



**Regular Meeting of the  
Board of Trustees**

**Agenda**

**Tuesday, January 28, 2025**

- I. CALL TO ORDER** January 28, 2025 at 6:30 p.m.  
Boardroom, A-300
- II. PLEDGE OF ALLEGIANCE**
- III. ROLL CALL**
- IV. CLOSED SESSION** – To discuss and consider the hiring, discipline, performance, and compensation of certain personnel, matters of collective bargaining, acquisition of real property, and matters of pending, probable, or imminent litigation.
- V. APPROVAL OF BOARD MINUTES – VOLUME LXI**  
Minutes of the Regular Board Meeting of December 17, 2024, No. 9
- VI. COMMENTS ON THIS AGENDA**
- VII. CITIZEN PARTICIPATION**
- VIII. REPORTS/ANNOUNCEMENTS** – Employee Groups
- IX. STUDENT SENATE REPORT**
- X. BOARD COMMITTEE REPORTS**
  - A. Academic Affairs/Student Affairs
  - B. Finance/Maintenance & Operations
- XI. ADMINISTRATIVE REPORT**
- XII. PRESIDENT’S REPORT**
- XIII. CHAIRMAN’S REPORT**
- XIV. NEW BUSINESS**
  - A. Action Exhibits
    - 17151 Budget Transfers
    - 17152 Sievert Electric Baseball Scoreboard Purchase
    - 17153 Agreement with Premier Sports Medicine of FL, LLC
    - 17154 Disposal of Obsolete Electronic and Broadcast Equipment

- 17155 Ellucian CRM Advise Software Renewal
- 17156 Agreement with Alexian Brothers Medical Center (DMS)
- 17157 Agreement with Alexian Brothers Medical Center (RSC)
- 17158 Welding Boot Camp – SPEER Academy
- 17159 TRIO SSS Campus/Historical Tour to Texas (Austin and Houston)
- 17160 Acceptance of Donated Diagnostic Equipment from Subaru of America, Inc.
- 17161 Increase in Course Lab Fees for Fall 2025

B. Purchasing Schedules

C. Bills and Invoices

D. Human Resources Report

\*Administrative Contract

Yolonda Truman, Associate Dean of Nursing

**XV. COMMUNICATIONS – INFORMATION**

- A. Human Resources Information Materials
- B. Informational Material

**XVI. ADJOURNMENT**

\*Contracts are posted on the Triton College Board of Trustees Website under Meeting Schedule (<https://www.triton.edu/about/administration/board-of-trustees/>).

**CALL TO ORDER/ROLL CALL**

Vice Chairwoman Diane Viverito called the regular meeting of the Board of Trustees to order in the Boardroom at 6:04 p.m. Following the pledge of allegiance, roll call was taken.

Present: Ms. Kailee Harper, Mr. Tracy Jennings, Mr. Glover Johnson,  
Mrs. Elizabeth Potter, Mr. Rich Regan, Ms. Diane Viverito.

Absent: Mr. Luke Casson (who arrived later during the meeting), Mr. Mark Stephens.

Ms. Viverito announced that Mr. Stephens is at a school event for his granddaughter, so asked her to chair the meeting.

Ms. Viverito commented that the campus looks beautiful for the holidays, and thanked AVP of Facilities John Lambrecht and the Operations & Maintenance department for their work in decorating.

**APPROVAL OF BOARD MINUTES**

Mrs. Potter made a motion, seconded by Mr. Johnson to approve the minutes of the Board Audit Committee meeting of November 19, 2024. Voice vote carried the motion unanimously.

Ms. Harper made a motion, seconded by Mr. Johnson to approve the minutes of the Regular Board meeting of November 19, 2024. Voice vote carried the motion unanimously.

**COMMENTS ON THIS AGENDA**

None.

**CITIZEN PARTICIPATION**

Mark Burger from Oak Park and solar consultant for Seven Generations Ahead addressed the Board regarding solar power and also provided handouts. He urged Triton Trustees to consider the procurement of solar power with incentives from the state, federal government, and utility sources, which he believes will significantly reduce costs for the college.

Gary Feltman from Elmwood Park addressed the Board on health/safety on campus for students/staff and also provided handouts. He stated that he was speaking to inform of the need to protect oneself from electromagnetic fields and radiation emitted by wireless technology and 5G cell towers. Mr. Feltman plans to return in January and February to present more information to the Board on how to keep students and staff safe.

**REPORTS/ANNOUNCEMENTS – Employee Groups**

Faculty Association President Leslie Wester commented that faculty are looking forward to a well-deserved break and will begin contract negotiations next year. She wished everyone a wonderful break and holiday season.

**TRUSTEE ARRIVAL**

Mr. Casson arrived in the Boardroom and took his seat at 6:14 p.m.

**REPORTS/ANNOUNCEMENTS – Employee Groups (continued)**

Mid-Management Association President Dorota Krzykowska reported on the many students being served in Academic Advising in preparation for the spring semester. She wished everyone happy holidays.

Adjunct Faculty Association President Bill Justiz was absent but sent a message of Merry Christmas.

**STUDENT SENATE REPORT**

TCSA President Mark Kouria reported that Student Life is ready with the Welcome Squad to assist new and returning students as they register and begin classes. Welcome Week will be held January 27-30 and include games and treats.

**BOARD COMMITTEE REPORTS**

Academic Affairs/Student Affairs

Ms. Viverito reported that the committee met earlier this month and reviewed pertinent items which have been forwarded to the Board with the committee's support and recommendation for approval.

Finance/Maintenance & Operations

Mrs. Potter reported that the committee met on December 4 and reviewed fifteen new business items and one purchasing schedule. All were unanimously approved and sent to the Board with a recommendation for approval.

**ADMINISTRATIVE REPORT**

None.

**PRESIDENT'S REPORT**

President Mary-Rita Moore reported that the fall semester has ended, finals are over, faculty have submitted grades, and staff will conclude their time on campus this week (before winter break). She expressed her appreciation to students and employees for a wonderful semester, highlighting new programming and stacking certificates. Ms. Moore also shared that Triton is a recipient of a Department of Energy Grant that will enable our students both scholarships toward a degree and work at Fermilab. She wished everyone a Happy New Year.

**CHAIRMAN'S REPORT**

None.

**NEW BUSINESS**

BOARD POLICY – Second Reading

**Academic Affairs 6175 Harassment, Discrimination and Misconduct**

Mrs. Potter made a motion, seconded by Mr. Jennings, to enact revised Board Policy 6175. Voice vote carried the motion unanimously.

ACTION EXHIBITS

**17135 2024 Tax Levy**

Mr. Regan made a motion, seconded by Mrs. Potter, to approve the 2024 Tax Levy.

Roll Call Vote:

Affirmative: Mr. Casson, Ms. Harper, Mr. Jennings, Mr. Johnson, Mrs. Potter,  
Mr. Regan, Ms. Viverito.

Absent: Mr. Stephens.

Motion carried 6-0 with the Student Trustee voting yes.

**17136 Resolution Abating Taxes Levied for Debt Service on Series 2020A, Series 2020B,  
and Series 2020C Bonds**

Mr. Jennings made a motion, seconded by Mr. Regan, to approve the Resolution Abating Taxes Levied for Debt Service on Series 2020A, Series 2020B, and Series 2020C Bonds.

Roll Call Vote:

Affirmative: Mr. Casson, Ms. Harper, Mr. Jennings, Mr. Johnson, Mrs. Potter,  
Mr. Regan, Ms. Viverito.

Absent: Mr. Stephens.

Motion carried 6-0 with the Student Trustee voting yes.

The remaining Action Exhibits were taken as a group with no objection.

**17137 Certification of Compliance with Truth in Taxation Act**

**17138 Budget Transfers**

**17139 National Healthcareer Association Vendor Limit Increase**

**17140 Modification to Nelnet Payment Plan Enrollment Fee Structure**

**17141 CMS/Morton Salt, Inc. Rock Salt Purchase Agreement**

**17142 Purchase of Hybrid/Electric Vehicle Trainer from Lucas-Nuelle**

**17143 Purchase of Student Instructional Software from Wolters Kluwer Health**

**17144 Agreement with Rosemont Theatre**

**17145 Agreement with Rush University Medical Center**

**17146 Agreement with Axon Enterprise, Inc.**

**17147 High School Credit Recovery Program**

**17148 Student Community Employment Experience Program with Earthmed**

**17149 Student Community Employment Experience Program with Walgreens - Northlake**

**17150 Curriculum Recommendations**

Mr. Johnson made a motion, seconded by Mrs. Potter, to approve the remaining Action Exhibits. Voice vote carried the motion unanimously.

PURCHASING SCHEDULES

**B47.09 Cernan Center Projector Replacement – Building I**

Mr. Jennings made a motion, seconded by Mr. Johnson, to approve the Purchasing Schedule. Voice vote carried the motion unanimously.

**BILLS AND INVOICES**

Mrs. Potter made a motion, seconded by Mr. Regan, to pay the Bills and Invoices in the amount of \$2,201,888.61.

Roll Call Vote:

Affirmative: Mr. Casson, Ms. Harper, Mr. Jennings, Mr. Johnson, Mrs. Potter,  
Mr. Regan, Ms. Viverito.

Absent: Mr. Stephens.

Motion carried 6-0 with the Student Trustee voting yes.

**CLOSED SESSION**

The Board did not move to Closed Session.

**HUMAN RESOURCES REPORT**

**1.0 Faculty**

Mr. Jennings made a motion, seconded by Ms. Harper, to approve page 1 of the Human Resources Report, items 1.1.01 through 1.3.01. Voice vote carried the motion unanimously.

**2.0 Adjunct Faculty**

Mr. Regan made a motion, seconded by Mr. Johnson, to approve pages 2 and 3 of the Human Resources Report, items 2.1.01 through 2.7.01. Voice vote carried the motion unanimously.

**3.0 Administration**

No action on page 4 of the Human Resources Report.

**4.0 Classified, Police & Engineers**

Mr. Johnson made a motion, seconded by Mr. Jennings, to approve pages 5 and 6 of the Human Resources Report, items 4.1.01 through 4.9.01. Voice vote carried the motion unanimously.

**5.0 Mid-Management**

Mr. Johnson made a motion, seconded by Mr. Regan, to approve page 7 of the Human Resources Report, items 5.1.01 through 5.3.02. Voice vote carried the motion unanimously.

**6.0 Hourly Employees**

Mr. Jennings made a motion, seconded by Mr. Regan, to approve pages 8 through 10 of the Human Resources Report, items 6.1.01 through 6.2.05. Voice vote carried the motion unanimously.

**7.0 Other**

Ms. Harper made a motion, seconded by Mrs. Potter, to approve page 11 of the Human Resources Report, items 7.1.01 through 7.4.02. Voice vote carried the motion unanimously.

**ADJOURNMENT**

With no business left before the Board, Ms. Viverito wished everyone a Merry Christmas, Happy Hanukkah, Happy Kwanzaa, and happy any-celebration one may have. Motion was made by Mr. Jennings to adjourn the Regular Meeting of the Board, seconded by Mr. Johnson. Voice vote carried the motion unanimously. Vice Chairwoman Viverito adjourned the meeting at 6:30 p.m.

Submitted by: Mark R. Stephens  
Board Chairman

Tracy Jennings  
Board Secretary

*Susan Page*  
Susan Page, Recording Secretary

**TRITON COLLEGE, District 504  
Board of Trustees**

Meeting of January 28, 2025

ACTION EXHIBIT NO. 17151

**SUBJECT: BUDGET TRANSFERS**

**RECOMMENDATION:** That the Board of Trustees approve the attached proposed budget transfers to reallocate funds to object codes as required.

**RATIONALE:** Transfers are recommended to accommodate institutional priorities. See description on attached forms.

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*Sean Sullivan*

**Submitted to Board by:** \_\_\_\_\_  
Sean O'Brien Sullivan, Vice President of Business Services

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**Board Officers' Signatures Required:**

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**Mark R. Stephens**  
**Chairman**

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**Tracy Jennings**  
**Secretary**

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**Date**

Related forms requiring Board signature: Yes  No



**PROPOSED BUDGET TRANSFERS - FY 2025  
FOR THE PERIOD 12/1/24 to 12/31/24**

FROM			TO		
ID#	AREA	ACCT #	AREA	ACCT #	AMOUNT
<b>EDUCATION FUND</b>					
1	Continuing Education	01-40100505-530800005	Continuing Education	01-40100505-540900505	800.00
2	Information Systems Ser	01-80800510-530400030	Information Systems Ser	01-80800510-550100005	1,400.00
3	Center For Teaching Ex	01-80900510-540600005	Center For Teaching Ex	01-80900510-550100005	715.00
<b>TOTAL EDUCATION FUND</b>					<b>\$ 2,915.00</b>
<b>RESTRICTED FUND</b>					
ID#	AREA	ACCT #	AREA	ACCT #	AMOUNT
4	WEI #6	06-30905025-530900010	WEI #6	06-30905025-540100240	7,000.00
<b>TOTAL RESTRICTED FUND</b>					<b>\$ 7,000.00</b>
<b>TOTAL PROPOSED BUDGET TRANSFERS</b>					<b>\$ 9,915.00</b>

### Budget Transfer Form

Dollar Amount \$800.00

From what Budget Account 01 - 40100505 - 530800005

Object Code Description  
Instructional Service Contract

To what Budget Account 01 - 40100505 - 540900505

Other Materials and Supplies

Is this a Grant? Yes  No  \*If you are submitting a grant transfer, the following statement must appear in the Rationale:  
"This is an allowable transfer under the (name of grant) guidelines"

Grant Accountant? Include Attachments: Yes  No

Rationale:  
Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:  
Due to course cancellations resulting from low enrollment, the full amount budgeted for the Instructional Service Contract line will not be needed. These funds can be reallocated to another area of need at this time.

Explain specifically why additional funds are needed in the receiving account:  
The requested amount is needed to purchase certificate holders for continuing education students enrolled in vocational and professional development programs this semester. Due to an increase in student completions in previous semesters, our current supply is insufficient to meet demand.

#### Required Signatures

Requestor Katie Rullo 11/12/2024  
DocuSigned by: 3F9B072B41E945F...

Cost Center Manager Katie Rullo 11/12/2024  
DocuSigned by: 3F9B072B41E945F...

Associate Dean (if Applicable) \_\_\_\_\_

Dean (if Applicable) Bianca Solo-Perkins 11/13/2024  
Signed by: 290A9F26B01A47...

Associate Vice President Paul Jensen 11/13/2024  
Signed by: 815C006B81974DE...

Area Vice President Susan Campos 12/14/2024  
Signed by: 87D6745E0BA6449...

#### BUSINESS OFFICE APPROVALS

Grant Accountant: \_\_\_\_\_

Ast. Director of Finance \_\_\_\_\_

Exec. Director of Finance: [Signature]

Exec. Dir. of Bus. Operations: [Signature]

VP of Business Services: [Signature] 12/16/24

Entered by: B7843 73 12.16.24

### Budget Transfer Form

Dollar Amount \$1400

From what Budget Account 01 - 80800510 - 530400030 Object Code Description Software Support & Maintenance

To what Budget Account 01 - 80800510 - 550100005 Meeting Expense

Is this a Grant? Yes  No  \*If you are submitting a grant transfer, the following statement must appear in the Rationale: "This is an allowable transfer under the (name of grant) guidelines"

Grant Accountant? Include Attachments: Yes  No

Rationale:  
Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:  
The funds originally budgeted for Software Support will be transferred to the Meeting Expense cost center to pay for Jo Perez's Ellucian Conference fee.

Explain specifically why additional funds are needed in the receiving account:  
These funds will be used to pay for Jo Perez's Ellucian Conference fee.

#### Required Signatures

Requestor Sarah Goydas Signed by: 12/17/2024  
E1A84509B7E7417

Cost Center Manager Michael Garrity Signed by: 12/17/2024  
FBAAB9F306CA490

Associate Dean (If Applicable) \_\_\_\_\_

Dean (If Applicable) \_\_\_\_\_

Associate Vice President Michael Garrity Signed by: 12/17/2024  
FBAAB9F306CA490

Area Vice President Sean Sullivan Signed by: 12/17/2024  
64222025TEC74AT

#### BUSINESS OFFICE APPROVALS

Grant Accountant: \_\_\_\_\_

Asst. Director of Finance \_\_\_\_\_

Exec. Director of Finance: M

Exec. Dir. of Bus. Operations: CR

VP of Business Services: Jan 12/18/24

Entered by: B7846 73 12/18/24



### Budget Transfer Form

Dollar Amount

~~\$10,000~~ \$7,000.00 EZ

From what Budget Account

06 30905025 530900010

Object Code Description

Other Contractual (Exam Fees & Other)

To what Budget Account

06 30905025 540100240

Student Supplies (Books & Portfolios)

Is this a Grant?  
Yes  No

\*If you are submitting a grant transfer, the following statement must appear in the Rationale:  
"This is an allowable transfer under the (name of grant) guidelines"

Grant Accountant? Elizabeth Zydron

Include Attachments: Yes  No



**Rationale:**

**Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:**

We reduced the number of non-credit health programs supported by WEI for Spring 2025. This is an allowable transfer under the workforce Equity Initiative (WEI) guidelines.

**Explain specifically why additional funds are needed in the receiving account:**

To cover the cost of course materials needed to support students throughout spring 2025.

**Required Signatures**

Requestor

Signed by: Cierra Morris 12/12/2024  
EFBA12ACEBCC462

Cost Center Manager

Signed by: Cierra Morris 12/17/2024  
EFBA12ACEBCC462

Associate Dean (if Applicable)

Dean (if Applicable)

Associate Vice President

Signed by: Purna DeVal 12/17/2024  
E5B40A7325094D3

Area Vice President

Signed by: Susan Campos 12/17/2024  
87D8745E08A8449

**BUSINESS OFFICE APPROVALS**

Grant Accountant:

E Zydron 12/18/24

Asst. Director of Finance

Exec. Director of Finance:

Exec. Dir. of Bus. Operations:

Entered by: B7851 TB 12.19.24

VP of Business Services:

[Signature] 12/19/24

**TRITON COLLEGE, District 504  
Board of Trustees**

Meeting of January 28, 2025

ACTION EXHIBIT NO. 17152

**SUBJECT: SIEVERT ELECTRIC BASEBALL SCOREBOARD PURCHASE**

**RECOMMENDATION:** That the Board of Trustees approve the purchase and installation of a new Daktronics Baseball Field Scoreboard in the amount of \$59,459.

**RATIONALE:** The existing Baseball Field Scoreboard is over 14 years old and has started to malfunction. The college has had a positive experience with Daktronics Scoreboards. Sievert Electric is the Daktronics Representative and the specific Scoreboard being purchased and installed has been quoted through the Sourcewell Cooperative Contract 030223-DAK meeting all of the State of Illinois public bidding requirements.

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*Sean Sullivan*

**Submitted to Board by:** \_\_\_\_\_  
Sean O'Brien Sullivan, Vice President of Business Services

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**Board Officers' Signatures Required:**

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**Mark R. Stephens**  
**Chairman**

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**Tracy Jennings**  
**Secretary**

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**Date**

Related forms requiring Board signature: Yes  No



# PROJECT QUOTE

Quote Nbr. PQ001158  
 Order Date 12/3/2024  
 Valid Until  
 Sales Person Brian Nied  
 Customer ID Triton College School Dist # 504  
 Reference  
 Payment Terms Net 30 Days  
 Re: Baseball Scoreboard Replacement -option 4 - At Bat-No Time

**ISSUED TO**

Triton College School Dist # 504  
 Phone: 708-456-0300  
 2000 5th Ave  
 River Grove, IL, 60171-1907  
 United States of America

NO.	ITEM	AMOUNT
1	BA-2026 36'W Scoreboard 36'W x 9.3'H Scoreboard includes Border Stripe, BSO Stripe Wireless Radio Receiver AS 5000 Console with wireless transmitter MX-1 Mobile Scoring Option	31,280.00
2	DA-1001-36 Arch Truss 5' 0" H X 36' 0" W Truss Includes Non-Backlit lettering Screen Backing	16,510.00
3	Freight	2,270.00
4	Installation	9,300.00
5	Team Name Message Centers Team Name Message Centers allow you to spell out both Home and Away Teams in a digital display and would replace "Home" and "Away".	5,420.00



# PROJECT QUOTE

Quote Nbr. PQ001158  
 Order Date 12/3/2024  
 Valid Until  
 Sales Person Brian Nied  
 Customer ID Triton College School Dist # 504  
 Reference  
 Payment Terms Net 30 Days  
 Re: Baseball Scoreboard Replacement -option 4 - At Bat-No Time

### ISSUED TO

Triton College School Dist # 504  
 Phone: 708-456-0300  
 2000 5th Ave  
 River Grove, IL, 60171-1907  
 United States of America

A 10% DISCOUNT HAS BEEN APPLIED TO THE ABOVE DAKTRONICS EQUIPMENT. Please note this discount can also be used with a co-op purchase thru Sourcewell or Omnia.

### QUALIFICATIONS

1. Standard scoreboard color is black with white captions. Custom colors on both the scoreboard and captions available at no additional cost.
2. Installation includes the following:
  - A. Remove existing scoreboard and panels and haul away.

NOTE: Sievert is not responsible for the existing steel as this was not installed by Sievert. We have no way of knowing how deep the current IBEAMS are buried in the soil. We will use the same IBEAMS per the schools instruction and use a similiar size scoreboard as what is currently in place.

- B. Receive and unload scoreboard, accessories and arch truss.
- C. Mount scoreboard, accessories and arch truss to existing columns.
- D. Terminate power into scoreboard from base of scoreboard using existing power.
- E. Furnish, install and program wireless receivers in scoreboards.
- F. Test, demonstrate, and operator training at time of installation.

### 3. Daktronics Display Warranties:

- All Daktronics scoreboard's, 5 year, 100% warrant parts and bench labor
  - \*\*Wireless Control System, 5 year 100% warranty parts and bench labor
4. Above pricing is valid for thirty (30) days.
  5. Terms: Net ten (10) days as billed with a purchase order.
  6. A 50% restocking charge applies to all canceled or returned orders.
  7. This proposal is based on Sievert Electric having clear open access for all necessary equipment (crane truck,etc..) to the scoreboard location. While Sievert will perform installation with the utmost care, Sievert does not accept responsibility for repair or replacement of any damage to the lawn or any artificial turf due to scoreboard installation.

Initials:

<b>Quote Total (USD)</b>	64,780.00
<b>Less Discount (USD)</b>	5,321.00
<b>Tax Total (USD)</b>	0.00
<b>Total (USD)</b>	59,459.00



	1	2	3	4	5	6	7	8	9	10	RUNS	HITS	ERR
BEARS	1	0	0	0	0	1	0	0	0	0	2	4	1
TRITON	0	0	2	0	1	3	0	0	0	0	6	12	0

**Truss (DA-1001-36) with Screen & Routed Aluminum - 60" x 432"** (Line 00)  
 Truss & RAlum painted Maroon Pantone 202 (70 - 100194681 - A)  
 Logo 40.4"h  
 "T" in Triton 28.6"h  
 Fonts Used: NCAA Michigan St Spartans  
 - Gold (Pantone 143), Black, White

**Scoreboard Type**  
 BA-2026-W Black 70-3845769-A (8800)  
 2" Stripe Gold (Pantone 143)

@1

**Graphic Panel(s) Approval**  
 (scoreboard for visual only)

APPROVED

Signature

**TRITON COLLEGE, District 504  
Board of Trustees**

Meeting of January 28, 2025

ACTION EXHIBIT NO. 17153

**SUBJECT: AGREEMENT WITH PREMIER SPORTS MEDICINE OF FL, LLC**

**RECOMMENDATION:** That the Board of Trustees approve the Agreement with Premier Sports Medicine of FL, LLC for athletic trainer services beginning February 1, 2025 through June 30, 2025 on a permanent contractual basis. Premier will provide certified trainer at a rate of \$35,000 for this period.

**RATIONALE:** The institution outsourced its athletic training needs with Athletico in place of a full-time Athletic Trainer position. While our current contract with Athletico expires in June 2025, they have indicated in writing that they are unable to fulfill our needs and provide us with staff as contracted. Premier is a nationwide provider of athletic trainers to professional sports teams and educational institutions. Premier will meet Triton's needs by providing on-site athletic trainers for our student athletes participating on Triton's athletic teams.

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**Submitted to Board by:** Sean Sullivan  
Sean O'Brien Sullivan, Vice President of Business Services

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**Board Officers' Signatures Required:**

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<b>Mark R. Stephens</b> <b>Chairman</b>	<b>Tracy Jennings</b> <b>Secretary</b>	<b>Date</b>
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Related forms requiring Board signature: Yes  No

## **Athletic Training Services Agreement**

This Athletic Training Services Agreement (“Agreement”) is entered into and effective as of the 15th day of December, 2024 (“Effective Date”), by and between Premier Sports Medicine of FL, LLC, a Florida limited liability company ("Premier") and Community College District 504, commonly known as Triton College ("College").

**WHEREAS**, College desires to engage Premier for the purpose of providing a Full-Time Athletic Trainer for sports medicine management and athletic training services from February 1, 2025 - June 30, 2025 (“Events”); and

**WHEREAS**, Premier desires to be engaged to provide sports medicine management and athletic training services on the terms and conditions set forth in this Agreement.

**NOW THEREFORE**, in consideration of the mutual promises and covenants hereinafter contained, the parties agree as follows:

**Designation of Athletic Trainer.** College has requested and hereby hires Premier to provide one (1) Full-Time Athletic Trainer for their Events. Premier will provide sports medicine management and athletic training services as an independent contractor to College for the athletes participating in the above listed Events (“Services”). Schedules, comprehensive athletic training room and sports medicine management needs will be coordinated and managed by the College with Premier, and Premier will finalize Athletic Trainer responsibilities and expectations with the College’s input.

**Term.** The term of this agreement shall run from February 1, 2025 through June 30, 2025.

**Compensation.** For the Services rendered, College will be billed the following flat rate:

- \$35,000.00 per Athletic Trainer\*\*\*
- \$90.00/person for CPR/AED & First Aid Certification Courses (if needed/desired)
- \$25.00/person ImpACT Concussion baseline testing (if needed/desired)

\*\*\*Premier will pay to College a one (1) time referral fee as follows:

\$1000.00 for any secondary school, junior college, college or university agreement executed by Premier as a result of an introduction by College after three (3) months of service has been provided and paid for by new client

\$500.00 for any additional PRN clients that Premier executes an agreement with and transacts a minimum of fifty (50) hours

The flat rate covers **Beatrice Safety Certification Program**, athletic training services, Emergency Action Plan development, athletic training room oversight, benefits, insurance and administrative costs, etc incurred by Premier. All other costs related to running College’s programs are that of the College. For the full-time Athletic Trainer, an invoice in six (6) equal monthly payments for the previous month’s Services will be provided to College by email and payment therefore to Premier shall be due in accordance with the Illinois Prompt Payment Act.

**Liability Insurance.** Premier agrees to maintain active professional and general liability insurance policies for the duration of the Events., Premier will provide to College certificates of insurance prior to the Events for Premier and each and all certified and licensed Athletic Trainers who will provide athletic training services. The coverage limits shall not be less than one million dollars (\$1,000,000) per claim and million dollars (\$3,000,000) aggregate.

**Athletic Training Supplies.** College will provide any and all necessary athletic training supplies and equipment that are needed in connection with the Services to be provided.

**Marketing.** So long as this Agreement has not been terminated:

- a. College may list Premier as a partner on its website and will prepare an appropriate link on its website for easy access to Premier's website.
- b. Premier may use the College's logo for social media posts and inclusion on Premier's website as a vendor that Premier has serviced, provided that the College has reviewed and approved of the posting.

**Termination.** Either party may terminate this Agreement on sixty (60) calendar days written notice if the other party materially breaches any of its representations, warranties or obligations under this Agreement, or otherwise engages in conduct that harms the College's players or the parents of the players. Except as may be otherwise provided in this Agreement, such breach by either party will result in the other party being responsible to reimburse the non-defaulting party for all costs incurred directly as a result of the breach of this Agreement and shall be subject to such damages as may be allowed by law, to include reasonable attorneys' fees and costs of enforcing this Agreement and any outstanding invoices or other damages flowing solely from the material breach of this Agreement.

Either party may cancel this agreement with written notice ninety (90) days prior to the desired termination for convenience.

**Representations and Warranties.** College shall provide Premier and its Contractors with a safe worksite that complies with the Occupational Safety and Health Act of 1970 and applicable state and local laws and regulations. College shall notify Premier immediately if any Premier staff or Contractors are injured while performing services under this Agreement. College will not change or add to the scope or nature of Services provided by Premier or its Contractors without Premier's express written approval.

**Indemnification.**

- a. Premier shall indemnify, defend and hold harmless College and its subsidiaries and affiliates and their respective trustees, officers, directors, agents and employees, from and against any costs (including reasonable attorneys' fees and expenses), damages, injuries, liabilities, claims, demands or causes of action arising out of or resulting from the failure of Premier, its employees, agents or subcontractors to comply with applicable federal, state or local law in the performance of Services under this Agreement, and any material breach of the representations, warranties, covenants or obligations of Premier set forth herein.
- b. College shall indemnify, defend, and hold harmless Premier and its subsidiaries and affiliates, and their respective officers, directors, insurers, agents, and employees, and subcontractors, from and against any costs (including reasonable attorneys' fees and expenses), damages, injuries, liabilities, claims, demands or causes of action arising out of or resulting from the failure of College, its employees, agents or subcontractors to comply with applicable federal, state or local law in the performance of Services under this Agreement, and any material breach of the representations, warranties, covenants or obligations of College set forth herein.
- c. College, as an entity and on behalf of its employees, agents, and students, claims any and all governmental immunity as may be established by or set forth under Federal or Illinois law, rule or regulation.
- c. As a condition precedent to indemnification under Section (a) or (b) of this Agreement, the party seeking indemnification must inform the other party within 30 business days after it receives notice of any claim, loss, liability or demand for which it seeks indemnification from the other party; and the party seeking indemnification will cooperate in the investigation and defense of any such matter.

**Miscellaneous Provisions.**

- a. Notices. All notices, requests, consents, claims, demands, waivers and other communications hereunder will be in writing and will be deemed to have been given: (i) when delivered by hand (with written confirmation of receipt); (ii) when received by the addressee if sent by a nationally recognized overnight courier (receipt requested); (iii) on the date sent by facsimile or email (with confirmation of transmission) if sent during normal business hours of the recipient, and on the next business day if sent after normal business hours of the recipient; or (iv) on the third day after the date mailed, by certified or registered mail, return receipt requested, postage prepaid. Such communications must be sent to the respective parties at the addresses indicated below:

To Premier: Premier Sports Medicine of Florida, LLC  
Address: 5390 Mount Vernon Way, Dunwoody, GA 30338  
Attention: Adam Greenfield, President  
Email: [agreenfield@premiersportsmedicine.net](mailto:agreenfield@premiersportsmedicine.net)

To the College: Triton College  
Attention: Garrick Abezetian, Associate Vice President of Athletics  
Email: [garrickabezetian@triton.edu](mailto:garrickabezetian@triton.edu) \_\_\_\_\_ Initials

Either party may change its address for purposes of this **paragraph (a)** by written notice similarly given.

- b. Entire Agreement: Amendment: Waiver. This Agreement constitutes the entire agreement of the parties hereto relative to the subject matter hereof, and all prior negotiations, conversations, representations, agreements and understandings are specifically merged herein and superseded hereby. This Agreement may be modified only by a written instrument executed by the authorized agents of the parties hereto. This Agreement is the result of the prior negotiations, conversations, representations, agreements and understandings of the parties hereto and is to be construed as the jointly prepared product of the parties hereto. No waiver by any party of any of the provisions hereof will be effective unless explicitly set forth in writing and signed by the party so waiving. Except as otherwise set forth in this Agreement, no failure to exercise, or delay in exercising, any rights, remedy, power or privilege arising from this Agreement will operate or be construed as a waiver thereof; nor will any single or partial exercise of any right, remedy, power or privilege hereunder preclude any other or further exercise thereof or the exercise of any other right, remedy, power or privilege.
- a. Governing Law. This Agreement will be governed by, construed under and interpreted and enforced in accordance with the laws of the State of Illinois. All disputes shall be resolved in the Circuit Court of Cook County.
- b. Severability. If any term or provision of this Agreement or the application thereof to any person or circumstance will, to any extent, be invalid or unenforceable, the remainder of this Agreement, or the application of such term or provision to persons or circumstances other than those as to which it is held invalid or unenforceable, will not be affected thereby, and each remaining term and provision of this Agreement will be valid and be enforced to the fullest extent permitted by law.
- c. Litigation/Attorneys' Fees. In the event of litigation between the parties where there is a final and non-appealable order that determines a prevailing party, the prevailing party will be entitled to collect the actual and reasonable out-of-pocket costs, expenses and attorneys' fees incurred by the prevailing party in connection with such litigation.
- d. Relationship of the Parties. The relationship between the parties is that of independent contractors. Nothing contained in this Agreement will be construed as creating any agency, partnership, joint venture or other form of joint enterprise, employment or fiduciary relationship between the parties, including the provision of benefits or the accrual of tenure, and neither party will have authority to contract for or bind the other party in any manner whatsoever.
- e. No Third-Party Beneficiaries. This Agreement is for the sole benefit of the parties hereto and their respective successors and permitted assigns and nothing herein, express or implied, is intended to or will confer upon any other entity or individual any legal or equitable right, benefit or remedy of any nature whatsoever, under or by reason of this Agreement.
- f. Headings. The headings in this Agreement are for reference only and will not affect the interpretation of this Agreement.
- g. Counterparts. This Agreement may be executed in counterparts, each of which will be deemed an original, but all of which together will be deemed to be one and the same agreement. A signed counterpart of this Agreement delivered by facsimile, e-mail or other

means of electronic transmission will be deemed to have the same legal effect as delivery of a manually executed original counterpart signature page to this Agreement.

- h. **FORCE MAJEURE.** Neither Party will be responsible for failure or delay in performing under this Agreement if the failure or delay is due to fire, riot, war, acts of God, severe weather, acts of terrorism, or any other causes beyond the control of the Non-performing Party.
- i. **Advice of Counsel.** Each party acknowledges that, in executing this Agreement, such party has read and understands all of the terms and provisions of the Agreement and has had the opportunity to consult with legal counsel or has waived the right to do so. The parties agree that this Agreement will not be construed against any party by reason of the drafting or preparation of the Agreement.
- a. Premier assumes full responsibility for the payment of all federal, state and local taxes incurred by Premier as a result of this Agreement.
- a. This Agreement is executed by an authorized representative of College in the representative's official capacity only and the representative shall have no personal liability under this Agreement. Premier represents that it possesses all professional or business licenses required by law, if any, and all qualifications necessary to fully perform its obligations.
- m. **Compliance.** Each party, on behalf of itself and its employees, representatives, agents, successors, permitted assigns, beneficiaries, and participants and their family members, guardians and associated persons (collectively the "College Parties") hereby agree to comply with all applicable federal, state, and local laws, rules, regulations, and ordinances with respect to the Events, Services, and personal interactions between all College parties and all Premier parties.
- n. Neither party shall discriminate on the basis of race, color, religion, sex, national origin, ancestry, age, marital status, physical or mental handicap, an unfavorable discharge from military service, or any other factor as prohibited by law. Each party certifies that it is an equal opportunity employer, maintains a written sexual harassment policy and a Drug Free Workplace in conformance with applicable law.

**IN WITNESS WHEREOF**, the parties have caused this agreement to be duly executed by their undersigned authorized representatives, in their official capacities only, as of the Effective Date.

<b><u>PREMIER:</u></b> Premier Sports Medicine of FL, LLC  <hr/> Adam M. Greenfield, ATC, LAT, OTC President	<b><u>COLLEGE:</u></b> Triton College  <hr/> Sean Sullivan Vice President
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**TRITON COLLEGE, District 504  
Board of Trustees**

Meeting of January 28, 2025

ACTION EXHIBIT NO. 17154

**SUBJECT: DISPOSAL OF OBSOLETE ELECTRONIC AND BROADCAST  
EQUIPMENT**

**RECOMMENDATION:** That the Board of Trustees approve the release and disposal of 272 items of obsolete, damaged, or unusable broadcasting-related equipment, including transmitters; lighting kits; lamps, computers; and miscellaneous equipment and supplies; as detailed in the attached inventory release list. Triton College has partnered with a disposal company for several years, which will remove and dispose of the equipment at no cost to the college.

**RATIONALE:** The equipment, purchased with both grant and college operating funds, is non-operational, unrepairable, or well beyond its useful life. The age of this equipment spans between 5 to 50 years old. Once released, the Vice President of Business Services and the Associate Vice President of Facilities will determine the best course of action for proper disposal. Illiana Computer Recycling Inc. will provide a certificate of proper disposal and ensure that all hard drives (if any) are securely wiped of data prior to disposal.

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**Submitted to Board by:** Sean Sullivan  
Sean O'Brien Sullivan, Vice President of Business Services

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**Board Officers' Signatures Required:**

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<b>Mark R. Stephens</b> Chairman	<b>Tracy Jennings</b> Secretary	<b>Date</b>
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Related forms requiring Board signature: Yes  No



**LIST OF UNUSED PROPERTY AND OBSOLETE EQUIPMENT (Oct 2024)**

**Hallway Palette**

TCC#	ITEM	SERIAL #	REASON FOR DISPOSAL/RECYCLE	DESCRIPTION OF PROPERTY/EQUIPMENT	NOTES
TCC45285	RDR VXD655	6017137 8B	Broken/Obsolete Tech/Replaced	Sony DVD VHS Recorder	
TCC763	DL-PG480A	VT8KAD8459	Broken/Obsolete Tech/Replaced	Technics CD Player	
TCC03722	SLV-N99	SN 129717	Broken/Obsolete Tech/Replaced	Sony VCR	
TCC44149	MD 350	0550285	Broken/Obsolete Tech/Replaced	Tascam Mini Disc Player	
NONE FOUND	Omni 900 LCD	222HBY00M844200005	Broken/Obsolete Tech/Replaced	Tripp-Lite PMU Battery	
NONE FOUND	CD-01U	057056	Broken/Obsolete Tech/Replaced	Tascam CD Player	
03723	SLV-N99	0129745	Broken/Obsolete Tech/Replaced	Sony VCR	
NONE FOUND	KACF-S660HD	20400501459B6C001901	Broken/Obsolete Tech/Replaced	KAON H.264 HD Recorder	
NONE FOUND	KCF-A100MC0F2	20400501344K82000945	Broken/Obsolete Tech/Replaced	Another KAON device	
TCC01463	DN-C620	3011503060	Broken/Obsolete Tech/Replaced	Denon CD Player	
NONE FOUND	???	NONE FOUND	Broken/Obsolete Tech/Replaced	4x large metal boxes with fuses (I have no idea what these are)	
TCC27831	Tascam CD 500B	0260215	Broken/Obsolete Tech/Replaced	Tascam CD Player	
TCC43377	Eventide Broadcast Delay 1122-00	T-001326	Broken/Obsolete Tech/Replaced	7-second Delay for radio	Destroyed when lightning hit transmitter
NONE FOUND	Audio Arts Engineering R-60	0103-50366	Broken/Obsolete Tech/Replaced	Old WRRG mixing board	
TCC43514	MDP-500	NONE FOUND	Broken/Obsolete Tech/Replaced	Portadisc (portable minidisc player)	
TCC01183	DN-C620	1081502251	Broken/Obsolete Tech/Replaced	Denon CD Player	
TCC46706	Circuit Werkes Sicon 8	NONE FOUND	Broken/Obsolete Tech/Replaced	Remote Site Controller	
NONE FOUND	Lucent Fiber Optic Shelf	NONE FOUND	Broken/Obsolete Tech/Replaced	No idea	
NONE FOUND	Trak Systems GPS Clock	438 FSCM 11165	Broken/Obsolete Tech/Replaced	Also no idea	
TCC45285	RDRD655		Broken/Obsolete Tech/Replaced	VHS / DVD Recorder	
40760	PB-32R	3212	Broken/Obsolete Tech/Replaced	Tascam Patch Bay	
TCC773	SL-PG480A	VT8FA09026	Broken/Obsolete Tech/Replaced	Technics CD Player	
TCC44140	CD-01U	010049	Broken/Obsolete Tech/Replaced	Tascam CD Player	
TCC49263	Orban2200	802118010A1	Broken/Obsolete Tech/Replaced	Orban FM Processor	Destroyed when lightning hit transmitter

**Inventory for Disposal and/or Recycling**

Sticker Type	TCC Number	Item	Model #	Serial #	Type	Reason for Disposal	Notes
None Found	None Found	"Decorator Setlight" Box	None Found	None Found	Cooking Show Stuff	Broken/Obsolete Tech/Replaced	
None Found	None Found	3x Cork Set Pieces (approx 4"x8")	None Found	None Found	Scenery	Broken/Obsolete Tech/Replaced	
None Found	None Found	4x Rackmount Towers	None Found	None Found	Rackmount	Not ours, takes up space	Came from Sears Tower (Kurt said they item was expensive and/or hard to find)
None Found	None Found	6x Wood Staging L Frames	Hand made	None Found	Scenery	Broken/Obsolete Tech/Replaced	
None Found	None Found	A Box full of Go Pro Hero 3 + accessories, nothing catak	None Found	None Found	Software	Broken/Obsolete Tech/Replaced	
None Found	None Found	A Milk Crate	None Found	None Found	MISC	Broken/Obsolete Tech/Replaced	
Gold	56721	Adapt-a-Case black suitcase	None Found	None Found	MISC	Broken/Obsolete Tech/Replaced	Contains previous Ultra 1200 lights
Gold	40761	ADC Pro-Patch	None Found	None Found	Power	Broken/Obsolete Tech/Replaced	
Gold	40942	ADC Pro-Patch	None Found	None Found	Power	Broken/Obsolete Tech/Replaced	
None Found	None Found	Adobe After Effects DVD	7 Pro	1063-0616-8556-5659-3659-1397	Software	Broken/Obsolete Tech/Replaced	
None Found	None Found	Adobe After Effects DVD	None Found	5.5 None Found	Software	Broken/Obsolete Tech/Replaced	
None Found	None Found	Adobe Photoshop DVD	None Found	7 None Found	Software	Broken/Obsolete Tech/Replaced	
Gold	56608	Altman Stage Light	None Found	None Found	Stage Light	Broken/Obsolete Tech/Replaced	
None Found	None Found	APC Smart UPS Battery Back Up	SC450	551621T20 150	Power	Broken/Obsolete Tech/Replaced	
TCC	TCC21952	Apple Desktop Tower	None Found	None Found	Computer	Kurt's former equipment	
None Found	None Found	Audio Interface	ATI DP100	None Found	57179 Audio Interface	Broken/Obsolete Tech/Replaced	
None Found	None Found	Axera 10 Mhz Reference Unit	None Found	5060	17025 Video Tester?	Broken/Obsolete Tech/Replaced	
Gold	17434	Blue Dome Stage Light	None Found	None Found	Stage Light	Broken/Obsolete Tech/Replaced	
Gold	None Found	Blue Dome Stage Light	None Found	None Found	Stage Light	Broken/Obsolete Tech/Replaced	
None Found	None Found	Box full of shredded paper, shelving units, wires etc	None Found	None Found	MISC	Broken/Obsolete Tech/Replaced	
None Found	None Found	Box of baskets and serving trays	None Found	None Found	Cooking Show Stuff	Broken/Obsolete Tech/Replaced	
None Found	None Found	Box of Ceramic Containers	None Found	None Found	Cooking Show Stuff	Broken/Obsolete Tech/Replaced	
None Found	None Found	Box of Coffee Pots and Knives	None Found	None Found	Cooking Show Stuff	Broken/Obsolete Tech/Replaced	
None Found	None Found	Box of Cooking Show Logs, Schedules, etc	None Found	None Found	MISC	Broken/Obsolete Tech/Replaced	
None Found	None Found	Box of Cooking Tools	None Found	None Found	MISC	Broken/Obsolete Tech/Replaced	
None Found	None Found	Box of Double Broiler	None Found	None Found	Cooking Show Stuff	Broken/Obsolete Tech/Replaced	
None Found	None Found	Box of Four Par Lamps	None Found	None Found	Lighting	Broken/Obsolete Tech/Replaced	
None Found	None Found	Box of Glasses + Oven Mitts	None Found	None Found	Cooking Show Stuff	Broken/Obsolete Tech/Replaced	
None Found	None Found	Box of ice cube trays	None Found	None Found	Cooking Show Stuff	Broken/Obsolete Tech/Replaced	
None Found	None Found	Box of Misc Utensils	None Found	None Found	Cooking Show Stuff	Broken/Obsolete Tech/Replaced	
None Found	None Found	Box of SDI/BNC/XLR Cables	None Found	None Found	Cooking Show Stuff	Broken/Obsolete Tech/Replaced	
None Found	None Found	Box of Small Baking Pans	None Found	None Found	Cooking Show Stuff	Broken/Obsolete Tech/Replaced	
None Found	None Found	Box that just says "GLASS"	None Found	None Found	MISC	Broken/Obsolete Tech/Replaced	
None Found	None Found	Box with cooking pot	None Found	None Found	Cooking Show Stuff	Broken/Obsolete Tech/Replaced	
None Found	None Found	Canon Lens for Sony Broadcast Camera	N118	08408A	Camera	Broken/Obsolete Tech/Replaced	
Gold	46758	Case+Harness for Portable Monitor (??)	None Found	None Found	Carrying Case	Broken/Obsolete Tech/Replaced	
Gold	20681	ColorTran 2KW Superscoop	104-205	None Found	Stage Light	Broken/Obsolete Tech/Replaced	
Gold	19701	ColorTran Mini Soft-Lite	104-171	None Found	Stage Light	Broken/Obsolete Tech/Replaced	
Gold	16296	ColorTran Mini-Lite "10"	104-011	None Found	Stage Light	Broken/Obsolete Tech/Replaced	
Gold	8917	ColorTran Multi-Broad Stage Light	LQBM-10F	B14165	Stage Light	Broken/Obsolete Tech/Replaced	
Gold	17432	ColorTran Vari-10A	100-101	A17766	Stage Light	Broken/Obsolete Tech/Replaced	
Gold	17431	ColorTran Vari-10A	100-101	None Found	Stage Light	Broken/Obsolete Tech/Replaced	
Gold	8920	ColorTran Van-Beam "1000"	LQV-10	B13769	Stage Light	Broken/Obsolete Tech/Replaced	
None Found	None Found	Discreet Cleaner 5 Streaming Software	None Found	400-51123557	Software	Broken/Obsolete Tech/Replaced	
None Found	None Found	Drake Modulator + PSU	None Found	None Found	Battery Source	Broken/Obsolete Tech/Replaced	
None Found	None Found	Drape Kit (2x vertical stand + 1x cross bar)	Hand made	None Found	Scenery	Broken/Obsolete Tech/Replaced	
TCC	TCC49282	Edirol Speakers	MA10DBK	AS70212	Speakers	Broken/Obsolete Tech/Replaced	
None Found	None Found	Final Cut Pro 3	None Found	None Found	Software	Broken/Obsolete Tech/Replaced	
None Found	None Found	Final Cut Pro 5 (Box)	None Found	None Found	Software	Broken/Obsolete Tech/Replaced	
None Found	None Found	Final Cut Pro HD	None Found	None Found	Software	Broken/Obsolete Tech/Replaced	
None Found	None Found	Final Cut Studio Box (Full of Manuals)	None Found	None Found	Software	Broken/Obsolete Tech/Replaced	
Gold	56839	Fresnelite Strand Lighting	None Found	None Found	Stage Light	Broken/Obsolete Tech/Replaced	
None Found	None Found	Fresnelite Strand Lighting	None Found	None Found	Stage Light	Broken/Obsolete Tech/Replaced	
None Found	None Found	Frezz Mini Fill Light	MFSB	None Found	Lighting	Broken/Obsolete Tech/Replaced	
None Found	None Found	Frezz Mini Fill Light Adapter	NP-1	None Found	Lighting	Broken/Obsolete Tech/Replaced	in a small black plastic case
None Found	None Found	Gallon of Valspar Paint	None Found	None Found	MISC	Broken/Obsolete Tech/Replaced	
Gold	52894	GE Light Meter	Type 214	None Found	Lighting	Broken/Obsolete Tech/Replaced	
None Found	None Found	Gartner Teleconferencing Interface	TI7200	1 10 0175	Remote Audio	Broken/Obsolete Tech/Replaced	
None Found	None Found	Grass Valley VIBE Modular Video Unit	None Found	None Found	Video Stuff	Broken/Obsolete Tech/Replaced	
None Found	None Found	Grass Valley VIBE Modular Video Unit	None Found	None Found	Video Stuff	Broken/Obsolete Tech/Replaced	
None Found	None Found	Green Square Frame Board (approx 4"x8")	None Found	None Found	Scenery	Broken/Obsolete Tech/Replaced	
None Found	None Found	Hitachi Shotgun Microphone	MC-30C	None Found	Audio	Broken/Obsolete Tech/Replaced	
TCC	TCC25992	HP Compaq PC	Elite 8200	2UA13509NK	Computer	Kurt's former equipment	
None Found	None Found	HP Keyboard	9109	B93AB0AS9TMGTF	Keyboard	Kurt's former equipment	
None Found	None Found	JBL Speaker	JBL 500	CU0320191420	Audio	Broken/Obsolete Tech/Replaced	
None Found	None Found	JBL Speakers (x2)	JBL Control 5	None Found	Audio	Broken/Obsolete Tech/Replaced	
None Found	None Found	Jumbo 2000 Rack Mount Kits (x2)	None Found	None Found	Monitor Mount	Broken/Obsolete Tech/Replaced	
None Found	None Found	Jumbo Wall Mount (4-Piece Set)	JWM2630	None Found	Monitor Mount	Broken/Obsolete Tech/Replaced	
None Found	None Found	Key Attenuator	442?	86-24	???	Broken/Obsolete Tech/Replaced	
White Label	24447	Leader Portable Monitor	LVM 5863A	None Found	TV/Monitor	Broken/Obsolete Tech/Replaced	
None Found	None Found	Lectro UHF Receiver	UCR210D	None Found	1737 Audio	Broken/Obsolete Tech/Replaced	
None Found	None Found	Lectro UHF Transmitter	UH200C	None Found	607 Audio	Broken/Obsolete Tech/Replaced	
None Found	None Found	Liebert Battery Pack for GXT	GXT2-48VBATT	07318R0021AG171	Power	Broken/Obsolete Tech/Replaced	
None Found	None Found	Liebert UP Station GXT	None Found	None Found	Power	Broken/Obsolete Tech/Replaced	
Gold	46286	Long Blue Coffin Case on Wheels	None Found	None Found	Cases	Broken/Obsolete Tech/Replaced	
None Found	None Found	LOWEL Omni Light	None Found	None Found	Handheld Light	Broken/Obsolete Tech/Replaced	
None Found	None Found	LOWEL Omni Light	None Found	None Found	Handheld Light	Broken/Obsolete Tech/Replaced	
None Found	None Found	Lunch Trays (x3)	None Found	None Found	Misc	Broken/Obsolete Tech/Replaced	
None Found	None Found	Mac OSX Panther Install Disc	None Found	10.3 None Found	Software	Broken/Obsolete Tech/Replaced	
None Found	None Found	Mac OSX Tiger Install Disc	None Found	10.4 None Found	Software	Broken/Obsolete Tech/Replaced	
None Found	None Found	Mac Pro Install Disc	None Found	None Found	Software	Broken/Obsolete Tech/Replaced	
Gold	56154	Manfrotto Bogen Tripod	3362	052/A01	TriPods	Broken/Obsolete Tech/Replaced	
Gold	56153	Manfrotto Bogen Tripod	3362	052/A02	TriPods	Broken/Obsolete Tech/Replaced	
Gold	19992	Medium Brown/Bronze Stage Light	None Found	None Found	Stage Light	Broken/Obsolete Tech/Replaced	
Gold	56601	Medium Brown/Bronze Stage Light	None Found	None Found	Stage Light	Broken/Obsolete Tech/Replaced	
Gold	56606	Medium Brown/Bronze Stage Light	None Found	None Found	Stage Light	Broken/Obsolete Tech/Replaced	

Gold	56607	Medium Brown/Bronze Stage Light	None Found	None Found	Stage Light	Broken/Obsolete Tech/Replaced	
None Found	None Found	Medium Brown/Bronze Stage Light	None Found	None Found	Stage Light	Broken/Obsolete Tech/Replaced	
Gold	11329	Mickey Mole Stage Light	4081 MDE Quartz	None Found	5773 Stage Light	Broken/Obsolete Tech/Replaced	
None Found	None Found	Mickey Mole Stage Light	4081 MDE Quartz	None Found	7220 Stage Light	Broken/Obsolete Tech/Replaced	
None Found	None Found	Micro-Trak Sport TV Portable Console	None Found	None Found	Radio Remote	Broken/Obsolete Tech/Replaced	On an educational TV Cart (it's like a plastic briefcase with a pho
None Found	None Found	Microwave Radio Receiver	STL 6-10	None Found	17102 Remote	Broken/Obsolete Tech/Replaced	
None Found	None Found	Microwave Radio Receiver	SLT 6-9	None Found	17100 Remote	Broken/Obsolete Tech/Replaced	
None Found	None Found	Optimus AM/FM Stereo Tuner	TM-155	None Found	Audio	Broken/Obsolete Tech/Replaced	
None Found	None Found	Orange Metal Cart	None Found	None Found	MISC	Rusted frame, flat tires	
None Found	None Found	Panasonic Color Video Monitor	CT-1387WYD	None Found	TV/Monitor	Broken/Obsolete Tech/Replaced	
TCC	TCC45677	Panasonic HD Plasma TV	TH-46PZ850	MA80530070	TV/Monitor	Broken/Obsolete Tech/Replaced	
None Found	None Found	Postal Crate full of Cables	None Found	None Found	MISC	Broken/Obsolete Tech/Replaced	
None Found	None Found	PowerMac G4 Instal Discs	None Found	1076691-000	Software	Broken/Obsolete Tech/Replaced	
None Found	None Found	Radiohack Stereo Disco Mixer	SSM-50	201433-03A02	Audio	Broken/Obsolete Tech/Replaced	
None Found	None Found	RCA Wall Outlet	None Found	None Found	Audio	Broken/Obsolete Tech/Replaced	
None Found	None Found	Reflective Sheet with Mount	None Found	None Found	Unknown	Not sure what this is for	
None Found	None Found	Replacement Arms for Chairs (x4)	None Found	None Found	Furniture	Broken/Obsolete Tech/Replaced	
Gold	18302	Rolling Light Stand	None Found	None Found	Stage Light	Broken/Obsolete Tech/Replaced	
None Found	None Found	RTS by Telex	4030	B77848	Audio	Broken/Obsolete Tech/Replaced	
None Found	None Found	RTS by Telex	4030	B77854	Audio	Broken/Obsolete Tech/Replaced	
None Found	None Found	RTS by Telex	4030	B77861	Audio	Broken/Obsolete Tech/Replaced	
Gold	57106	Sears Inflator/Compressor	None Found	None Found	MISC	Broken/Obsolete Tech/Replaced	
Gold	52936	Shure Mic Mixer	M267	None Found	Audio	Broken/Obsolete Tech/Replaced	
Gold	56617	Small Black Stage Light	None Found	None Found	Stage Light	Broken/Obsolete Tech/Replaced	
Gold	56619	Small Black Stage Light	None Found	None Found	Stage Light	Broken/Obsolete Tech/Replaced	
Gold	56629	Small Black Stage Light	None Found	None Found	Stage Light	Broken/Obsolete Tech/Replaced	
None Found	None Found	Small Black Stage Light	None Found	None Found	Stage Light	Broken/Obsolete Tech/Replaced	
None Found	None Found	Small Black Stage Light	None Found	None Found	Stage Light	Broken/Obsolete Tech/Replaced	
Gold	56612	Small Brown Stage Light	None Found	None Found	Stage Light	Broken/Obsolete Tech/Replaced	
Gold	56616	Small Brown Stage Light	None Found	None Found	Stage Light	Broken/Obsolete Tech/Replaced	
None Found	None Found	Small Brown Stage Light	None Found	None Found	Stage Light	Broken/Obsolete Tech/Replaced	
None Found	None Found	Some kind of case frame	None Found	None Found	MISC	Broken/Obsolete Tech/Replaced	
None Found	None Found	Some kind of stand?	None Found	None Found	Unknown	Not sure what this is for	
None Found	None Found	Sony Betacam SP Video Cassette Recorder	PVM-2800	None Found	30544 Video Recorder	Broken/Obsolete Tech/Replaced	
TCC	TCC43363	Sony Broadcast Camera	DXF801	None Found	Camera	Broken/Obsolete Tech/Replaced	
TCC	TCC43364	Sony Broadcast Camera Shoulder Mount	None Found	None Found	Camera	Broken/Obsolete Tech/Replaced	
TCC	TCC10705	Sony Editing Control Unit	RM-450	None Found	83117 Editing	Broken/Obsolete Tech/Replaced	
White Label	48620	Sony Remote Unit	UVR-60	304464	Radio Remote	Broken/Obsolete Tech/Replaced	On an educational TV Cart
None Found	None Found	Sony Trinitron	KV-1380 R	8002293	TV/Monitor	Broken/Obsolete Tech/Replaced	
None Found	None Found	Sony Trinitron	PVM-20N6U	6000568	TV/Monitor	Broken/Obsolete Tech/Replaced	
None Found	None Found	Sony Trinitron	PVM-20N6U	6000637	TV/Monitor	Broken/Obsolete Tech/Replaced	
None Found	None Found	Sony Trinitron Color Monitor	BVM-1316	2000197	TV/Monitor	Broken/Obsolete Tech/Replaced	
None Found	None Found	Sony Trinitron Color TV	KV-13F5100	4120533	TV/Monitor	Broken/Obsolete Tech/Replaced	
None Found	None Found	Sony TV	KV-27V40	8091522	TV/Monitor	Broken/Obsolete Tech/Replaced	On an educational TV Cart
White Label	48759	Sony UHF Synthesized Transmitter	WRT 820A	None Found	112160 Audio	Broken/Obsolete Tech/Replaced	
White Label	597	Sony UHF Synthesized Tuner	WR810	None Found	Audio	Broken/Obsolete Tech/Replaced	Velcro strip placed over TCC and serial number, torn off trying to remove strip
None Found	None Found	Sony VTR Playback Adapter	VA-300	None Found	12509 Video Converter	Broken/Obsolete Tech/Replaced	
None Found	None Found	Telex AudioCom Phone System	WM2000	None Found	Audio	Broken/Obsolete Tech/Replaced	handwritten "4439" on each four
None Found	None Found	Telex AudioCom Phone System	WM2000	None Found	Audio	Broken/Obsolete Tech/Replaced	handwritten "4439" on each four
None Found	None Found	Telex AudioCom Phone System	WM2000	None Found	Audio	Broken/Obsolete Tech/Replaced	handwritten "4439" on each four
None Found	None Found	Telex AudioCom Phone System	WM2000	None Found	Audio	Broken/Obsolete Tech/Replaced	handwritten "4439" on each four
None Found	None Found	Telex AudioCom Phone System	SS2000	None Found	Audio	Broken/Obsolete Tech/Replaced	
None Found	None Found	Telex AudioCom Phone System	SS2000	None Found	Audio	Broken/Obsolete Tech/Replaced	
None Found	None Found	Telex AudioCom SS2000	None Found	None Found	Intercom	Broken/Obsolete Tech/Replaced	On an educational TV Cart
None Found	None Found	Telex Headset	None Found	None Found	64438 Audio	Broken/Obsolete Tech/Replaced	
None Found	None Found	Telex Headset PH-2	None Found	None Found	Headset	Broken/Obsolete Tech/Replaced	
None Found	None Found	Telex Intercom Belt Pack	BP-2000	B77574	Audio	Broken/Obsolete Tech/Replaced	
None Found	None Found	Telex Intercom Belt Pack	BP-2001	B77349	Audio	Broken/Obsolete Tech/Replaced	
None Found	None Found	Telex Intercom Belt Pack	BP-2002	B77350	Audio	Broken/Obsolete Tech/Replaced	
None Found	None Found	Telex Intercom Belt Pack	BP-2003	B77341	Audio	Broken/Obsolete Tech/Replaced	
None Found	None Found	Telex Intercom Belt Pack	BP-2004	B77339	Audio	Broken/Obsolete Tech/Replaced	
None Found	None Found	Telex Intercom Belt Pack	BP-2005	B77352	Audio	Broken/Obsolete Tech/Replaced	
None Found	None Found	Telex Intercom Belt Pack	BP-2006	B77317	Audio	Broken/Obsolete Tech/Replaced	
None Found	None Found	Telex PH8000 Headset	PH8000	None Found	Audio	Broken/Obsolete Tech/Replaced	
None Found	None Found	Telex Rackmount	RM-14	None Found	Audio	Broken/Obsolete Tech/Replaced	
None Found	None Found	Telex Rackmount	RM-14	None Found	Audio	Broken/Obsolete Tech/Replaced	
None Found	None Found	Telex Rackmount	RM-14	None Found	Audio	Broken/Obsolete Tech/Replaced	
None Found	None Found	Telex Rackmount	RM-14	None Found	Audio	Broken/Obsolete Tech/Replaced	
None Found	None Found	Telex Receiver	TR-200	None Found	30311 Audio	Broken/Obsolete Tech/Replaced	
None Found	None Found	Telex Receiver	TR-201	None Found	30673 Audio	Broken/Obsolete Tech/Replaced	
None Found	None Found	Telex Single Sided Headset PH-1 (Box)	None Found	None Found	Headset	Broken/Obsolete Tech/Replaced	
None Found	None Found	Telex Single Sided Headset PH-1 (Box)	None Found	None Found	Headset	Broken/Obsolete Tech/Replaced	
Gold	52046	Texas Instruments Desktop Calculator	TI-5005	None Found	2819 MISC	Broken/Obsolete Tech/Replaced	
None Found	None Found	Thin Wood Set Piece (approx 4'x8')	None Found	None Found	Scenery	Broken/Obsolete Tech/Replaced	
Gold	18298	Type 407 Baby Solar Spot	None Found	None Found	12112 Stage Light	Broken/Obsolete Tech/Replaced	
Gold	18299	Type 407 Baby Solar Spot	None Found	None Found	12123 Stage Light	Broken/Obsolete Tech/Replaced	
Gold	22741	Vicom V 100 C	None Found	None Found	1600 Unknown Video	Broken/Obsolete Tech/Replaced	
Gold	22743	Vicom V 100 C Power	None Found	None Found	Unknown Video	Broken/Obsolete Tech/Replaced	
TCC	TCC48621	Videotek Monitor	TSM-1	None Found	6970591 TV/Monitor	Broken/Obsolete Tech/Replaced	On an educational TV Cart
TCC	TCC48622	Videotek Monitor	VSM-1	None Found	6970590 TV/Monitor	Broken/Obsolete Tech/Replaced	On an educational TV Cart
TCC	TCC10832	Videotek Monitor Shelf Unit	None Found	None Found	TV/Monitor	Broken/Obsolete Tech/Replaced	On an educational TV Cart
Gold	55640	White Lightning Light	Ultra 1200	None Found	Lighting	Broken/Obsolete Tech/Replaced	
Gold	57396	White Lightning Light	Ultra 1200	None Found	Lighting	Broken/Obsolete Tech/Replaced	
None Found	None Found	White Lightning Light Kit	Ultra 600	None Found	Lighting	Broken/Obsolete Tech/Replaced	
None Found	None Found	Winstead Rackmount Unit	None Found	None Found	Rackmount	Broken/Obsolete Tech/Replaced	In an un-marked black Adapt-a-Case suitcase
None Found	None Found	Ziplock bag full of xlr to rca adapters	None Found	None Found	MISC	Broken/Obsolete Tech/Replaced	
None Found	None Found	Gentner Telephone System	SPH-3A	008-00994	Audio	Broken/Obsolete Tech/Replaced	
None Found	None Found	Stanton C-500	C-500	H1 ESH 5661	Audio	Broken/Obsolete Tech/Replaced	
Gold	24447	Lowel Light Kit	None Found	None Found	Lighting	Broken/Obsolete Tech/Replaced	
None Found	None Found	Tanscoding TBC/Synchronizer	DPS-235	9123D017	Video	Broken/Obsolete Tech/Replaced	

TCC	TCC42773	Leitch Video amplifier	FR-684	None Found	Video	Broken/Obsolete Tech/Replaced	
Gold	48619	BetaCam Sliding Drawer - Grey	None Found	None Found	Video	Broken/Obsolete Tech/Replaced	
TCC	TCC1074	Sony Video Cassette Recorder	UVW - 1800		29913 Video	Broken/Obsolete Tech/Replaced	
None Found	None Found	Philips Control Panel	CD320		6762237 Video	Broken/Obsolete Tech/Replaced	
None Found	None Found	Long Black Circuit Breaker	None Found	702A23	Video	Broken/Obsolete Tech/Replaced	
None Found	None Found	S/Waber Power Tab	None Found	X911Cb-186	Video	Broken/Obsolete Tech/Replaced	
None Found	None Found	AJA KL-Box	None Found	G91909	Video	Broken/Obsolete Tech/Replaced	
TCC	TCC19896	Sony Video Editing System	Fxe -120		10984 Video	Broken/Obsolete Tech/Replaced	
None Found	None Found	Crown Amplifier	D-45		559291 Audio	Broken/Obsolete Tech/Replaced	
None Found	None Found	RCA Integrated Stereo Amplifier	SA-155	QCAD2 TEC	Audio	Broken/Obsolete Tech/Replaced	
None Found	None Found	CyperPower	500VA	CPWAN20011958	Audio	Broken/Obsolete Tech/Replaced	
None Found	None Found	Sony Mini Disc Recorder	MDS-E58		300934 Audio	Broken/Obsolete Tech/Replaced	
None Found	None Found	Montgomery Ward Television Set			515265 Video	Broken/Obsolete Tech/Replaced	
TCC	TCC42646	Panasonic Video Camera	DVC Pro	None Found	Video	Broken/Obsolete Tech/Replaced	
None Found	None Found	Petro Bag	None Found	None Found	MISC	Broken/Obsolete Tech/Replaced	
None Found	None Found	Mimi -Arm	None Found	None Found	Video	Broken/Obsolete Tech/Replaced	
Gold	52075	Sony Video Cassette Recorder	RMM-501	None Found	Video	Broken/Obsolete Tech/Replaced	
		ADC Pro -Patch	None Found	None Found	Video	Broken/Obsolete Tech/Replaced	
Gold	47900	Stanley Case Black	None Found	None Found	MISC	Broken/Obsolete Tech/Replaced	
None Found	None Found	Timer Clock	ES-510		644 MISC	Broken/Obsolete Tech/Replaced	
Gold	49717	ATI	None Found		15112 Video	Broken/Obsolete Tech/Replaced	
Gold/White Label	53586/24461	Panasonic Color Video Monitor	None Found	AR01170243	Video	Broken/Obsolete Tech/Replaced	
None Found	None Found	Cd Player	MP102	(21)NJ086220114949	Audio	Broken/Obsolete Tech/Replaced	
None Found	None Found	Sine Passive Rack	RFC-1/B		13836 Audio	Broken/Obsolete Tech/Replaced	
None Found	None Found	Radio Shack Wireless Audio Link	None Found		363891 Audio	Broken/Obsolete Tech/Replaced	2 in each box. 3 boxes
None Found	None Found	Radio Shack Wireless Audio Link	None Found		273033 Audio	Broken/Obsolete Tech/Replaced	
None Found	None Found	Radio Shack Wireless Audio Link	None Found		366775 Audio	Broken/Obsolete Tech/Replaced	
None Found	None Found	Radio Shack Wireless Audio Link	None Found		374006 Audio	Broken/Obsolete Tech/Replaced	
None Found	None Found	Radio Shack Wireless Audio Link	None Found		273297 Audio	Broken/Obsolete Tech/Replaced	
None Found	None Found	Radio Shack Wireless Audio Link	None Found		362348 Audio	Broken/Obsolete Tech/Replaced	
Gold	41598	Harris Basic FM transmitter	None Found	1984-8684-0010	Radio broadcasting	Broken/Obsolete Tech/Replaced	
None Found	None Found	TFT	Model 761 OR	725-324	Radio broadcasting	Broken/Obsolete Tech/Replaced	
Gold	41597	Harris Basic FM transmitter	MX-15	1985-6869-001	Radio broadcasting	Broken/Obsolete Tech/Replaced	
None Found	None Found	Audio Tech Boom Mic	AT8035	None Found	Audio	Broken/Obsolete Tech/Replaced	
None Found	None Found	Texas Cams	None Found	None Found	TV Studio	Broken/Obsolete Tech/Replaced	7 in the same cardboard box with the 27 mounts
None Found	None Found	Texas Cams Mounts	None Found	None Found	TV Studio	Broken/Obsolete Tech/Replaced	27 mounts in the same carboard box with the Texas Cams
None Found	None Found	Bulletin Boards	None Found	None Found	Not used		3 individual boards
None Found	None Found	Kaon Digital Receiver	None Found	20400501344B68004122	TV Studio	Broken/Obsolete Tech/Replaced	
None Found	None Found	Kaon Digital Receiver	None Found	20400501344B68004125	TV Studio	Broken/Obsolete Tech/Replaced	
None Found	None Found	Kaon Digital Receiver	None Found	20400501344B68004123	TV Studio	Broken/Obsolete Tech/Replaced	
None Found	None Found	Mac OS X Install 10.5.2	None Found	None Found	Video editing		
None Found	None Found	Wireless Keyboard Apple	None Found	None Found		Broken/Obsolete Tech/Replaced	
None Found	None Found	Wired Keyboard Apple	None Found	None Found		Broken/Obsolete Tech/Replaced	
None Found	None Found	Adapter Conn DVI -1 to VGA	None Found	None Found		Broken/Obsolete Tech/Replaced	
None Found	None Found	Apple Adapter	None Found	603-8471		Broken/Obsolete Tech/Replaced	
None Found	None Found	Apple Adapter	None Found	603-8471		Broken/Obsolete Tech/Replaced	
None Found	None Found	Apple Adapter	None Found	603-8471		Broken/Obsolete Tech/Replaced	
None Found	None Found	Apple Adapter	None Found	603-3342		Broken/Obsolete Tech/Replaced	
None Found	None Found	Apple Adapter	None Found	603-3342		Broken/Obsolete Tech/Replaced	
None Found	None Found	Bogen Challenger	C-10	D65	Video	Broken/Obsolete Tech/Replaced	
None Found	None Found	Hand Held Mic	None Found	None Found	TV Studio	Broken/Obsolete Tech/Replaced	
None Found	None Found	Condenser	C090 LO-Z		9025 TV Studio	Broken/Obsolete Tech/Replaced	In a microphone zippered case
Gold	39142	Condenser	C090 LO-Z		86392 TV Studio	Broken/Obsolete Tech/Replaced	In a microphone zippered case
None Found	None Found	Condenser	C090 LO-Z		8882 TV Studio	Broken/Obsolete Tech/Replaced	In a microphone zippered case
None Found	None Found	Condenser	C090 LO-Z		8882 TV Studio	Broken/Obsolete Tech/Replaced	In a microphone zippered case
None Found	None Found	Condenser	C090 LO-Z		8882 TV Studio	Broken/Obsolete Tech/Replaced	In a microphone zippered case
None Found	None Found	Condenser	C090 LO-Z		882 TV Studio	Broken/Obsolete Tech/Replaced	In a microphone zippered case
None Found	None Found	Sony Hand Held Mic	ECM-220	None Found	TV Studio	Broken/Obsolete Tech/Replaced	In a case
None Found	None Found	Sony Camera Adapter	CA-537		12682 TV Studio	Broken/Obsolete Tech/Replaced	
None Found	None Found	Telex Sportscasting Headgear	None Found	None Found	Radio Station	Broken/Obsolete Tech/Replaced	
Gold	34991	Dynair	TX-2B CH4	224403K2		Broken/Obsolete Tech/Replaced	
Gold	48995	Cine 60	None Found		53065 TV Studio	Broken/Obsolete Tech/Replaced	
None Found	None Found	Circuit Board with Hardware	None Found	None Found	TV Studio	Broken/Obsolete Tech/Replaced	Item in a cardboard flat box
None Found	None Found	Sony Remote Control	BVR-50		24373 TV Studio	Broken/Obsolete Tech/Replaced	
None Found	None Found	Emcee Down Converter	MC 2500B	None Found	TV Studio	Broken/Obsolete Tech/Replaced	
Gold	42085	Anton Bauer Ultra Light	None Found	None Found	Video	Broken/Obsolete Tech/Replaced	
None Found	None Found	Sony	AC-132		502744 TV Studio	Broken/Obsolete Tech/Replaced	
Gold	52415	Horita	W6-50	None Found	TV Studio	Broken/Obsolete Tech/Replaced	
Gold	17545	Sennheisser	M2N		712378 TV Studio	Broken/Obsolete Tech/Replaced	

**TRITON COLLEGE, District 504  
Board of Trustees**

Meeting of January 28, 2025

ACTION EXHIBIT NO. 17155

**SUBJECT: ELLUCIAN CRM ADVISE SOFTWARE RENEWAL**

**RECOMMENDATION:** That the Board of Trustees approve a five-year renewal Agreement with Ellucian Corporation. This Agreement provides CRM Advise software subscription services. The terms of this Agreement will run from July 1, 2025 through June 30, 2030, for a cost of \$90,290 in FY26; \$94,804 in FY27; \$99,544 in FY28; \$104,521 in FY29; \$109,747 in FY30 for a total cost to the College of \$498,906.

**RATIONALE:** The CRM Advise platform will be licensed on a Software as a Service (SaaS) model, and Ellucian will be responsible for backups, patches and upgrades over the five-year term of the Agreement. CRM provides a number of benefits to increase both onboarding and retention of students. It provides a structured onboarding process, academic maps, proactive academic and career advising, and an early alert system. The platform automates communication to students in need and provides advisors an easy to use dashboard to monitor their students, quickly identifying those in need of intervention. Purchase of data processing software is exempt from bidding by Illinois state statute (110 ILCS 805/3-27.1(f)).

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*Sean Sullivan*

**Submitted to Board by:** \_\_\_\_\_  
Sean O'Brien Sullivan, Vice President of Business Services

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**Board Officers' Signatures Required:**

_____	_____	_____
<b>Mark R. Stephens Chairman</b>	<b>Tracy Jennings Secretary</b>	<b>Date</b>

Related forms requiring Board signature: Yes  No

This is not an invoice

**Renewal Quote - Triton College**

RENEWAL QUOTE IS VALID THROUGH 03/17/2025  
or upon contract expiration (whichever occurs first)

Renewal Number: 134583.0

	Period Ending	For the Period				
		5 Years				
		July 1, 2025 to June 30, 2026	July 1, 2026 to June 30, 2027	July 1, 2027 to June 30, 2028	July 1, 2028 to June 30, 2029	July 1, 2029 to June 30, 2030
<b>Subscription Paid in Advance</b>	30-Jun-25	@5%	@5%	@5%	@5%	@5%
<b>Ellucian</b>						
Bulk Email for CRM Advise	\$1,126	\$1,182	\$1,241	\$1,303	\$1,369	\$1,437
CRM Advise	\$59,540	\$62,517	\$65,643	\$68,925	\$72,371	\$75,990
CRM Advise Cloud Toolkit	\$0	\$0	\$0	\$0	\$0	\$0
CRM ADVISE ERP CONNECTOR (COLLEAGUE) - LICENSE	\$0	\$0	\$0	\$0	\$0	\$0
CRM Advise LMS Connector (Blackboard)	\$0	\$0	\$0	\$0	\$0	\$0
CRM ADVISE LMS CONNECTOR (MOODLE) - LICENSE	\$0	\$0	\$0	\$0	\$0	\$0
CRM Lite User (600 Users)	\$18,571	\$19,500	\$20,475	\$21,498	\$22,573	\$23,702
eCRM Premium User (20 Users)	\$6,753	\$7,091	\$7,445	\$7,817	\$8,208	\$8,619
<b>Grand Total</b>	<b>\$85,990</b>	<b>\$90,290</b>	<b>\$94,804</b>	<b>\$99,544</b>	<b>\$104,521</b>	<b>\$109,747</b>

Escalation will be applied annually, year -over-year. For example, by selecting a Multi-Year Renewal the related escalator stated above will be applied to the expiring amount every 12 months.

The products in the table(s) reflect only those that have an expiration date June 30, 2025

Should you choose to terminate support for any of the products above at the end of the current contract year, you must notify Ellucian in writing no later than March 31, 2025 by sending in a formal request on institution letterhead to [Renewals@ellucian.com](mailto:Renewals@ellucian.com). Cancellation requests will be processed in accordance with applicable contract terms. If you are interested in a multi-year renewal or have questions, please contact Ellucian at

[Rebecca.Clark@ellucian.com](mailto:Rebecca.Clark@ellucian.com).

**TRITON COLLEGE, District 504  
Board of Trustees**

Meeting of January 28, 2025

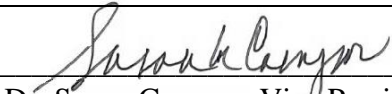
ACTION EXHIBIT NO. 17156

**SUBJECT: AGREEMENT WITH ALEXIAN BROTHERS MEDICAL CENTER (DMS)**

RECOMMENDATION: That the Board of Trustees approve a Program Addendum to Master Affiliation Agreement (BOT approved 7-20-21) for the Diagnostic Medical Sonography Program with Alexian Brothers Health System. This Agreement shall commence on January 29, 2025, and run until terminated. Unless otherwise amended herein, the Agreement shall remain in full force and effect pursuant to the terms thereof. To the extent there is any conflict between this Addendum and the Agreement, the Addendum shall control. There is no cost to the college for this Agreement.

RATIONALE: This Agreement will enable students in Triton College's Diagnostic Medical Sonography program to participate in clinical education experiences at Presence Resurrection Medical Center - Chicago.

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Submitted to Board by:   
Dr. Susan Campos, Vice President of Academic Affairs

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**Board Officers' Signatures Required:**

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<b>Mark R. Stephens</b> Board Chairman	<b>Tracy Jennings</b> Secretary	<b>Date</b>
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Related forms requiring Board signature: Yes  No

**EXHIBIT B**  
**PROGRAM ADDENDUM TO**  
**ABHS EDUCATION AFFILIATION AGREEMENT**

DATE: 1/28/2025

ABHS FACILITY/HOSPITAL: Presence Resurrection Medical Center - Chicago  
DEPARTMENT WITHIN ABHS FACILITY/HOSPITAL:

FULL NAME OF EDUCATIONAL INSTITUTION: Community College District 504, commonly known as TRITON COLLEGE  
SCHOOL:

PROGRAM TITLE: Diagnostic Medical Sonography  
LENGTH OF PROGRAM: 5 semesters  
NUMBER OF STUDENTS PER PROGRAM AT THE ABHS FACILITY/HOSPITAL LISTED ABOVE: 1-4

CERTIFICATION/ACCREDITATION: The General DMS Program sponsored by Triton College is accredited by the Commission on Accreditation of Allied Health Education Programs ([www.caahep.org](http://www.caahep.org)) upon the recommendation of the Joint Review Committee on Education in Diagnostic Medical Sonography.

Commission on Accreditation of Allied Health Education Programs (CAAHEP)  
9355-113th St. N, #7709  
Seminole, FL 33775  
727-210-2350  
[www.caahep.org](http://www.caahep.org)

Joint Review Committee on Education in Diagnostic Medical Sonography (JRC-DMS)  
6021 University Blvd #500  
Ellicott City, MD 21043  
443-973-3251  
[www.jrcdms.org](http://www.jrcdms.org)

PROGRAM OBJECTIVES: Upon successful completion of the Associate in Applied Science Degree in Diagnostic Medical Sonography program the graduate will be able to:

1. Pass the SPI exam by obtaining a score of 555/700 with the ARDMS.
2. Pass the Abdomen and Obstetrics and Gynecology Specialties by obtaining a score of 555/700 with the ARDMS.
3. Demonstrate safe and appropriate patient care aligned with professional standards, using Apply as Low As Reasonably Achievable (ALARA) principles.
4. Demonstrate proper ergonomics to ensure proper body mechanics.
5. Construct a sonographic impression to aid in the final diagnosis.
6. Present diagnostic images in the area of General Sonography and Obstetrics and Gynecology proficient for diagnosis.

CLINICAL AREAS: DIAGNOSTIC MEDICAL SONOGRAPHY



**EDUCATIONAL INSTITUTION/SCHOOL PROGRAM COORDINATOR:**

Triton College, 2000 Fifth Ave River Grove, IL 60171

With a copy to: Winner Law  
2344 W. Melrose  
Chicago, IL 60618

**School Area Dean**

Troy Moran, Dean, Health Careers & Public Service Programs

Triton College

2000 5th Ave., River Grove, IL 60171

(708) 456-0300, Ext. 3712

troymoran@triton.edu

**ABHS FACILITY DEPARTMENT HEAD:** ROBERT SUMTER

**Contact information (phone and email) for the Department Head:**

[ROBERT.SUMTER@ASCENSION.ORG](mailto:ROBERT.SUMTER@ASCENSION.ORG)

**ABHS FACILITY COORDINATOR:** JOSEPH WADAS

*[Associate who will coordinate practicum and oversee student(s) at the ABHS Facility]*

**Contact information (phone and email) for the Program Coordinator**

[joseph.wadas@ascension.org](mailto:joseph.wadas@ascension.org)

**NOTICES**

Any notice required or permitted to be given pursuant to this Program Addendum shall be in writing and sent to the receiving party's email address set forth above or to such other address as set forth below.

**EDUCATIONAL INSTITUTION/SCHOOL ADDRESS:**

TRITON COLLEGE, 2000 FIFTH AVE RIVER GROVE, IL 60171

**ALEXIAN FACILITY ADDRESS:**

7435 W Talcott Ave, Chicago, IL 60631

Any notice sent to ABHS, or one of its affiliated entities, should include a copy to the Office of Legal Affairs.

This Program Addendum is subject to and supplements the ABHS Education Affiliation Agreement entered into with Educational Institution

IN WITNESS WHEREOF, the individuals below have caused this Program Addendum to be executed on the dates indicated below.

**DEPT. HEAD FOR ABHS  
FACILITY/HOSPITAL**

**DEPT. PROGRAM COORDINATOR  
FOR ABHS FACILITY/HOSPITAL**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Printed Name

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**EDUCATIONAL INSTITUTION/SCHOOL**

\_\_\_\_\_  
Signature

Mark R. Stephens \_\_\_\_\_  
Printed Name

Title: Board Chairman \_\_\_\_\_

Date: \_\_\_\_\_

**TRITON COLLEGE, District 504  
Board of Trustees**

Meeting of January 28, 2025

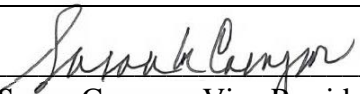
ACTION EXHIBIT NO. 17157

**SUBJECT: AGREEMENT WITH ALEXIAN BROTHERS MEDICAL CENTER (RSC)**

RECOMMENDATION: That the Board of Trustees approve a Program Addendum to Master Affiliation Agreement (BOT approved 7-20-21) for Respiratory Care with Alexian Brothers Health System. This Agreement shall commence on January 29, 2025, and run until terminated. Unless otherwise amended herein, the Agreement shall remain in full force and effect pursuant to the terms thereof. To the extent there is any conflict between this Addendum and the Agreement, this Addendum shall control. There is no cost to the college for this Agreement.

RATIONALE: This Agreement will enable students in Triton College's Respiratory Care program to participate in clinical education experiences at Presence Saints Mary and Elizabeth Medical Center, Presence Holy Family Medical Center, Presence Resurrection Medical Center, Presence Saint Joseph Hospital, Presence Saint Francis Hospital, and Presence St. Mary's Hospital.

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Submitted to Board by:   
Dr. Susan Campos, Vice President of Academic Affairs

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**Board Officers' Signatures Required:**

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<b>Mark R. Stephens</b> <b>Board Chairman</b>	<b>Tracy Jennings</b> <b>Secretary</b>	<b>Date</b>
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Related forms requiring Board signature: Yes  No

**EXHIBIT B**  
**PROGRAM ADDENDUM TO**  
**ABHS EDUCATION AFFILIATION AGREEMENT**

DATE: 1/28/2025

ABHS FACILITY/HOSPITAL: Presence Saints Mary and Elizabeth Medical Center - Chicago  
Presence Holy Family Medical Center - Des Plaines  
Presence Resurrection Medical Center - Chicago  
Presence Saint Joseph Hospital - Elgin  
Presence Saint Joseph Hospital - Chicago  
Presence Saint Francis Hospital - Evanston  
Presence St. Mary's Hospital - Kankakee

DEPARTMENT WITHIN ABHS FACILITY/HOSPITAL: RESPIRATORY CARE

NAME OF EDUCATIONAL INSTITUTION: Community College District 504,  
commonly known as TRITON COLLEGE

PROGRAM TITLE: RESPIRATORY CARE

OF PROGRAM: 5 SEMESTERS

NUMBER OF STUDENTS PER PROGRAM AT THE ABHS FACILITY/HOSPITAL LISTED  
ABOVE: 4

CERTIFICATION/ACCREDITATION: In progress/pending collection of clinical affiliates

PROGRAM OBJECTIVES: After successful completion of the respiratory care  
classroom instructional program, the Educational Institution student will be able  
to:

- Demonstrate understanding of the following aspects of communication skills and interpersonal relationships: verbal, nonverbal, listening, conflict, gender, and diversity.
- Demonstrate the ability to acquire and evaluate clinical data and modify therapy to achieve therapeutic objectives.
- Demonstrate the ability to assess the cardiopulmonary status of patients and implement respiratory care plans, under the supervision of ABHS staff.
- Determine the correct management and maintenance of the artificial and anatomical airway as well as the lung mechanics pertinent to the mechanically ventilated patient.
- Demonstrate proficient clinical skills by performing prescribed adult, pediatric and neonatal respiratory care procedures, under the supervision of ABHS staff.
- Demonstrate the skills necessary to set-up, manage, and troubleshoot advanced modes of ventilation, under the supervision of ABHS staff.
- Interpret diagnostics such as arterial blood gasses, capnography, hemodynamic values, hematology and electrolytes as they apply to the assessment of the care of the critically ill patient.

CLINICAL AREAS: RESPIRATORY

**EDUCATIONAL INSTITUTION/SCHOOL PROGRAM COORDINATOR: Contact information (phone and/or email) for School Program Coordinator:**

Peter Jaswilko, Respiratory Care Chairperson- Triton College  
2000 5th Ave., River Grove, IL 60171  
(708) 456-0300, Ext. 3481  
peterjaswilko@triton.edu  
(708) 456-0300, Ext. 3930

**ABHS FACILITY DEPARTMENT HEAD: ROBERT SUMTER**  
**Contact information (phone and email) for the Department Head:**

[ROBERT.SUMTER@ASCENSION.ORG](mailto:ROBERT.SUMTER@ASCENSION.ORG)

**ABHS FACILITY COORDINATOR: JOSEPH.WADAS@ASCENSION.ORG**  
*[Associate who will coordinate practicum and oversee student(s) at the ABHS Facility]*

**Contact information (phone and email) for the Program Coordinator**

[JOSEPH.WADAS@ASCENSION.ORG](mailto:JOSEPH.WADAS@ASCENSION.ORG)

**NOTICES**

Any notice required or permitted to be given pursuant to this Program Addendum shall be in writing and sent to the receiving party's email address set forth above or to such other address as set forth below.

**EDUCATIONAL INSTITUTION/SCHOOL ADDRESS:**

TRITON COLLEGE, 2000 FIFTH AVE RIVER GROVE, IL 60171

With a copy to: Winner Law  
2344 W. Melrose  
Chicago, IL 60618

**ALEXIAN FACILITY ADDRESS:**

Presence Holy Family Medical Center - Des Plaines

1400 E Golf Rd, Des Plaines, IL 60016

Presence Saints Mary and Elizabeth Medical Center - Chicago

2233 W Division St, Chicago, IL 60622

Presence Resurrection Medical Center - Chicago

7435 W Talcott Ave, Chicago, IL 60631

Presence Saint Joseph Hospital - Elgin

77 N Airlite St, Elgin, IL 60123

Presence Saint Joseph Hospital - Chicago

2900 N Lake Shore Dr, Chicago, IL 60657

Presence Saint Francis Hospital - Evanston

355 Ridge Ave, Evanston, IL 60202

Presence St. Mary's Hospital - Kankakee

500 W Court St, Kankakee, IL 60901

Any notice sent to ABHS, or one of its affiliated entities, should include a copy to the Office of Legal Affairs.

This Program Addendum is subject to and supplements the ABHS Education Affiliation Agreement entered into with Educational Institution. In the event of a conflict between this Program Addendum and the ABHS Education Affiliation Agreement, this Program Addendum shall apply. All terms not otherwise addressed by this Program Addendum shall be governed by the ABHS Education Affiliation Agreement.

IN WITNESS WHEREOF, the individuals below have caused this Program Addendum to be executed on the dates indicated below, in their official capacities only. There shall be no personal liabilities created by virtue of signing this Program Addenda.

**DEPT. HEAD FOR ABHS  
FACILITY/HOSPITAL**

**DEPT. PROGRAM COORDINATOR  
FOR ABHS FACILITY/HOSPITAL**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Printed Name

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**PROGRAM COORDINATOR FOR  
EDUCATIONAL INSTITUTION/SCHOOL**

\_\_\_\_\_  
Signature

Mark R. Stephens

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Board Chairman

Date: \_\_\_\_\_

**TRITON COLLEGE, District 504  
Board of Trustees**

Meeting of January 28, 2025

ACTION EXHIBIT NO. 17158

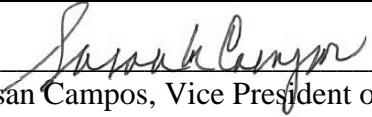
**SUBJECT: WELDING BOOT CAMP – SPEER ACADEMY**

**RECOMMENDATION:** That the Board of Trustees approve an Agreement with the Illinois Tool Works (ITW) David Speer Academy to offer a Pre-Employment Welding Boot Camp for up to twelve (12) students. The thirty-hour (30-hour) camp will be offered on-campus on select Fridays from 10:00 am – 3:00 pm, over the course of six (6) weeks, beginning February 21, 2025, and ending May 9, 2025. Speer Academy will provide recruitment of students and pay a flat tuition fee of \$3,500 to Triton College, which will cover up to twelve (12) students. The flat tuition fee will cover instruction, classroom/lab space, materials/supplies, and daily lunch. This program will be provided at no cost to Triton College.

**RATIONALE:** Triton College has partnered with the Speer Academy for three (3) consecutive years to offer Pre-Employment Welding Boot Camp. Through this partnership, Triton continues to gain exposure in the community by educating young adults on careers in manufacturing (welding and fabrication) and by connecting employers with future workforce. This camp serves the local communities by promoting postsecondary education, introducing soon-to-be high school graduates to potential career pathways, and connecting industries to potential employees.

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**Submitted to Board by:** \_\_\_\_\_

  
Dr. Susan Campos, Vice President of Academic Affairs

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**Board Officers' Signatures Required:**

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**Mark R. Stephens**  
**Board Chairman**

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**Tracy Jennings**  
**Secretary**

---

**Date**

Related forms requiring Board signature: Yes  No

Community College District 504, commonly known as TRITON COLLEGE  
and **ILLINOIS TOOL WORKS (ITW) DAVID SPEER ACADEMY**

Welding Boot Camp Partner Agreement

This partnership is for the sole and limited purpose of providing pre-employment training for the welding and fabrication field to individuals referred through Illinois Tool Works (ITW) David Speer Academy (hereinafter “Educational Partner”) through participation and enrollment in Triton College’s Welding Boot Camp program.

The 2025 Spring Welding Boot Camp will meet on the Triton College campus from 10:00 AM – 3:00 PM on the following dates: February 21, February 28, March 7, April 25, May 2, and May 9.

Triton and Educational Partner shall each maintain in force for the duration of this Agreement comprehensive liability insurance with limits of \$2/\$5 million, which names the other party as an additional insured. A Certificate of Insurance shall be provided to each party prior to the onset of any participation by Educational Partner’s students. Each party agrees to hold harmless and indemnify the other, its officers, agents, trustees and employees against any losses, damages, judgments, claims, expenses, costs and liabilities imposed upon or incurred by or asserted against the party, its officers, agents, trustees or employees, including reasonable attorneys’ fees and expenses, arising out of the acts or omissions of the other party, its officers, agents or employees, under this Agreement. Either party may terminate this Agreement by providing written notice signed by the authorized agent of the Party. Following a notice of termination, no additional students shall be enrolled in any programming. In the event of termination, every effort shall be made to allow participating students to complete their work assignment, during which the terms and conditions of this Agreement shall apply.

Educational Partner shall:

- Provide a maximum of 12 students to participate in Triton’s Welding Boot Camp program beginning on Friday, February 21, 2025, and ending on Friday, May 9, 2025.
- Pay a flat tuition fee of \$3,500 to support a maximum of 12 students.
- Provide Triton College with specific student record information needed for enrollment into the program.
- Provide transportation for students not utilizing personal vehicles or public transportation vouchers provided by Educational Partner.
- Provide students with additional career coaching and guidance.
- Provide additional mentorship, guidance, and counseling to students outside of class to aid in program retention efforts.
- Designate a qualified person to serve as a program liaison needed to provide and receive student updates, provide notification of any needed accommodations, and coordinate the evaluation of student performance with Triton personnel.



- Notify Triton personnel should a problem arise with a student outside of class that could impact in-classroom performance and success.
- Not discriminate on the basis of race, color, religion, sex, national origin, ancestry, age, marital status, physical or mental handicap, an unfavorable discharge from military service, or any other factor as prohibited by law.

Triton shall:

- Assume responsibility for any necessary approval by the Illinois Community College Board.
- Maintain responsibility for instruction and student grading.
- Advise students of the requirement to observe policies, procedures, and other regulations imposed by Triton College.
- Provide students with Personal Protective Equipment (loaned to students during the program, to be stored at Triton College throughout the course session).
- Provide students with in-classroom lunch in the amount of \$10.00 per student, per class period.
- Provide a safe learning environment with the necessary supervision, training, precautionary safety instruction.
- Prevent the sharing or release of student records and information to any third party and to destroy such information at the request of the Educational Partner or maintain such records in a manner consistent with the law.
- Provide students with formal and informal feedback throughout the program and complete any particular evaluation forms requested by Educational Partner that are pedagogically appropriate to the Welding Boot Camp program.
- Promptly contact Educational Partner in the event issues or concerns arise concerning the progress or performance of a student, including, but not limited to tardiness, unscheduled absences, or inappropriate behavior conducted on campus.
- Retain the right to request the immediate removal of any student whose conduct violates the rules, policies and procedures of Triton College and/or the Educational Partner.
- Prevent the enrollment of any additional students after the first day of class.
- Not discriminate on the basis of race, color, religion, sex, national origin, ancestry, age, marital status, physical or mental handicap, an unfavorable discharge from military service, or any other factor as prohibited by law.
- Certify that it is an equal opportunity employer, maintaining a sexual harassment and Drug Free Workplace policy.

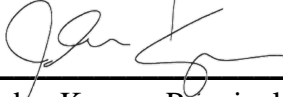
Mutual Agreements:

- Triton College, as an entity and on behalf of its employees, agents, and students, claims any and all governmental immunity as may be established by or set forth under Federal or Illinois law, rule or regulation
- Each party assumes full responsibility for the payment of all federal, state and local taxes incurred by that party as a result of this Agreement.

- This Agreement is executed by an authorized representative of each party in the representative's official capacity only and the representative shall have no personal liability under this Agreement.
- This Agreement shall be governed by and construed in accordance with the substantive laws of the State of Illinois regardless of any conflict of laws provision. All disputes arising out of this Agreement, wherever derived, will be resolved in the Circuit Court of Cook County, Illinois.

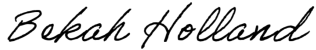
**FOR EDUCATIONAL PARTNER:**

**FOR TRITON COLLEGE, in an official capacity only:**



\_\_\_\_\_  
Jordan Kruger, Principal

\_\_\_\_\_  
Mark R. Stephens, Chairman



\_\_\_\_\_  
Bekah Holland, Internship Coordinator

\_\_\_\_\_  
Tracy Jennings, Secretary

**1/10/2025**

DATE

\_\_\_\_\_  
DATE

**TRITON COLLEGE, District 504  
Board of Trustees**

Meeting of January 28, 2025

ACTION EXHIBIT NO. 17159

**SUBJECT: TRIO SSS CAMPUS/HISTORICAL TOUR TO TEXAS  
(AUSTIN AND HOUSTON)**

**RECOMMENDATION:** That the Board of Trustees approve a TRIO/Student Support Services trip to Austin and Houston, Texas for college tours and cultural experiences. The proposed tour will be held during the week of spring break, departing on March 16, 2025, with a return date of March 19, 2025, and will not exceed \$25,000. This amount includes meals; hotel costs; transportation; airfare; flight fees; and bus transportation within Texas, event; and activity registration fees. The trip is entirely funded by the Department of Education TRIO SSS grant; there is no cost to Triton College.

**RATIONALE:** TRIO/SSS provides TRIO participants with an opportunity to travel to Austin and Houston, Texas. Guided tours of universities and companies of interest to TRIO students such as the University of Texas and NASA are included, as well as activities that provide experiential insight into local and regional culture, including viewing rodeo and participating in horseback riding. This 2025 Campus/Cultural Tour provides participants with an exposure to sites and institutions outside of their normal local environment, while highlighting out-of-state institutions and locations as viable educational and living opportunities.

**Submitted to Board by:**   
\_\_\_\_\_  
Dr. Jodi Koslow Martin, VP of Enrollment Mgt & Student Affairs

**Board Officers' Signatures Required:**

\_\_\_\_\_  
**Mark R. Stephens**  
**Board Chairman**

\_\_\_\_\_  
**Tracy Jennings**  
**Secretary**

\_\_\_\_\_  
**Date**

Related forms requiring Board signature: Yes  No

**Day One - Sunday March 16, 2025**

*Austin, TX*

**7:00 AM** – Meet at **O’Hare International Airport** for departure to Austin, TX

**12:00 PM** – Arrive at **Austin-Bergstrom International Airport**:: 3600 Presidential Blvd, Austin, TX 78719

**12:45 PM** – Depart for lunch restaurant near airport  
- **BOARD BUS**

**1:00 PM** – Arrive at restaurant  
- *Lunch with \$20 meal money*

**2:30 PM** – Depart for horseback riding  
- **BOARD BUS**

**3:00 PM** – Arrive at **Lone Star Ranch**:: 8601 Bluff Springs Rd., Austin, TX 78744

**5:30 PM** – Depart for hotel  
- **BOARD BUS**

**6:00 PM** – Check into hotel

**7:30 PM** – Depart for dinner restaurant  
- **BOARD BUS**

**8:00 PM** – Arrive at restaurant  
- **BOARD BUS**  
- *Dinner with \$30 meal money*

**9:30 PM** – Depart for hotel  
- **BOARD BUS**

**Day Two - Monday March 17, 2025**

*Austin, TX – Houston, TX*

*Everyone checks out of the hotel by 8:30 AM and loads luggage onto the bus.*

**7:30 AM** – Enjoy breakfast at hotel

**8:30 AM** – Depart hotel for campus visit  
- **BOARD BUS**

**9:00 AM** – Campus Visit: **Concordia University Texas (Private)**:: 11400 Concordia University Dr, Austin, TX 78726

**10:30 AM** – Depart for campus visit  
- **BOARD BUS**

**11:00 AM** – Arrive at campus:: **University Of Texas-Austin (Public)**:: 2515 Speedway, Austin, TX 78712

**12:30 PM** – Depart for the museum  
- **BOARD BUS**

**1:00 PM** – Arrive at **Museum Of Illusions Austin**:: 11010 Domain Dr #100, Austin, TX 78758

**2:30 PM** – Depart for Houston hotel  
- **BOARD BUS**  
- *Grab ‘n’ go lunch along the way with \$20 meal money*

**6:00 PM** – Check into hotel

**7:30 PM** – Depart for dinner  
- **BOARD BUS**

**8:00 PM** – Arrive at restaurant  
- *Dinner with \$30 meal money*

**9:30 PM** – Depart for hotel  
- **BOARD BUS**

**Day Three - Tuesday March 18, 2025**

*Houston, TX*

**7:30 AM** – Enjoy breakfast at hotel

**8:30 AM** – Depart hotel for campus visit

- **BOARD BUS**

**9:00 AM** – Campus Visit: **Texas Southern University** (HBCU/Public):: 3100 Cleburne St, Houston, TX 77004

- *TRIO SSS presentation*

**11:00 AM** – Depart for campus visit

- **BOARD BUS**

**11:15 AM** – Campus Visit: **University Of Houston** (Public):: 4302 University Dr, Houston, TX 77004

**1:00 PM** - Depart for the rodeo

- **BOARD BUS**
- *Grab 'n' go lunch along the way with \$20 meal money*

**2:30 PM** – Arrive at **Houston Rodeo**:: 3 NRG Park, Houston, Texas 77054

**5:30 PM** – Depart for dinner and dancing

- **BOARD BUS**

**6:30 PM** – Arrive at **Neon Boots Dancehall & Saloon**:: 11410 Hempstead Rd, Houston, TX 77092

6:45 PM – Line dancing class

7:45 PM – Dinner

**9:00 PM** – Depart for hotel

- **BOARD BUS**

**Day Four - Wednesday March 19, 2025**

*Houston, TX – Chicago, IL*

*Everyone checks out of the hotel by 8:30 AM and loads luggage onto charter bus.*

**7:30 AM** – Enjoy breakfast at hotel

**8:30 AM** – Depart hotel for NASA tour

- **BOARD BUS**

**9:30 AM** – Arrive at **NASA Space Center Houston** for tour:: 1601 E NASA Parkway, Houston, TX 77058

**12:00 PM** – Depart for boardwalk visit

- **BOARD BUS**

**12:30 PM** – Arrive at **Kemah Boardwalk**:: 215 Kipp Ave, Kemah, TX 77565

- *Lunch at Boardwalk restaurant with \$30 meal money*
- *Explore Boardwalk attractions*

**3:00 PM** – Depart for airport

- **BOARD BUS**

**4:00 PM** – Arrive at **George Bush Intercontinental Airport** for departure to Chicago, IL:: 2800 N Terminal Rd, Houston, TX 77032

**9:00 PM** – Arrive at **O'Hare International Airport**

PROGRAM ITINERARY

*Triton College TRIO Student Support Services  
Austin/Houston, TX | Spring Break 2025*

- Campus Visits: 4
- Cultural Events/Activities: 6
- Students: 15
- Staff: 3

**TRITON COLLEGE, District 504  
Board of Trustees**

Meeting of January 28, 2025

ACTION EXHIBIT NO. 17160

**SUBJECT: ACCEPTANCE OF DONATED DIAGNOSTIC EQUIPMENT FROM  
SUBARU OF AMERICA, INC.**

**RECOMMENDATION:** That the Board of Trustees accept the donation of one Subaru DST-010 scan tool and SSM IV software lifetime license by Subaru of America, Inc. for classroom use beginning Spring Semester, 2025. The total value of the donation is \$12,650.00. There is no cost to the college for this donation.

**RATIONALE:** This donation from Subaru of America, Inc. will help automotive students gain hands-on experience with the latest diagnostic technology. The equipment will be used to perform diagnostics on Subaru vehicles, providing students with manufacturer-specific training that will enhance their employment opportunities.

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**Submitted to Board by:** \_\_\_\_\_

  
Dr. Susan Campos, Vice President of Academic Affairs

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**Board Officers' Signatures Required:**

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**Mark R. Stephens  
Board Chairman**

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**Tracy Jennings  
Secretary**

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**Date**

Related forms requiring Board signature: Yes  No



# Service Donation Form Package

DONATION 24-089C





Subaru of America, Inc.  
Service Training Department  
PO Box 9103  
Camden, NJ 08101-9877  
donations@subaru.com

## Terms and Conditions

### Recipient Institution Responsibilities

1. Subaru items (e.g. car, parts, tools, etc.) being donated (“Donated Item(s)”) by Subaru of America, Inc. (“SOA”) to a Recipient Institution (as named on the Donation Agreement Acceptance Form) are to be used for educational and in-classroom purposes only. Donated Items are only to be used by the Recipient Institution in support of all SOA training initiatives at the Recipient Institution.
2. If a Donated Item is a motor vehicle or component thereof, it cannot be, and Recipient Institution will ensure that it is not, licensed or operated on any public or private road or highway.
3. Donated Items cannot be sold, disposed of, or transferred by any Recipient Institution unless arranged and agreed upon in advance by SOA in writing. SOA reserves the right to require a new Service Donation Form Package to be executed by any other institution that the Donated Items are transferred to. If SOA agrees to disposal of the vehicle, the Recipient Institution is responsible for all costs and expenses incurred in connection with such disposal. If the parties agree that the Recipient Institution will dispose of the Donated Items, Recipient Institution will scrap the Donated Item(s), disposing of it/them in such a manner as to ensure that it/they will not be used for on or off-highway use and will certify such disposal in writing to SOA.
4. The Recipient Institution acknowledges and agrees that SOA does not guarantee that the Donated Items are certified to comply with any Federal, State, or local laws, rules or regulations.
5. Donated Items are being donated in an “**as is, with all faults**” condition. Items are not covered by any warranty. SOA expressly disclaims all warranties, including any implied warrant of merchantability or fitness for a particular purpose.
6. **The Recipient Institution will maintain adequate records and controls to ensure proper accountability, control and use of SOA donations.** The records should be maintained and kept secure until the Donated Item(s) is returned to SOA, transferred to another institution or destroyed.
7. The Institution will maintain the Donated Items in a condition which will facilitate its use as a useful asset for the education process of its Automotive Department(s). SOA reserves the right to inspect the Donated Items at any time during normal business hours (e.g. visits from local field staff and SOA representatives) to confirm compliance with these terms.
8. If the Donated Item is a vehicle, Recipient Institution agrees to display a clear statement of the purpose of the vehicle on the inside or outside of the windshield in a form provided by SOA (e.g. sticker or plaque memorializing the donation of the vehicle). In addition, the Recipient Institution will provide the following to SOA’s regional Educational Manager on an annual basis:
  - a. Photo of door VIN placard image.
  - b. Photo of the instrument cluster showing current mileage.
  - c. Four photos, one from each corner perspective in order to demonstrate vehicle condition.
  - d. Report any significant changes in vehicle condition relative to operation or appearance.
9. The Recipient Institution must secure all Donated Items against theft, unauthorized operators, removal of components for sale or use in other vehicles, and unauthorized and illegal use.
10. Donated Items received from SOA will not be used with the intention or knowledge that they will be used to commit a terrorist act or crime. Recipient Institution agrees that the Donated Items shall be presented at all times in a positive light.
11. All vehicles and diagnostic equipment donated by SOA must be kept in good working order.



12. **All Donated Items that are vehicles will be titled by, and in the name of, the Recipient Institution.** Recipient Institution must ensure that all donated vehicles are titled under the Recipient Institution's name as "JUNK" or its state's equivalent (e.g. non-repairable, scrapped, destroyed, etc.). Recipient will ensure that title is transferred from SOA to the Recipient Institution within a reasonable amount of time following the completion of the donation process. Recipient Institution shall provide SOA with a copy of the title promptly after its receipt of same. Recipient Institution shall maintain all applicable records and cooperate in the exchange of any supporting documentation necessary in order for both Recipient and SOA to fully complete the donation process and realize the benefits of the donation. After title is transferred to the Recipient Institution, Recipient Institution will be the sole owner of the vehicle but must still comply with all terms of this Agreement. Recipient institution agrees to defend, indemnify, and hold SOA harmless from any and all damages, liabilities, penalties, fees, or claims arising from Recipient Institution's failure to title the vehicle properly and for its failure to comply with the terms of this Agreement.
13. Recipient Institutions must affix a clear statement of the purpose of the vehicle provided by SOA (e.g. sticker or plaque memorializing the donation of the vehicle) on the inside or outside of the windshield of all vehicles donated.

## Recipient Institution Procedural Responsibilities

### 1. The Recipient Institution agrees to the following:

- a. **Recipient Institution will promptly complete and return the following required documents to SOA:**
- **Donation Acceptance Agreement Form [AA- Form 2] (the "Acceptance Agreement"):** Recipient Institution will return this form within ten (10) business days by email to the SOA Donation Coordinator and Education Manager. The Acceptance Agreement must be signed and received by SOA before the respective VIN can be assigned. If the Recipient Institution acknowledges that vehicle availability is subject to change.
  - **Contribution Acknowledgement Form [ACK- Form 4]:** Recipient Institution will return this form within ten (10) business days after receipt of the Donated Item(s). The Acknowledgement Form must be signed and returned before title transfer process can start.
- b. Unless otherwise advised by SOA, **Recipient Institutions will arrange for the pickup of the Donated Items and components at a location specified by SOA.**
- c. Unless otherwise agreed to by SOA in writing, costs associated with delivery, transportation, and pick-up of the Donated Items will be paid by the Recipient Institution. SOA reserves the right to void this Agreement and terminate the donation at any time based on transportation logistical challenges or expenses.
- d. Recipient Institution will promptly title all applicable Donated Items in the Recipient Institution's name. Recipient Institution must send a copy of the completed title transfer to SOA within five (5) days, after the title transfer process is completed.
- e. Recipient Institution will maintain and use Donated Items in accordance with terms and conditions outlined herein and on all applicable donation program forms.
- f. Recipient Institution is responsible for the purchase and maintenance of all equipment necessary to support the use of the Donated Items for educational purposes.
- g. If Recipient Institution breaches any of these terms or the terms of any other agreement between the parties, SOA reserves the right to: (i) terminate the Acceptance Agreement, (ii) request the return of, or retrieve, any or all Donated Items, (iii) remove the Recipient Institution from the Subaru U program, and (iv) reject any future applications or requests for donations.
- h. By accepting the Donated Items, the Recipient Institution agrees to these terms and conditions and is solely responsible for any related legal actions that may result or arise out of Recipient Institution's use and acceptance of the Donated Items.

**LIST OF ACRONYMS**

**RII** / Recipient Institution Information [Form 1]

**AA** / Donation Acceptance Agreement [Form 2]

**DL** / Donation Letter [Form 3]

**ACK** / Contribution Acknowledgement [Form 4]

**SC** / Scrapping Certification Form [Form 5]

**DR** / Donation Return Form [Form 6]



## 24-089C Recipient Institution Information Form [Form 1]

The following is a list of information needed for all donation forms and related paperwork:

<b>School/Institution Name</b>	Triton College
<b>School/Institution Code</b>	404766
<b>School/Institution Address</b>	2000 Fifth Avenue, River Grove, IL 60171
<b>School Primary Contact</b>	Moshin Habeeb
<b>School Primary Email</b>	mohsinhabeeb@triton.edu
<b>School Primary Phone Number</b>	708-456-0300
<b>School Admin Person</b>	Mary-Rita Moore, President
<b>Component</b>	Subaru DST-010
<b>Component Value</b>	\$12,650.00
<b>Description</b>	"Subaru DST-010 Vehicle Interface and Operational software, Software Value \$9,800.00, Interface \$2,850.00, total Value of \$12,650.00 "



Donation Acceptance Agreement Form [Form 2]:

# Donation 24-089C

## NAME AND ADDRESS OF RECIPIENT INSTITUTION:

SCHOOL NAME: Triton College  
 SCHOOL ADDRESS: 2000 Fifth Avenue, River Grove, IL 60171  
 PRIMARY CONTACT: Moshin Habeeb  
 PRIMARY CONTACT PHONE: 708-456-0300  
 PRIMARY EMAIL: mohsinhabeeb@triton.edu  
 SCHOOL ADMIN CONTACT:

**Component: "Subaru DST-010 Vehicle Interface and Operational software, Software Value \$9,800.00, Interface \$2,850.00, total Value of \$12,650.00"**

Signed by: Luis Sanchez Chicharro 12/19/2024 For: Subaru of America, Inc.  
 BY: \_\_\_\_\_ DATE  
 TITLE: Luis Sanchez, National Technical Education Manager

The Item(s) identified above as the "Donated Item(s)" has been donated to you, the Recipient Institution ("you" or "your" or "Recipient Institution"), by Subaru of America, Inc. (or "SOA") for non-profit, educational or display purposes only. In consideration of this, you agree to the following conditions:

1. The Donated Item(s) will be used by you for nonprofit, educational or display purposes and will not, except as expressly provided for herein, be sold, disposed of or transferred by you.
2. If the Donated Items(s) is a motor vehicle or component thereof, it will not be licensed, titled or operated on any public or private road or highway.
3. The Terms and Conditions included in the Service Donation Form Package are incorporated herein by reference and you expressly agree to comply with, and be bound by, all terms therein.
4. You acknowledge that the Donated Item(s) is not certified to comply with any federal, state or local laws, rules or regulations.
5. You accept the Donated Item(s) "AS IS," "WITH ALL FAULTS," IT BEING UNDERSTOOD THAT IT IS NOT INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.
6. Subaru of America, Inc. expressly disclaims, and you expressly release Subaru of America, Inc. from any and all liability associated with the Donated Item(s). In addition, you agree to indemnify and hold harmless Subaru of America, Inc. its parent, officers, directors, employees, and agents from and against any and all claims, demands, obligations, causes of action and lawsuits, and all damages, liabilities, fines, judgments, costs (including settlement costs), and expenses associated therewith (including the payment of reasonable attorney fees and disbursements) arising out of or in connection with (i) the Donated Item(s) and/or their use and possession; and/or (ii) Subaru of America, Inc.'s enforcement of the provisions of this Acceptance Agreement.
7. The conditions set forth above and in the Terms and Conditions have been communicated to, and are understood by, all of your personnel who have access to the Donated Item(s).
8. "Acceptance Agreement" shall mean this Donation Acceptance Agreement Form, the Terms and Conditions, and the Recipient Institution Information Form."
9. The Subaru of America, Inc. Subaru U Manager, in conjunction with the Recipient Institution, will request vehicle from SOA's eligible donation vehicle inventory (note: the Acceptance Agreement form should be signed and returned within ten (10) days as availability is subject to change)
10. Final VIN vehicle identification number will be issued after the Acceptance Agreement is signed and returned to SOA. SOA reserves the final right, in its sole discretion, to decide which vehicle/VIN, if any, is assigned to the Recipient Institution.

Please acknowledge your agreement to the above conditions and all terms of the Acceptance Agreement by completing and signing this Donation Acceptance Agreement Form in the space below. Return the signed Donation Acceptance Agreement Form within ten (10) days to [donations@subaru.com](mailto:donations@subaru.com). Please note that signing this Acceptance Agreement does not guarantee SOA will provide the Recipient Institution with Donated Items. SOA reserves the right to approve or deny all donation requests and Acceptance Agreements in its sole and absolute discretion. By signing below, you represent and warrant that you have all requisite right and authority to enter into this Agreement and to bind Recipient Institution to all of its terms.

**Accepted and agreed to this** \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

On behalf of: \_\_\_\_\_

By: \_\_\_\_\_ Title: \_\_\_\_\_

Subaru of America, Inc.  
Service Training Department  
PO Box 9103  
Camden, NJ 08101-9877  
donations@subaru.com



## DONATION LETTER [Form 3]

Triton College  
2000 Fifth Avenue, River Grove, IL 60171

**RE: Donation # 24-089C / Subaru DST-010**

**ATTN: Moshin Habeeb**

Dear Donation Recipient:

Enclosed, are Forms. An Acceptance Agreement and Contribution Acknowledgement form that relate to the donated item(s) you recently received/or may soon receive. It is extremely important that you follow the instructions provided to ensure the items are properly identified.

### **Vehicles**

Please place the 3" x 5" Label on the inside of the front windshield and rear window of each donated vehicle.

***"This vehicle has been donated by Subaru Of America Inc. for Nonprofit, Educational Purposes Only and Will Not Be Sold..."***

### **Components**

For Components: Please place the 2"x4" Label in a prominent place on each component or tool donated, except DSTi's.

***"Donated by Subaru of America Inc. for Educational Purposes. Do Not Sell"***

The Acceptance Agreement must be completed and returned before delivery of any donations is processed.

To comply with IRS regulations covering all contributions over \$250.00, we require that you **complete** the enclosed Contribution Acknowledgement Form and return to Subaru of America, Inc. within ten business days of receipt of our donation. Failure to do so will affect consideration for possible future donations. You can do so either by email or US Postal Service.

If you have any questions, please contact Donations/Service Training Department at 856-488-8649 or via email donations@subaru.com.

Thank you,  
Subaru of America, Inc.

/el

Enclosures: Acceptance Agreement and Contribution Acknowledgement Form

# Contribution Acknowledgement Form [Form 4] Donation 24-089C



To comply with IRC §170, I/we certify that we received a contribution from Subaru of America, Inc.

(FIN #23-1693419) on \_\_\_\_\_ as follows:

**Part 1 – To be completed by SOA upon donation.**

**Contribution Type:**

◆ Vehicle: Year \_\_\_\_\_ Model \_\_\_\_\_ Full VIN: \_\_\_\_\_

◆ Component: Subaru DST-010

◆ Description of donated item(s) received: "Subaru DST-010 Vehicle Interface and Operational software, Software Value \$9,800.00, Interface \$2,850.00, total Value of \$12,650.00 "

◆ Value of goods or services contributed: \$ \$12,650.00  
**Total Contribution:** \$ **\$12,650.00**

**Part 2 – To be completed by Charitable Organization.**

This charitable organization acknowledges that it is a qualified organization under IRC §501(c)(3) and that it received the donated property as described above. Furthermore, this organization affirms that it will not sell, dispose of, or transfer the donated property. This organization will ensure that all donated vehicles receive a Tennessee Non-Repairable Certificate in the organization's name).

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_ Title: \_\_\_\_\_

Organization Name: \_\_\_\_\_

Organization's Taxpayer Identification Number: \_\_\_\_\_

Complete Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

*This Acknowledgement Form must be returned to SOA before title transfer can commence. Return completed Contribution Acknowledgement form ALONG WITH PROOF OF NON-PROFIT STATUS, such as your 501(c)(3) letter to:*

**Mr. Jai Collins**  
**Technical Training Education Specialist**  
**Subaru of America, Inc.**  
**Technical Services/Donations**  
**One Subaru Drive**  
**Camden, NJ 08103**

**Phone: 856.488.8649**  
**Email: [donations@subaru.com](mailto:donations@subaru.com)**

Account # Charged: \_\_\_\_\_

- cc: Accounting Department
- CDS Department
- Corporate Communications
- Corporate Vehicles
- Risk Management
- Tax Department
- File / Service Training Department



Triton College

Triton College FOUNDATION

# INTENT TO DONATE

## Information About Donor

Donor Name/Company/Organization Subaru of America, Inc.

Address One Subaru Drive

City, State, ZIP Camden, NJ 08103

Email donations@subaru.com Phone 856.488.8649

Information about donor (Type of organization, relationship to Triton, etc.)

Vehicle Manufacturer

## Item(s) to be Donated

Description (Include quantity) \_\_\_\_\_

Subaru DST-010 Vehicle Interface and Operational software, one set of.

How will Triton use this donation? To perform diagnostics on Subaru vehicles

Estimated value Software Value \$9,800.00, Interface \$2,850.00, total Value of \$12,650.00.

## Confirmation of Donation

Name and title of individual who should receive confirmation and letter acknowledging receipt

Mr. Jai Collins, Technical Training Education Specialist, Subaru of America, Inc.

Address – Please check if same as above

Address (If different from above) \_\_\_\_\_

City, State, ZIP \_\_\_\_\_

Email \_\_\_\_\_ Phone \_\_\_\_\_

Name of individual submitting this form Moshin Habeeb

Email mohsinhabeeb@triton.edu Phone Ext. 3453

Signature Moe Habeeb Date DEC 21, 2024

## This form should be processed according to the following routing

Department Chairperson's/  
Coordinator's Signature Moe Habeeb Date DEC 21, 2024

Dean's Signature Panos Hadjimitsos Date 21 DEC 2024

Vice President's Signature [Signature] Date 1-15-2025

President's Signature \_\_\_\_\_ Date \_\_\_\_\_

Triton College Foundation  
President's Signature \_\_\_\_\_ Date \_\_\_\_\_

**TRITON COLLEGE, District 504  
Board of Trustees**

Meeting of January 28, 2025

ACTION EXHIBIT NO. 17161

**SUBJECT: INCREASE IN COURSE LAB FEES FOR FALL 2025**

**RECOMMENDATION:** That the Board of Trustees approve the recommended increase in lab (material) fee charges effective Fall semester 2025 as documented in the attachments. All course lab fees up to \$150 will be increased by \$10.00. All course lab fees over \$150 will be modified with individual action exhibits as appropriate. This will result in lab fees for 241 courses increasing by \$10.00, generating an increased revenue to the College of approximately \$108,792.00 per year.

**RATIONALE:** Lab fees allow the college to recover the cost of materials purchased to support classes. The last time the Board approved increasing lab fees for select courses was December 20, 2016.

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**Submitted to Board by:** \_\_\_\_\_

  
Dr. Susan Campos, Vice President of Academic Affairs

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**Board Officers' Signatures Required:**

\_\_\_\_\_  
**Mark R. Stephens  
Board Chairman**

\_\_\_\_\_  
**Tracy Jennings  
Secretary**

\_\_\_\_\_  
**Date**

Related forms requiring Board signature: Yes  No



Course	Name	Current Lab Fee	Proposed Lab Fee - \$10 inc.	Rationale
AHL-100	Introduction to Patient Care	\$45.00	\$55.00	Recover increase in materials costs
AHL-107	Intravenous Venipuncture	\$30.00	\$40.00	Recover increase in materials costs
ARC-102	OSHA 10Hour Construction Training	\$25.00	\$35.00	Recover increase in materials costs
ARC-110	Materials, Methods, and Sustainability I	\$100.00	\$110.00	Recover increase in materials costs
ARC-189	AutoCAD and 3D Computer Modeling	\$50.00	\$60.00	Recover increase in materials costs
ARC-210	History of Architecture	\$10.00	\$20.00	Recover increase in materials costs
ARC-261	Revit	\$50.00	\$60.00	Recover increase in materials costs
ARC-280	Materials, Methods, and Sustainability III	\$50.00	\$60.00	Recover increase in materials costs
ART-117	Drawing I	\$15.00	\$25.00	Recover increase in materials costs
ART-118	Drawing II	\$15.00	\$25.00	Recover increase in materials costs
ART-119	Two-Dimensional Design	\$45.00	\$55.00	Recover increase in materials costs
ART-141	Painting I	\$50.00	\$60.00	Recover increase in materials costs
AST-100	Introduction to Astronomy	\$60.00	\$70.00	Recover increase in materials costs
AST-101	Anatomy of the Solar System	\$60.00	\$70.00	Recover increase in materials costs
AST-102	Anatomy of the Stars and Beyond	\$60.00	\$70.00	Recover increase in materials costs
BIS-100	General Biology	\$60.00	\$70.00	Recover increase in materials costs
BIS-101	Human Biology	\$60.00	\$70.00	Recover increase in materials costs
BIS-105	Environmental Biology	\$70.00	\$80.00	Recover increase in materials costs
BIS-136	Functional Human Anatomy I	\$65.00	\$75.00	Recover increase in materials costs
BIS-137	Functional Human Anatomy II	\$65.00	\$75.00	Recover increase in materials costs
BIS-150	Principles of Biology I	\$80.00	\$90.00	Recover increase in materials costs
BIS-151	Principles of Biology II	\$80.00	\$90.00	Recover increase in materials costs
BIS-205	Field Ecology	\$75.00	\$85.00	Recover increase in materials costs
BIS-222	Principles of Microbiology	\$75.00	\$85.00	Recover increase in materials costs
BIS-240	Human Anatomy & Physiology I	\$80.00	\$90.00	Recover increase in materials costs
BIS-241	Human Anatomy.& Physiology II	\$85.00	\$95.00	Recover increase in materials costs
BUS-102	Small Business Accounting	\$20.00	\$30.00	Recover increase in materials costs
BUS-103	Keyboarding Technique	\$15.00	\$25.00	Recover increase in materials costs
BUS-104	Keyboarding Speed and Accuracy	\$15.00	\$25.00	Recover increase in materials costs
BUS-107	Microsoft Office in Business Applications	\$40.00	\$50.00	Recover increase in materials costs
BUS-265	Medical Transcription	\$20.00	\$30.00	Recover increase in materials costs
BUS-285	Project Management	\$35.00	\$45.00	Recover increase in materials costs
CHM-100	Chemistry and Society	\$60.00	\$70.00	Recover increase in materials costs
CHM-110	Fundamentals of Chemistry	\$80.00	\$90.00	Recover increase in materials costs
CHM-132	Elementary Organic Chemistry	\$90.00	\$100.00	Recover increase in materials costs
CHM-140	General Chemistry I	\$85.00	\$95.00	Recover increase in materials costs
CHM-141	General Chemistry II	\$85.00	\$95.00	Recover increase in materials costs
CHM-234	Organic Chemistry I	\$105.00	\$115.00	Recover increase in materials costs
CHM-235	Organic Chemistry II	\$100.00	\$110.00	Recover increase in materials costs
CHN-101	Elementary Chinese I	\$15.00	\$25.00	Recover increase in materials costs
CIS-E11	Internet Essential Skills	\$35.00	\$45.00	Recover increase in materials costs
CIS-E12	Internet Beyond Survival	\$30.00	\$40.00	Recover increase in materials costs
CIS-E13	Creating Internet Web Pages	\$30.00	\$40.00	Recover increase in materials costs
CIS-E53	Visual Basic	\$55.00	\$65.00	Recover increase in materials costs
CIS-E55	Excel I	\$20.00	\$30.00	Recover increase in materials costs
CIS-E57	Microcomputer Database Mgt Sft	\$40.00	\$50.00	Recover increase in materials costs
CIS-E70	Word I	\$35.00	\$45.00	Recover increase in materials costs
CIS-E71	Word II	\$40.00	\$50.00	Recover increase in materials costs
CIS-100	Introduction to Computer Systems	\$35.00	\$45.00	Recover increase in materials costs
CIS-101	Computer Systems & Business Applications	\$35.00	\$45.00	Recover increase in materials costs
CIS-102	Prof. Information Technology & Computer Science	\$100.00	\$110.00	Recover increase in materials costs
CIS-105	A+ PC Hardware & Software	\$45.00	\$55.00	Recover increase in materials costs
CIS-106	A+ PC Maintenance & Repair	\$45.00	\$55.00	Recover increase in materials costs
CIS-119	Windows	\$35.00	\$45.00	Recover increase in materials costs
CIS-121	Introduction to Programming	\$50.00	\$60.00	Recover increase in materials costs
CIS-140	Microsoft Word I	\$35.00	\$45.00	Recover increase in materials costs
CIS-142	Microsoft Word II	\$35.00	\$45.00	Recover increase in materials costs
CIS-150	omputer Systems Applications	\$30.00	\$40.00	Recover increase in materials costs
CIS-155	Microsoft Excel I	\$15.00	\$25.00	Recover increase in materials costs
CIS-157	Microsoft Access I	\$35.00	\$45.00	Recover increase in materials costs
CIS-161	Microsoft Excel II	\$15.00	\$25.00	Recover increase in materials costs
CIS-174	Administering Windows Server	\$55.00	\$65.00	Recover increase in materials costs

CIS-177	Introduction to Linux	\$35.00	\$45.00	Recover increase in materials costs
CIS-190	Web Site Development	\$40.00	\$50.00	Recover increase in materials costs
CIS-192	Server-Side Programming	\$35.00	\$45.00	Recover increase in materials costs
CIS-210	Data Communications & Networking Fundamentals	\$15.00	\$25.00	Recover increase in materials costs
CIS-212	Internetworking, Routing and Switching	\$35.00	\$45.00	Recover increase in materials costs
CIS-220	Introduction to Network Security	\$35.00	\$45.00	Recover increase in materials costs
CIS-255	C++ Programming	\$40.00	\$50.00	Recover increase in materials costs
CIS-263	Introduction to Object Oriented Programming	\$50.00	\$60.00	Recover increase in materials costs
CIS-277	Project Management for Small-Business Systems	\$35.00	\$45.00	Recover increase in materials costs
CJA-115	Prof Skills: Private Sec-Basic & Firearm Training	\$75.00	\$85.00	Recover increase in materials costs
CKG-C08	Basic Cooking	\$15.00	\$25.00	Recover increase in materials costs
CKG-C11	Wedding & Shower Cakes	\$10.00	\$20.00	Recover increase in materials costs
CKG-C35	South-Of-The-Border Cuisine	\$10.00	\$20.00	Recover increase in materials costs
CKG-C40	Cooking: Back to the Basics	\$15.00	\$25.00	Recover increase in materials costs
CKG-C68	Beginning Cake Decorating	\$5.00	\$15.00	Recover increase in materials costs
CKG-C70	Intermediate Cake Decorating	\$5.00	\$15.00	Recover increase in materials costs
CKG-C71	Advanced Cake Decorating	\$5.00	\$15.00	Recover increase in materials costs
CKG-C72	Adv Cake Decor-Fndnt & Gum Pst	\$5.00	\$15.00	Recover increase in materials costs
CMA-103	Medical Assistant Administrative Applications II	\$50.00	\$60.00	Recover increase in materials costs
CMA-200	Medical Assistant Practicum	\$30.00	\$40.00	Recover increase in materials costs
CMP-C04	Soccer Camp	\$15.00	\$25.00	Recover increase in materials costs
CMP-C07	Computer Detectives I	\$15.00	\$25.00	Recover increase in materials costs
CMP-C12	Little Gardeners	\$15.00	\$25.00	Recover increase in materials costs
CMP-C13	Junior Artist	\$15.00	\$25.00	Recover increase in materials costs
DMS-101	Ultrasound Physics I	\$25.00	\$35.00	Recover increase in materials costs
DMS-102	course not on list but has a fee	\$5.00	\$15.00	Recover increase in materials costs
DMS-106	Intro to Ultrasound Principles and Procedures	\$30.00	\$40.00	Recover increase in materials costs
DMS-121	Cross-sectional Anatomy	\$5.00	\$15.00	Recover increase in materials costs
DMS-141	Clinical Applications II	\$55.00	\$65.00	Recover increase in materials costs
DMS-151	Clinical Applications III	\$55.00	\$65.00	Recover increase in materials costs
DMS-201	Sonographic Specialites	\$35.00	\$45.00	Recover increase in materials costs
DMS-210	Introduction to Vascular Imaging Sonography	\$10.00	\$20.00	Recover increase in materials costs
ECE-111	Introduction to Early Childhood Education	\$15.00	\$25.00	Recover increase in materials costs
ECE-121	Language Development & Activities	\$15.00	\$25.00	Recover increase in materials costs
ECE-231	Science and Math for Children	\$20.00	\$30.00	Recover increase in materials costs
ECE-233	Creative Activities for the Young Child	\$20.00	\$30.00	Recover increase in materials costs
EMS-131	Emergency Medical Technician	\$80.00	\$90.00	Recover increase in materials costs
ENT-103	Introduction to Automation	\$60.00	\$70.00	Recover increase in materials costs
ENT-104	Electricity Basic Fundamentals	\$45.00	\$55.00	Recover increase in materials costs
ENT-110	Engineering Design Graphics/CAD	\$55.00	\$65.00	Recover increase in materials costs
ENT-111	Metrology w/Geometric Dimensioning & Tolerancing	\$30.00	\$40.00	Recover increase in materials costs
ENT-115	Fluid Power	\$85.00	\$95.00	Recover increase in materials costs
ENT-116	Fabrication Processes	\$80.00	\$90.00	Recover increase in materials costs
ENT-117	Computer Numeric Controls I	\$80.00	\$90.00	Recover increase in materials costs
ENT-202	Electricity Sustainable Applications	\$65.00	\$75.00	Recover increase in materials costs
ENT-204	Programmable Logic Controllers I	\$125.00	\$135.00	Recover increase in materials costs
ENT-205	Robotics I	\$75.00	\$85.00	Recover increase in materials costs
ENT-207	Robotics II	\$75.00	\$85.00	Recover increase in materials costs
ENT-232	Descriptive Geometry	\$55.00	\$65.00	Recover increase in materials costs
ENT-252	Introduction to Mechanical AutoCAD	\$45.00	\$55.00	Recover increase in materials costs
ENT-255	Autodesk Inventor Design & Rendering	\$45.00	\$55.00	Recover increase in materials costs
ENT-260	Jig & Fixture Design	\$70.00	\$80.00	Recover increase in materials costs
ENT-270	Machine Design	\$70.00	\$80.00	Recover increase in materials costs
ENT-280	Solidworks Design and Rendering	\$70.00	\$80.00	Recover increase in materials costs
ENT-295	Applied Statics	\$70.00	\$80.00	Recover increase in materials costs
ETR-C03	ETRC Open Lab	\$30.00	\$40.00	Recover increase in materials costs
GEO-200	Physical Geography: Weather and Climate	\$30.00	\$40.00	Recover increase in materials costs
GEO-201	Physical Geography: Maps and Land Forms	\$30.00	\$40.00	Recover increase in materials costs
GOL-101	Physical Geology	\$60.00	\$70.00	Recover increase in materials costs
HIA-C27	Ethnic Cooking: Japanese	\$25.00	\$35.00	Recover increase in materials costs
HIA-E22	Dining Room Service	\$30.00	\$40.00	Recover increase in materials costs
HIA-E28	Introductory Baking/Pastry	\$40.00	\$50.00	Recover increase in materials costs
HIA-E29	Chocolate	\$35.00	\$45.00	Recover increase in materials costs
HIA-E30	Culinary Art Quant Food Prep I	\$40.00	\$50.00	Recover increase in materials costs
HIA-E34	Artisan Breads	\$40.00	\$50.00	Recover increase in materials costs

HIA-117	Beverage Management	\$40.00	\$50.00	Recover increase in materials costs
HIA-120	Dining Room Service	\$35.00	\$45.00	Recover increase in materials costs
HIA-124	Laminated Doughs	\$30.00	\$40.00	Recover increase in materials costs
HIA-127	Cake & Pastry Decoration	\$40.00	\$50.00	Recover increase in materials costs
HIA-128	Introduction to Baking and Pastry	\$40.00	\$50.00	Recover increase in materials costs
HIA-129	Chocolate	\$35.00	\$45.00	Recover increase in materials costs
HIA-130	Culinary Arts Quantity-Food Preparation I	\$40.00	\$50.00	Recover increase in materials costs
HIA-134	Artisan Breads	\$40.00	\$50.00	Recover increase in materials costs
HIA-206	Food and Wine Pairing	\$50.00	\$60.00	Recover increase in materials costs
HIA-227	Advanced Cake Decoration	\$25.00	\$35.00	Recover increase in materials costs
HIA-228	Specialty Baking and Pastry	\$55.00	\$65.00	Recover increase in materials costs
HIA-255	Culinary Arts-Garde Manger	\$40.00	\$50.00	Recover increase in materials costs
HIA-260	Culinary Arts Quantity-Food Preparation II	\$40.00	\$50.00	Recover increase in materials costs
HIA-277	Catering Management	\$40.00	\$50.00	Recover increase in materials costs
HIA-290	Dining Room Management	\$35.00	\$45.00	Recover increase in materials costs
HIA-296	Special Topics in the Hospitality Industry	\$25.00	\$35.00	Recover increase in materials costs
HRT-100	Introduction to Horticulture	\$25.00	\$35.00	Recover increase in materials costs
HRT-126	Plant Propagation/Greenhouse Operations	\$25.00	\$35.00	Recover increase in materials costs
HRT-127	Entomology: Insects, People and Plants	\$25.00	\$35.00	Recover increase in materials costs
HRT-145	Deciduous Plant Identification	\$25.00	\$35.00	Recover increase in materials costs
HRT-240	Landscape Design	\$35.00	\$45.00	Recover increase in materials costs
HRT-296	Special Topics in Horticulture	\$10.00	\$20.00	Recover increase in materials costs
HTH-220	Athletic Training Techniques	\$20.00	\$30.00	Recover increase in materials costs
HTH-281	First Aid & CPR	\$15.00	\$25.00	Recover increase in materials costs
KDS-C10	Junior Actor's Clinic	\$15.00	\$25.00	Recover increase in materials costs
KDS-C25	Mini Red Cross Swim Session	\$15.00	\$25.00	Recover increase in materials costs
KDS-C55	Math Camp I	\$15.00	\$25.00	Recover increase in materials costs
KDS-C56	Reading Help	\$15.00	\$25.00	Recover increase in materials costs
KDS-C80	Bienvenido! Beginning Spanish	\$10.00	\$20.00	Recover increase in materials costs
KDS-C84	Benvenuti! Beginning Italian	\$5.00	\$15.00	Recover increase in materials costs
KDS-C92	Basketball Pros	\$10.00	\$20.00	Recover increase in materials costs
MUS-C05	Community Chorus	\$50.00	\$60.00	Recover increase in materials costs
MUS-C07	Jazz Band	\$50.00	\$60.00	Recover increase in materials costs
MUS-C08	Concert Band	\$15.00	\$25.00	Recover increase in materials costs
MCM-160	Reporting and Writing for Multimedia	\$15.00	\$25.00	Recover increase in materials costs
MUS-100	Rudiments of Theory	\$15.00	\$25.00	Recover increase in materials costs
MUS-105	Theory of Music I	\$15.00	\$25.00	Recover increase in materials costs
MUS-106	course not on list but has a fee	\$15.00	\$25.00	Recover increase in materials costs
MUS-115	Sight-Singing and Ear Training I	\$35.00	\$45.00	Recover increase in materials costs
MUS-116	course not on list but has a fee	\$30.00	\$40.00	Recover increase in materials costs
MUS-135	Keyboard Musicianship I	\$35.00	\$45.00	Recover increase in materials costs
MUS-207	Theory of Music III	\$15.00	\$25.00	Recover increase in materials costs
MUS-250	Concert Band	\$15.00	\$25.00	Recover increase in materials costs
MUS-253	Ensemble	\$20.00	\$30.00	Recover increase in materials costs
MUS-262	Choral Ensemble	\$15.00	\$25.00	Recover increase in materials costs
MUS-266	Jazz band	\$15.00	\$25.00	Recover increase in materials costs
NAS-100	Basic Nurse Assistant	\$20.00	\$30.00	Recover increase in materials costs
NUR-106	Nursing Concepts and Practice	\$50.00	\$60.00	Recover increase in materials costs
NUR-107	Introduction to Nursing Roles	\$50.00	\$60.00	Recover increase in materials costs
NUR-108	Nursing Roles Clinical	\$50.00	\$60.00	Recover increase in materials costs
NUR-109	Physical Assessment	\$50.00	\$60.00	Recover increase in materials costs
NUR-111	Adult Health Concepts I	\$75.00	\$85.00	Recover increase in materials costs
NUR-113	Adult Health Clinical I	\$50.00	\$60.00	Recover increase in materials costs
NUR-117	Adult Health Clinical II	\$50.00	\$60.00	Recover increase in materials costs
NUR-185	Transition From LPN to the ADN Student	\$75.00	\$85.00	Recover increase in materials costs
NUR-208	Mental Health Clinical	\$50.00	\$60.00	Recover increase in materials costs
NUR-211	Maternal Child Clinical	\$50.00	\$60.00	Recover increase in materials costs
NUR-216	Adult Health Clinical III	\$50.00	\$60.00	Recover increase in materials costs
NUR-218	Leadership and Role Transition Concepts Clinical	\$50.00	\$60.00	Recover increase in materials costs
OPH-210	Ophthalmic Procedures II	\$40.00	\$50.00	Recover increase in materials costs
OPH-232	Contact Lenses	\$50.00	\$60.00	Recover increase in materials costs
OPH-246	Clinical Practicum II	\$40.00	\$50.00	Recover increase in materials costs
PED-C05	Parent-Tot Swim	\$35.00	\$45.00	Recover increase in materials costs
PED-C07	Beginning Golf	\$35.00	\$45.00	Recover increase in materials costs
PED-C13	Swimming for Fitness	\$5.00	\$15.00	Recover increase in materials costs

PED-C15	Arthritis Aquatic Program	\$35.00	\$45.00	Recover increase in materials costs
PED-C16	Beginning Swimming for Adults	\$35.00	\$45.00	Recover increase in materials costs
PED-C17	Intermed. Swimming for Adults	\$35.00	\$45.00	Recover increase in materials costs
PED-C27	Lap Swimming	\$5.00	\$15.00	Recover increase in materials costs
PED-C34	Summer Beginning Swim/Adults	\$15.00	\$25.00	Recover increase in materials costs
PED-C37	Total Fitness	\$30.00	\$40.00	Recover increase in materials costs
PED-C38	Summer Intern Swim for Adults	\$15.00	\$25.00	Recover increase in materials costs
PED-C39	Summer Aquacize	\$15.00	\$25.00	Recover increase in materials costs
PED-C41	Summer Aquacize for Seniors	\$15.00	\$25.00	Recover increase in materials costs
PED-C42	Summer Arthritis Program	\$15.00	\$25.00	Recover increase in materials costs
PED-C49	Aquacize	\$35.00	\$45.00	Recover increase in materials costs
PED-C64	Red Cross Swim for Children	\$35.00	\$45.00	Recover increase in materials costs
PED-C70	Competitive Swimming Ages 5-14	\$15.00	\$25.00	Recover increase in materials costs
PED-C74	Aquacize for Seniors	\$35.00	\$45.00	Recover increase in materials costs
PED-C84	Personal-Defense Activities	\$10.00	\$20.00	Recover increase in materials costs
PED-C89	Vinyasa Yoga	\$10.00	\$20.00	Recover increase in materials costs
PED-100	Fundamentals of Exercise and Physical Fitness	\$30.00	\$40.00	Recover increase in materials costs
PED-101	Hatha Yoga	\$10.00	\$20.00	Recover increase in materials costs
PED-106	Total Fitness	\$30.00	\$40.00	Recover increase in materials costs
PED-113	Aquacize I	\$35.00	\$45.00	Recover increase in materials costs
PED-115	Deep Water Exercise	\$20.00	\$30.00	Recover increase in materials costs
PED-117	Walking for Fitness	\$10.00	\$20.00	Recover increase in materials costs
PED-121	Vinyasa Yoga	\$10.00	\$20.00	Recover increase in materials costs
PED-129	Volleyball	\$10.00	\$20.00	Recover increase in materials costs
PED-130	Basketball	\$10.00	\$20.00	Recover increase in materials costs
PED-168	Theory and Practice of Weight Training	\$30.00	\$40.00	Recover increase in materials costs
PED-201	Sports Officiating	\$10.00	\$20.00	Recover increase in materials costs
PED-296	Special Topics in Physical Education	\$15.00	\$25.00	Recover increase in materials costs
PHS-100	Introduction to Earth Science	\$60.00	\$70.00	Recover increase in materials costs
PHY-101	General Physics (Mechanics, Heat & Sound)	\$60.00	\$70.00	Recover increase in materials costs
PHY-102	General Physics (Electricity, Magnetism, Opt	\$60.00	\$70.00	Recover increase in materials costs
PHY-106	General Physics (Mechanics)	\$60.00	\$70.00	Recover increase in materials costs
PSA-E25	Private Security Firearm Train	\$90.00	\$100.00	Recover increase in materials costs
PSY-C78	Empower Yourself to Bus Success	\$55.00	\$65.00	Recover increase in materials costs
RAS-100	Radiology Patient Care	\$135.00	\$145.00	Recover increase in materials costs
RAS-111	Radiographic Anatomy and Positioning I	\$50.00	\$60.00	Recover increase in materials costs
RAS-115	Imaging Production	\$60.00	\$70.00	Recover increase in materials costs
RAS-150	Applied Radiologic Technology I	\$30.00	\$40.00	Recover increase in materials costs
RAS-232	Radiographic Anatomy & Positioning III	\$50.00	\$60.00	Recover increase in materials costs
RAS-243	Digital Radiography	\$35.00	\$45.00	Recover increase in materials costs
RAS-280	Applied Radiologic Technology IV	\$50.00	\$60.00	Recover increase in materials costs
SAT-100	Principles of Agroecology	\$25.00	\$35.00	Recover increase in materials costs
SAT-130	Sustainable Plant Health Care	\$25.00	\$35.00	Recover increase in materials costs
SAT-140	Sustainable Organic Plants	\$25.00	\$35.00	Recover increase in materials costs
SAT-220	Urban Food Production Systems	\$5.00	\$15.00	Recover increase in materials costs
SPN-C14	Elementary Spanish I	\$15.00	\$25.00	Recover increase in materials costs
SPN-101	Elementary Spanish I	\$15.00	\$25.00	Recover increase in materials costs
SPN-102	Elementary Spanish II	\$15.00	\$25.00	Recover increase in materials costs
SRT-110	Basic Surgical Skills Theory	\$75.00	\$85.00	Recover increase in materials costs

Summer 2025-Triton College Credit Schedule

The following firms have been invited to submit bids for printing the Summer 2025-Triton College Credit Schedule. An advertisement for bid was placed in the Chicago Tribune - West Cook County Zone. Thirty-one (31) companies were directly solicited. Immediately after the closing hour for receiving bids, which was at 1:30 p.m. local time, Tuesday, December 10, 2024, the bids were publicly opened and read aloud in room A-300 by Danielle Stephens, Purchasing Manager and witnessed by Belen Hernandez, Purchasing Assistant.

COMPANY	NET COST
Woodward Printing 11 Means Dr Platteville, WI 53818	\$22,312.00

It is recommended that the Board of Trustees accept the proposal submitted by Woodward Printing in accordance with their low specified bid. This item was competitively bid according to state statutes.

Recommendation along with tabulation is attached.

APPROVED:



Sean O'Brien Sullivan  
Vice President – Business Services

A/C Number	01-80300520-540200005
A/C Name	Marketing-Printing
Budget	\$ 293,000.00
Prev. Expend	215,386.32
Schedule	22,312.00
Balance	55,613.68

MEMORANDUM

To: Sean Sullivan  
From: Sam Tolia  
Date: 12/16/24  
Re: Bid Results



Two printers submitted a bid for the printing of the Summer 2025 Triton College Credit Schedule. These bids are based on printing 145,000 copies at 20 pages plus cover. The cover prints four-color on 80# Gloss Enamel Text and the body prints four color on 30# Newsprint. Also included in the bid is an electronic proof (PDF), saddle stitching, storage and simplified mailing.

The bid is as follows:

K. K. Stevens Publishing	\$30,300.95
Woodward Printing	\$22,312

Accepting the bid from Woodward Printing is recommended.

## **SPECIFICATIONS**

### **Name**

Summer 2025 Triton College Credit Schedule

### **Pages**

Please provide quote for 20 pages plus cover;  
quote cost of plus or minus four-page signatures.

### **Quantity**

145,000; give price for additional M's.

### **Size**

Tabloid format; 8.25" x 10.75"

### **Ink**

Cover: Four color process. Body: Four color process.

### **Paper**

Cover: 80# gloss enamel text Body: Good quality 30# newsprint

Note: Clearly indicate whether or not cost of paper is included in base price of bid.

### **Bleeds**

Cover bleeds four sides. Body does not bleed. (Finished trim size is 8.25" x 10.75.")

### **Bindery**

Saddlestitch.

### **Copy**

Files provided via email approximately Feb 5, 2025.

### **Proofs**

A PDF of the complete job is to be submitted to Triton College for approval before printing.

### **First Delivery**

1,500 schedules are to be delivered approximately March 5, 2025, in easy-to-handle bundles not to exceed 40 lbs. in weight to: Triton College Warehouse, 2000 Fifth Ave., River Grove, IL 60171

### **Second Delivery**

143,500 copies to be prepared for simplified mailing and delivered approximately March 5, 2025, to the Palatine Post Office Facility, 1300 E. Northwest Highway, Palatine, IL 60095-9997.

SCHEDULES PREPARED FOR MAILING SHOULD WEIGH NO MORE THAN 1,500 POUNDS PER PALLET. THE POST OFFICE WILL NOT ACCEPT ANY SKIDS WEIGHING MORE THAN THIS. IF THE POST OFFICE REJECTS SKIDS DUE TO OVERLOADING, IT IS THE PRINTER'S RESPONSIBILITY TO CORRECT THE SITUATION.

IT IS ALSO EXTREMELY IMPORTANT THAT THE WEIGHT OF THE EMPTY PALLET BE WRITTEN ON THE SIDE OF THE PALLET AS WELL AS ON THE PS FORM 3602. DRIVER MUST PRESENT ONE SAMPLE COPY TO THE POST OFFICE UPON ARRIVAL/DROPOFF. THE PALLETS MARKED FOR VARIOUS TOWNS/ZIP CODES SHOULD HAVE THE SLIP OR IDENTIFYING TAG ON THE OUTSIDE OF ALL PACKING. IT CANNOT BE COVERED BY PLASTIC OR ANYTHING ELSE.

Quote cost per thousand for simplified mailing.

Printer MUST provide Triton College with a CASS-certified Mailing List or subscription that is valid within 90 days before the mailing date. (Please submit with your final bid.)

The mailing is prepared by the printer in accordance with the Domestic Mail Manual Eligibility Standards (343.6.0)

Printer should also reference DMM (345.6.0 up to and including 345.6.10.6) to be assured all Postal Regulations are met. (Triton College CANNOT make any exceptions to these requirements.)

Printer should furnish to Lori Silvestri at Triton College, Room N-100, a completed, signed receipt of all SCHEDULES DELIVERED, INCLUDING THOSE SENT TO THE POST OFFICE.

In the event that you have any questions regarding the mail preparation, you can contact Lori Ann Silvestri at [lorisilvestri@triton.edu](mailto:lorisilvestri@triton.edu) or (708) 456-0300, Ext. 3812.

It will be assumed by Triton College that all bids meet the above specifications unless otherwise specifically stated in proposal.

If additional information or clarification is needed, please phone Sam Tolia at (708) 456-0300, Ext. 3172.



Summer 2025 - Triton College Credit Schedule

Vendor Name:	K.K. Stevens Publishing	Woodward Printing
145,000 copies, 20 pages plus cover	\$ 30,395.00	\$ 22,312.00
Additional signatures + 4	\$ (3,470.21)	\$ 832.00
+ 8	\$ (2,604.79)	\$ 1,665.00
+ 16	\$ 4,743.31	\$ 3,093.00
Less signatures - 4	\$ (6,103.00)	\$ (1,332.00)
- 8	\$ (6,919.45)	\$ (2,164.00)
- 16	No Bid	No Bid
Additional M's	\$ 170.15	\$ 158.43
Ink : Cover: 4 color (process). Body: 4 color(process)	Included	\$ 20,037.00
Paper: Cover: 80# Gloss Enamel Text	Included	Included
Body: 30# Newsprint	Included	Included
Bindery	Included	Included
Copy	Included	Included
Proofs	Included	Included
Delivery	Included	\$ 2,100.00
Simplified mailing	Included	\$ 175.00
<b>Total Bid</b>	<b>\$ 30,395.00</b>	<b>\$ 22,312.00</b>

Castle Printech  
121 Industrial Drive  
DeKalb, IL 60115

Reindl Printing, Inc.  
1300 Johnson St  
Merrill, WI 54452

Master Graphics, LLC  
1100 S Main Street  
Rochelle, IL 61068

Color Art  
1325 N Warson Rd  
St. Louis, MO 63132

Creasey Printing Services  
1905 Morning Sun Ln  
Springfield, IL 62711

Signature Offset  
13801 E 33<sup>rd</sup> Pl, Unit F  
Aurora, CO 80011

United Graphics LLC  
1864 S Elmhurst Rd  
Mt. Prospect, IL 60056

Midstates Inc  
4820 Capital Ave NE  
Aberdeen, SD 57401

North Shore Printers  
535 S Sheridan Rd  
Waukegan, IL 60085

Blue Island Newspaper Printing, Inc,  
262 W 147<sup>th</sup> St  
Harvey, IL 60426

Precise Printing Network  
2190 Gladstone Ct Ste A  
Glendale Heights, IL 60139

RR Donnelley  
1536 Bourbon Parkway  
Streamwood, IL 60107

Breese Publishing  
P.O. Box 405  
Breese, IL 62230

The Printing Works II Inc  
7750 Archer Rd  
Justice, IL 60458

John S Swift  
999 Commerce Ct  
Buffalo Grove, IL 60089

Woodward Printing Services  
11 Means Drive  
Platteville, WI 53818

Envision3  
225 Madsen Dr  
Bloomington, IL 60108

Viking Printing  
613 E. Indian School Road  
Phoenix, AZ 85012

Custom Bindery Services  
120 W Laura Drive  
Addison, IL 60101

Vouge Printers  
820 S Northpoint Blvd  
Waukegan, IL 60085

FLC Graphics Inc.  
4600 N Olcott Ave  
Harwood Heights, IL 60706

PA Hutchison Company  
400 Pen Ave  
Mayfield, PA 18433

Indiana Printing  
775 Indian Springs Rd  
Indiana, PA 15701

K.K Stevens Publishing Co.  
100 N Pearl St  
Astoria, IL 61501

Data Reproduction Corporation  
4545 Glenmeade Lane  
Auburn Hills, MI 48326

Topweb  
5450 N Northwest Highway  
Chicago, IL 60630

EP Graphics  
169 Jefferson St  
Berne, IN 46711

Consolidated Printing Company, Inc.  
2070 Carboy Rd  
Mt. Prospect, IL 60056

Grace Printing & Mailing  
3425 Cleveland St  
Skokie, IL 60076

M & G Graphics  
3500 W 38<sup>th</sup> St  
Chicago, IL 60632

American Speedy Printing Centers  
9832 Franklin Ave  
Franklin Park, IL 60131

FY2025 Admissions Welcome Packet

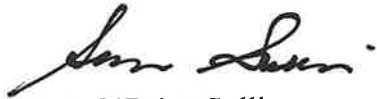
The following firms have been invited to submit bids for printing the FY2025 Admissions Welcome Packet. An advertisement for bid was placed in the Chicago Tribune - West Cook County Zone. Thirty (30) companies were directly solicited. Immediately after the closing hour for receiving bids, which was at 1:30 p.m. local time, Monday, December 2, 2024, the bids were publicly opened and read aloud in room A-300 by Danielle Stephens, Purchasing Manager and witnessed by Theresa Gajc, Account Clerk.

COMPANY	NET COST
Grace Printing & Mailing 3425 Cleveland St Skokie, IL 60076	\$5,750.00

It is recommended that the Board of Trustees accept the proposal submitted by Grace Printing & Mailing in accordance with their low specified bid. This item was competitively bid according to state statutes.

Recommendation along with tabulation is attached.

APPROVED:



Sean O'Brien Sullivan  
Vice President – Business Services

A/C Number	01-30100510-540200005
A/C Name	Admissions-Printing
Budget	\$ 12,000.00
Prev. Expend	1,222.00
Schedule	5,750.00
Balance	5,028.00

MEMORANDUM

To: Sean Sullivan

From: Sam Tolia

Date: 12/05/24

Re: Bid Results



Five printers submitted a bid for the printing of the Admissions Welcome Package. These bids are based on the printing of 2,000, 5,000 and 10,000 packages. Each Welcome Package contains an envelope, pocket folder, letterhead and window cling. Also included in the bid is the cost for delivery.

The bids are as follows:

**Quantity 2,000**

R+R Donnelly	\$9,423
Envision3, LLC	\$9,074.35
Vogue Printing	\$6,572.23
M+G Graphics	\$5,654
Grace Printing	\$4,250

**Quantity 5,000**

Envision3, LLC	\$13,030.92
R+R Donnelly	\$12,161
Vogue Printing	\$8,988.24
M+G Graphics	\$8,664
Grace Printing	\$5,750

**Quantity 10,000**

Envision3, LLC	\$19,700.99
R+R Donnelly	\$15,661
Vogue Printing	\$12,355.64
M+G Graphics	\$13,223
Grace Printing	\$9,650

Accepting the bid from Grace Printing for a quantity of 5,000 Welcome Packages is recommended.

## **SPECIFICATIONS**

### **Name**

FY25 Admissions Welcome Packet

### **Components**

9"x 12" Envelope

8.75" x 11.75" Pocket folder

8.5" x 11" Letterhead with embossed seal

4.5" x 4.5" Car window cling

### **Quantity**

Please give pricing on:

2,000 (of each piece)

5,000 (of each piece)

10,000 (of each piece)

## **ENVELOPE**

### **Size**

9"x 12"

### **Ink**

4/0

### **Paper**

Booklet envelope, 24# white wove

### **Bleeds**

No bleeds

## **WINDOW CLING STICKER**

### **Size**

4.5" x 4.5"

### **Ink**

4/0

### **Bleeds**

4 sides

## **LETTERHEAD**

### **Size**

8.5" x 11"

### **Paper**

70# bright white

### **Ink**

2/0

### **Bleeds**

No Bleeds

## **FOLDER**

### **Size**

Flat Size: 17.5" x 15.75"

Final Size: 8.75" x 11.75"

### **Ink**

4/4

### **Paper**

100# Cougar Smooth Opaque Cover

### **Bleeds**

4 sides

### **Finishing**

Die cut/score, trim and fold

4" pocket

### **Files**

Print ready PDFs.

### **Proofs**

A PDF of the complete job is to be submitted to Triton College for approval before printing.

If additional information is needed, please phone Sam Tolia at (708) 456-0300, Ext. 3172.



**FY2025 Admissions Welcome Packet**

<b>Vendor Name:</b>		<b>M &amp; G Graphics</b>	<b>Grace Printing</b>	<b>Envision3, LLC</b>	<b>R&amp;R Donnelly</b>	<b>Vogue Printing</b>
<b>Cost</b>						
Quantity 2,000(Enevelope, Pocket Folder, Letterhead, & Window Cling)	\$	\$ 5,569.00	\$ 4,200.00	\$ 9,014.35	\$ 9,423.00	\$ 6,472.23
Delivery		\$ 85.00	\$ 50.00	\$ 60.00	FOB Plant	\$ 100.00
<b>Total cost</b>	\$	\$ 5,654.00	\$ 4,250.00	\$ 9,074.35	\$ 9,423.00	\$ 6,572.23
Quantity 5,000(Enevelope, Pocket Folder, Letterhead, & Window Cling)	\$	\$ 8,569.00	\$ 5,700.00	\$ 12,955.92	\$ 12,161.00	\$ 8,888.24
Delivery		\$ 95.00	\$ 50.00	\$ 75.00	FOB Plant	\$ 100.00
<b>Total cost</b>	\$	\$ 8,664.00	\$ 5,750.00	\$ 13,030.92	\$ 12,161.00	\$ 8,988.24
Quantity 10,000(Enevelope, Pocket Folder, Letterhead, & Window Cling)	\$	\$ 13,118.00	\$ 9,600.00	\$ 19,605.99	\$ 15,661.00	\$ 12,255.64
Delivery		\$ 105.00	\$ 50.00	\$ 95.00	FOB Plant	\$ 100.00
<b>Total cost</b>	\$	\$ 13,223.00	\$ 9,650.00	\$ 19,700.99	\$ 15,661.00	\$ 12,355.64

Castle Printech  
121 Industrial Drive  
DeKalb, IL 60115

Reindl Printing, Inc.  
1300 Johnson St  
Merrill, WI 54452

Master Graphics, LLC  
1100 S Main Street  
Rochelle, IL 61068

Color Art  
1325 N Warson Rd  
St. Louis, MO 63132

Creasey Printing Services  
1905 Morning Sun Ln  
Springfield, IL 62711

Signature Offset  
13801 E 33<sup>rd</sup> Pl, Unit F  
Aurora, CO 80011

United Graphics LLC  
1864 S Elmhurst Rd  
Mt. Prospect, IL 60056

Midstates Inc  
4820 Capital Ave NE  
Aberdeen, SD 57401

North Shore Printers  
535 S Sheridan Rd  
Waukegan, IL 60085

Blue Island Newspaper Printing, Inc,  
262 W 147<sup>th</sup> St  
Harvey, IL 60426

Precise Printing Network  
2190 Gladstone Ct Ste A  
Glendale Heights, IL 60139

RR Donnelley  
1536 Bourbon Parkway  
Streamwood, IL 60107

Breese Publishing  
P.O. Box 405  
Breese, IL 62230

The Printing Works II Inc  
7750 Archer Rd  
Justice, IL 60458

John S Swift  
999 Commerce Ct  
Buffalo Grove, IL 60089

Woodward Printing Services  
11 Means Drive  
Platteville, WI 53818

Envision3  
225 Madsen Dr  
Bloomington, IL 60108

Viking Printing  
613 E. Indian School Road  
Phoenix, AZ 85012

Custom Bindery Services  
120 W Laura Drive  
Addison, IL 60101

Vouge Printers  
820 S Northpoint Blvd  
Waukegan, IL 60085

FLC Graphics Inc.  
4600 N Olcott Ave  
Harwood Heights, IL 60706

PA Hutchison Company  
400 Pen Ave  
Mayfield, PA 18433

Indiana Printing  
775 Indian Springs Rd  
Indiana, PA 15701

K.K Stevens Publishing Co.  
100 N Pearl St  
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3500 W 38<sup>th</sup> St  
Chicago, IL 60632