of hands.

NEW BUSINESS

<u>Item No.</u>	<u>Course/Curr No.</u>	<u>Proposals</u>	<u>Readings</u>			<u>Action Taken</u>
			1	2	3	

	Diagnostic Medical					
24-44	C217E Sonography AAS	rev curr		X		approved
	Diagnostic Medical					
24-45	C317E Sonography Certificate	rev curr		X		approved

H. Amwoza stated that their accrediting body requested a change in the program description, which

added one line.

M. Flaherty made a motion, seconded by J. Cody to approve items 24-44 and 24-45, passed unanimously with a virtual vote, by a show of hands.

24-46	CHM 110 Fundamentals of Chemistry	rev crs	X	approved
24-47	CHM 132 Elementary Organic Chemistry	rev crs	X	approved
24-48	CHM 140 General Chemistry I	rev crs	X	approved

J. Murphy stated that revisions made to the prerequisites, General Education Outcomes (GLOs) and Assessment. S. Turner stated that they met with advising and was suggested to update the Math prerequisites. MAT 085 is new with MAT 031/MAT 110. Stem and non-Stem tracks were updated. Reviewed and updated GMOs and prerequisites. J. Murphy stated the changes made to the specific Chemistry courses. S. Turner added they worked with Advisors for clarity for everyone. These revisions will eliminate the students to obtaining waivers.

M. Flaherty made a motion, seconded by W. Griffin to approve items 24-46 through 24-48, passed unanimously with a virtual vote, by a show of hands.

24-49	PHY 100 General Physics	rev crs	X	approved
	General Physics			
24-50	PHY 101 (Mechanics, Heat & Sound)	rev crs	X	approved

S. Turner stated that the prerequisite for PHY 100 was updated by replacing MAT 055 with MAT 085. PHY 101 prerequisite was revised by removing MAT 114, which they no longer teach and replaced with MAT 111 or higher. Pre-Calculus is now used as the Math prerequisite.

M. Flaherty made a motion, seconded by W. Griffin to approve item 24-49 and 24-50, passed unanimously with a virtual vote, by a show of hands.

J. Murphy noted that the Deans' submission deadline for Spring is January 15, 2025.

OTHER:

A) HYBRID and ONLINE CLASSES BEING DEVELOPED – J. Murphy

J. Murphy showed the Online/Hybrid courses currently being developed.

B) PROGRAMS of STUDY – J. Murphy/S. Campos

J. Murphy stated that the Programs of Study was discussed at the September 5th and October 3rd CCC meetings. She shared an update: the page was reformatted and organized by Pathways and is in today's packet and will be sent out with the Schedule. The programs are now separated into Pathways and marked as AA, AS, AAS, Certificate, but does state which are transferable. A. Sharris stated that the Engineering Technology (ENT) programs need to be listed under the Science and Engineering Pathway. S. Campos stated her programs are listed under Career and Technical, not both pathways, as they ran out of space to list everything. A. Sharris suggested adding the Engineering logo to the ENT programs. S. Campos stated leads to a bigger conversation and J. Murphy was going to move this version forward. There are programs that were not listed that had to be entered that were not on the website and needed to be pulled off of Colleague, and others are double-listed. We need to revisit Pathways, as it has been in existence for seven years now. She asking all chairpersons and deans to review their websites for accuracy. J. Murphy added that chairpersons need to double check their websites for accuracy and first notify the Curriculum Office with any corrections needed. A web request may

need to be made. W. Justiz added that his programs (FIR, EMS) are missing. J. Cody stated that Certified Medical Assisting includes a clinical/clerical component and should be listed under Allied Health, not Medical Administration, as this is misleading. J. Murphy stated this would be investigated and if this is listed under Allied Health we can make this change. J. Murphy asked S. Misasi Maratto for a reminder to moved Certified Medical Assisting under Allied Health. S. Misasi Maratto stated checked and Certified Medical Assistant is listed under Allied Health. J. Cody stated that is the general career path. S. Campos stated this is the same as Diagnostic Medical Sonography and Respiratory Care, which are listed under Allied Health. They should be listed in alphabetical order. L. Finch raised a concern regarding Nursing versus Pre-Nursing. Pre-Nursing is listed under Nursing when it is an Associate in Science Degree emphasis leading to a Bachelors Degree and Nursing is an Associate in Applied Science Degree and should not be listed together. S. Campos said that S. Misasi Maratto may have the answer that it may be how it is listed with ICCB and in the Catalog. S. Misasi Maratto stated that Pre-Nursing should be listed in the Pre-Profession AS Degree. J. Murphy suggested they review the list in the packet that was sent out in the Spring Schedule. J. Murphy added that she is not fond of listing programs in two areas (Pathways), when it is sufficient to have it listed once and added that there was representation from the Curriculum Office when the Pathways were discussed. S. Campos stated when Guided Pathways was started departments requested that their program be listed in more than one area. S. Turner agreed that the Pathways need to be updated. J. Murphy concurred with S. Turner. D. Jones was part of the Guided Pathways team and she said that several departments requested to list their programs in more than one Pathway, as they felt students would look under both areas. S. Tiwari stated that listing programs in more than one area derived from the Guided Pathways team, as it might be beneficial for students, but since it has been a few years, and listening to concerns today, we can again look at the Pathway listing. J. Murphy stated that we can review and make recommendations with input from the deans who will share with their areas. W. Justiz was included in the Guided Pathways team and had surveyed students on where they would look for a program. J. Murphy asked W. Justiz if he is in favor of listing programs in multiple areas. W. Justiz is in favor of listing in more than one Pathway for his area. J. Murphy asked S. Misasi Maratto if the Programs of Study is pulled from Pathways in the Catalog. S. Misasi Maratto replied that it is pulled from the Programs of Study in the Catalog, and were rearranged. S. Campos suggested for all departments and chairpersons to check the websites and make sure Pathways, etc. are correct. W. Justiz asked S. Campos that his Pathway is not listed on his web page. S. Campos responded that the web page does not list Areas of Study, but if you open the individual programs, the Pathway is listed. J. Murphy showed the website that lists the Programs of Study and reiterated for departmental review and contact S. Misasi Maratto if you see discrepancies. S. Campos stated that it is time to revisit Guided Pathways, as some sites list Areas of Study and some sites list Pathways of Study and is confusing for staff and students.

- C) PREREQUISITE for some courses 'or consent of instructor' – J. Murphy**
J. Murphy discussed at last meeting. State of Illinois does not want too many

prerequisites, as there are additional barriers for the students to enroll. Should any class have prerequisites or have 'Consent of instructor'? There are pros and cons. J. Murphy's opinion is the least number of prerequisites, the better in many cases. If there is an option, do not have list a prerequisite. M. Flaherty stated that in his department is cut and dry and, in his opinion, if signing a petition without reading it, and this proves the prerequisite is not necessary. J. Murphy added if students see a prerequisite for the class it deters the student from taking it or contacts the department chair to enroll. D. Jones concurred with J. Murphy to not have so many barriers. Now have barriers with attempting to contact instructors is also an issue. A. Sharris added she had a student with a situation. She never had anyone refuse a student, if the instructor Ok's the student to register, she does not see the need for chairperson or dean approval. When someone sees prerequisites set in stone, but if they see 'or consent of instructor' they may look into course. Students aren't aware of filling out a general petition to waive the prerequisite. J. Murphy stated if many students are obtaining petitions to waive the prerequisite, then the course does not require one. J. Murphy eliminated many prerequisites for her courses and suggested to A. Sharris to have conversation with the department faculty to see if the prerequisite necessary. S. Campos concurred with J. Murphy, if a prerequisite is needed, fine, if not, eliminate it. She suggested having '**consent of department chairperson**', to replace 'consent of instructor' and cited an example in Health Careers that dual credit students got into a class that should they should not have been. Adjuncts do not know all the college rules. J. Murphy concurred with S. Campos. S. Campos stated there is an equity issue here that students would not pursue and might be qualified for. She suggested either you do for all students or none. J. Murphy added that if a class is 200-level, prerequisites may be necessary, but for 100-level courses, they aren't needed. We should give the student the opportunity to succeed. We cannot make this decision, as the departments need to have conversation. J. Murphy added that if faculty are not sure, we can add this topic as an 'Other' item to obtain input from the Committee. W. Justiz concurred with J. Murphy.

Adjournment: M. Flaherty made a motion, seconded by W. Justiz to adjourn the meeting at 3:23 p.m., passed unanimously with a virtual vote, by a show of hands.

Submitted by: J. Murphy, Chairperson

Recording Secretary: Susan Misasi Maratto