



**Regular Meeting of the
Board of Trustees**

Agenda

Tuesday, October 15, 2024

- I. CALL TO ORDER** October 15, 2024 at 6:30 p.m.
Boardroom, A-300
- II. PLEDGE OF ALLEGIANCE**
- III. ROLL CALL**
- IV. APPROVAL OF BOARD MINUTES – VOLUME LXI**
Minutes of the Regular Board Meeting of September 24, 2024, No. 4
- V. COMMENTS ON THIS AGENDA**
- VI. CITIZEN PARTICIPATION**
- VII. REPORTS/ANNOUNCEMENTS – Employee Groups**
- VIII. STUDENT SENATE REPORT**
- IX. BOARD COMMITTEE REPORTS**
 - A. Academic Affairs/Student Affairs
 - B. Finance/Maintenance & Operations
- X. ADMINISTRATIVE REPORT**
- XI. PRESIDENT’S REPORT**
- XII. CHAIRMAN’S REPORT**
- XIII. NEW BUSINESS**
 - A. Action Exhibits
 - 17110 Board of Trustees Travel
 - 17111 Budget Transfer
 - 17112 Fischer Scientific Purchase
 - 17113 Hunter Passenger Tire Changer Purchase
 - 17114 Modification to Professional Services Agreement with the
Sonnenschein Groupe
 - 17115 Lullo & Son Construction, Inc. Vendor Limit Increase
 - 17116 Curriculum Recommendations

B. Purchasing Schedules

C. Bills and Invoices

D. Closed Session – To discuss and consider the hiring, discipline, performance, and compensation of certain personnel, matters of collective bargaining, acquisition of real property, and matters of pending, probable, or imminent litigation.

E. Human Resources Report

XIV. COMMUNICATIONS – INFORMATION

A. Human Resources Information Materials

B. Informational Material

XV. ADJOURNMENT

CALL TO ORDER/ROLL CALL

Chairman Mark Stephens called the regular meeting of the Board of Trustees to order in the Boardroom at 6:42 p.m. Following the Pledge of Allegiance, roll call was taken.

Present: Mr. Luke Casson, Ms. Kailee Harper, Mr. Tracy Jennings, Mr. Glover Johnson, Mrs. Elizabeth Potter, Mr. Mark Stephens, Ms. Diane Viverito.

Absent: Mr. Rich Regan.

Mr. Stephens commented that Trustee Regan is absent due to a work obligation.

APPROVAL OF BOARD MINUTES

Mr. Johnson made a motion, seconded by Ms. Harper to approve the minutes of the Regular Board Meeting of August 27, 2024. Voice vote carried the motion unanimously.

COMMENTS ON THIS AGENDA

None.

CITIZEN PARTICIPATION

None.

REPORTS/ANNOUNCEMENTS – Employee Groups

Adjunct Faculty Association President Bill Justiz commented on the upcoming Fall Family Fun Fest this Saturday, September 28, 10 am – 2 pm in the Botanical Gardens.

STUDENT SENATE REPORT

TCSA President Mark Kouria reported on the successful Corn Roast and Movie on the Mounds events. He announced that he and Student Trustee Harper attended an ICCB Student Advisory Committee last week, and Ms. Harper was elected as Student Advisory Committee Secretary for 2024-25.

BOARD COMMITTEE REPORTS

Academic Affairs/Student Affairs

Ms. Viverito reported that the committee met earlier this month and reviewed pertinent items which have been forwarded to the Board with the committee's support and recommendation for approval.

Finance/Maintenance & Operations

Mrs. Potter reported that the committee met on September 11 and reviewed nine new business items and no purchasing schedules. All were unanimously approved and sent to the Board with a recommendation for approval.

ADMINISTRATIVE REPORT

None.

PRESIDENT’S REPORT

None.

CHAIRMAN’S REPORT

None.

NEW BUSINESS

ACTION EXHIBITS

17101 Approval of FY 2024 Audit

Christine Torres from the auditing firm of Crow LLP reported that this year’s audit was excellent, with an unmodified opinion and no issues to report.

17102 Certification of Per Capita Cost FY 2025

17103 Approval of FY 2025 Annual Budget

17104 FY 2025 Student Activities Budget and Expenditures

17105 Facilities Rental Fee Changes

17106 Intergovernmental Safety and Security Agreements with Local School Districts

17107 Five-Year AT&T HD Video Broadcast Services Agreement

17108 Certificate of Final Completion and Authorization of Final Payment for the Chiller Replacements – Buildings F & G

17109 Subscription to Britannica Academic

Ms. Viverito made a motion, seconded by Mr. Jennings, to approve the Action Exhibits. Voice vote carried the motion unanimously.

BILLS AND INVOICES

Ms. Viverito made a motion, seconded by Mrs. Potter, to pay the Bills and Invoices in the amount of \$1,222,702.96.

Roll Call Vote:

Affirmative: Mr. Casson, Ms. Harper, Mr. Jennings, Mr. Johnson, Mrs. Potter, Ms. Viverito, Mr. Stephens.

Absent: Mr. Regan.

Motion carried 6-0 with the Student Trustee voting yes.

CLOSED SESSION

The Board did not move to Closed Session.

HUMAN RESOURCES REPORT

1.0 Faculty

Mr. Jennings made a motion, seconded by Mrs. Potter, to approve pages 1 and 2 of the Human Resources Report, items 1.1.01 through 1.4.01. Voice vote carried the motion unanimously.

2.0 Adjunct Faculty

Ms. Harper made a motion, seconded by Mrs. Potter, to approve pages 3 through 7 of the Human Resources Report, items 2.1.01 through 2.7.01. Voice vote carried the motion unanimously.

3.0 Administration

There is no action on page 8 of the Human Resources Report.

4.0 Classified, Police & Engineers

Mrs. Potter made a motion, seconded by Mr. Jennings, to approve page 9 of the Human Resources Report, items 4.1.01 through 4.3.01. Voice vote carried the motion unanimously.

5.0 Mid-Management

Mrs. Potter made a motion, seconded by Ms. Viverito, to approve page 10 of the Human Resources Report, items 5.1.01 through 5.2.01. Voice vote carried the motion unanimously.

6.0 Hourly Employees

Ms. Viverito made a motion, seconded by Mrs. Potter, to approve pages 11 through 14 of the Human Resources Report, items 6.1.01 through 6.2.05. Voice vote carried the motion unanimously.

7.0 Other

Ms. Harper made a motion, seconded by Mr. Johnson, to approve page 15 of the Human Resources Report, items 7.1.01 through 7.2.01. Voice vote carried the motion unanimously.

ADJOURNMENT

Motion was made by Ms. Viverito to adjourn the Regular Meeting of the Board, seconded by Mr. Jennings. Voice vote carried the motion unanimously. Chairman Stephens adjourned the meeting at 6:55 p.m.

Submitted by: Mark R. Stephens
Board Chairman

Tracy Jennings
Board Secretary

Susan Page
Susan Page, Recording Secretary

**TRITON COLLEGE, District 504
Board of Trustees**

Meeting of October 15, 2024

ACTION EXHIBIT NO. 17110

SUBJECT: BOARD OF TRUSTEES TRAVEL

RECOMMENDATION: To approve travel for Trustee Tracy Jennings to attend a meeting of the Illinois Community College Trustees Association (ICCTA) in Schaumburg, Illinois on November 15 – 16, 2024. Total cost of travel will not exceed \$370, itemized as follows: registration - \$165; transportation - \$55; lodging - \$0; meals - \$150.

RATIONALE: In keeping with the Local Government Travel Expense Control Act, the Board of Trustees reviews the travel expenses of all Board members. Trustee Jennings is the Board's appointed representative to the ICCTA and he will interact with community college trustees from across the state on topics pertinent to trusteeship and issues affecting higher education.

Submitted to Board by: Mary-Rita Moore
Mary-Rita Moore, President

Board Officers' Signatures Required:

Mark R. Stephens Chairman	Tracy Jennings Secretary	Date
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Related forms requiring Board signature: Yes No

**TRITON COLLEGE, District 504
Board of Trustees**

Meeting of October 15, 2024

ACTION EXHIBIT NO. 17111

SUBJECT: BUDGET TRANSFERS

RECOMMENDATION: That the Board of Trustees approve the attached proposed budget transfers to reallocate funds to object codes as required.

RATIONALE: Transfers are recommended to accommodate institutional priorities.
See description on attached forms.

Sean Sullivan

Submitted to Board by: _____
Sean O'Brien Sullivan, Vice President of Business Services

Board Officers' Signatures Required:

Mark R. Stephens
Chairman

Tracy Jennings
Secretary

Date

Related forms requiring Board signature: Yes No

**PROPOSED BUDGET TRANSFERS - FY 2025
FOR THE PERIOD 9/1/24 to 9/30/24**

FROM			TO		
ID#	AREA	ACCT #	AREA	ACCT #	AMOUNT
EDUCATION FUND					
1	Shipping & Receiving	01-80400530-540100110	Shipping & Receiving	01-80400530-530400030	95.00
2	General Institutional	01-80600525-510900011	Financial Aid	01-30400510-510800005	40,000.00
TOTAL EDUCATION FUND					\$ 40,095.00
TOTAL PROPOSED BUDGET TRANSFERS					\$ 40,095.00


Budget Transfer Form

Dollar Amount \$95.00

From what Budget Account 01 - 80400530 - 540100110 Object Code Description Supplies

To what Budget Account 01 - 80400530 - 530400030 Software

Is this a Grant? Yes () No (x) *If you are submitting a grant transfer, the following statement must appear in the attachment:
 "This is an allowable transfer under the (name of grant) guidelines"

Grant Accountant? _____ Include Attachments: Yes (x) No () 

Rationale:

Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:

The funds being withdrawn from Office Supplies is under \$100 dollars leaving enough funds to cover this year's supply expenses. The renewal for the Qtrak subscription went up by more than the increase in the software budget line.

Explain specifically why additional funds are needed in the receiving account:

To continue our subscription with Qtrak for our package tracking software we need to complete a transfer from the supply account to software to pay the subscription renewal. The annual renewal fee exceeds the current budgeted amount.

Required Signatures

Requestor Lori Ann Silvestri 7/25/2024
DocuSigned by: A4548C11A78A13

Cost Center Manager Lori Ann Silvestri 8/30/2024
DocuSigned by: A4548C11A78A13

Associate Dean (if Applicable) _____

Dean (if Applicable) _____

Associate Vice President Cullen Rockafellow 9/23/2024
Signed by: 573C8A8F370E1

Area Vice President Sean Sullivan 9/23/2024
Signed by: 7A222D5A1E070A7

BUSINESS OFFICE APPROVALS

Grant Accountant: _____

Asst. Director of Finance _____

Exec. Director of Finance: MP

Exec. Dir. of Bus. Operations: OK

VP of Business Services: [Signature] 9/24/24

Entered by: B7765 73 9/24/24

Budget Transfer Form

Dollar Amount \$40,000

From what Budget Account 01 - 80600525 - 510900011 Object Code Description General Institutional Salary Reserve

To what Budget Account 01 - 30400510 - 510800005 Object Code Description Financial Aid - Triton work Study

Is this a Grant? Yes No *If you are submitting a grant transfer, the following statement must appear in the Rationale: "This is an allowable transfer under the (name of grant) guidelines"

Grant Accountant? _____ Include Attachments: Yes No

Rationale:

Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:
Additional funds are budgeted in the general institutional account and are available to be transferred to the financial aid work study account that was under budgeted this fiscal year.

Explain specifically why additional funds are needed in the receiving account:
The financial aid work study account was under budgeted in FY25. Additional funds are needed in this account for students that do not qualify for federal work study. Only \$25K was budgeted in this account and the request is to increase to a total of \$65K for FY25. Previous actual spend has been averaging \$50K per year which is why the additional \$40K is requested to ensure funds are available for the entire fiscal year.

Required Signatures

Requestor Colleen Rockafellow Signed by: _____ 9/30/2024
B57068AAF3454E1...

Cost Center Manager Colleen Rockafellow Signed by: _____ 9/30/2024
B57C58AAF3454E1...

Associate Dean (If Applicable) _____

Dean (If Applicable) _____

Associate Vice President Michael Garrity Signed by: _____ 9/30/2024
F8A0A8B13D8CA290...

Area Vice President Sean Sullivan Signed by: _____ 9/30/2024
642220251EC74A1...

BUSINESS OFFICE APPROVALS

Grant Accountant: _____

Asst. Director of Finance _____

Exec. Director of Finance: _____ *MS*

Exec. Dir. of Bus. Operations: _____ *CR*

VP of Business Services: Sean 10/1/24

Entered by: B7774 TB 10-1-24

**TRITON COLLEGE, District 504
Board of Trustees**

Meeting of October 15, 2024

ACTION EXHIBIT NO. 17112

SUBJECT: FISHER SCIENTIFIC PURCHASE

RECOMMENDATION: That the Board of Trustees approve the purchase of a refurbished “Invitrogen iBright CL1500 Imaging System” from Fisher Scientific, the product manufacturer, in the amount of \$21,347.00. This whole amount is Perkins grant funded with zero cost being borne directly by the college.

RATIONALE: This equipment will strengthen the work-based learning component of the Biotechnology Program. By acquiring this instrument, the technological capacity of the Biotechnology Program and the Science Department will extend beyond the educational environment as it will also be used by faculty engaged in research in the PLUS Lab. Three different research projects are currently being conducted. Under Illinois law, purchase of equipment previously owned by an entity other than the district itself is exempt from bidding by state statute (110 ILCS 805/3-27.1).

Sean Sullivan

Submitted to Board by: _____
Sean O'Brien Sullivan, Vice President of Business Services

Board Officers' Signatures Required:

_____	_____	_____
Mark R. Stephens Chairman	Tracy Jennings Secretary	Date

Related forms requiring Board signature: Yes No

**TRITON COLLEGE, District 504
Board of Trustees**

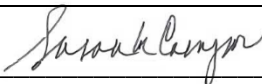
Meeting of October 15, 2024

ACTION EXHIBIT NO. 17113

SUBJECT: HUNTER PASSENGER TIRE CHANGER PURCHASE

RECOMMENDATION: That the Board of Trustees approve the purchase of a Hunter Premium Tire Changer system from Mohawk Lifts, a Sourcewell authorized distributor, in the amount of \$26,723.00. The purchase is funded by the Perkins grant with zero institutional cost to the college.

RATIONALE: This equipment will strengthen the ability of the automotive students by utilizing an industry-standard tire changing machine with tire lift assist and manual controls. This equipment is purchased through the competitively bid and competitively awarded Sourcewell Contract # 121223-MRL. Under Illinois law, any governmental unit may, without violating any bidding requirement otherwise applicable to it, procure supplies and services under any contract let by the State, pursuant to lawful procurement procedures (30 ILCS 525/4.2).

Submitted to Board by: 
Dr. Susan Campos, Vice President of Academic Affairs

Board Officers' Signatures Required:

Mark R. Stephens Board Chairman	Tracy Jennings Secretary	Date
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Related forms requiring Board signature: Yes No

MOHAWK LIFTS

Vendor: **MOHAWK LIFTS LLC**
 PO Box 110, Amsterdam, NY 12010
HUNTER@MOHAWKLIFTS.COM
 Karly 800-833-2006 x7777



For purchase of Hunter equipment using:

Sourcewell Contract #
121223-MRL
Valid: 02/07/2024 - 02/12/2028

All quoted equipment has been Competitively Bid and Competitively Awarded on Sourcewell Contract # 121223-MRL, and is Guaranteed Best government pricing. Freight, Installation, Training & Training Certificates Included @ No Charge.

CUSTOMER
Triton College 2000 5th Ave. #708 River Grove, IL 60171 708-456-0300

QUOTE NUMBER	QUOTE DATE
Triton.TCMW.09132024	9/13/2024
Freight Terms:	FOB Destination, Prepaid
Payment Terms:	Net 30
Lead Time:	up to 90 Business Days ARO
<i>Good Through:</i>	<i>October 3, 2024</i>

PART #	DESCRIPTION	QTY	LIST PRICE	CONTRACT PRICE	TOTAL
TCMW	Premium Tire Changer ~ Variable Hydraulic, 10-34" Capable, Center Clamp, Leverless Toolhead, 208-230V, 20A, 1 phase, red. Includes Wheel Lift	1	\$ 32,360.00	\$ 25,270.99	\$ 25,270.99
20-3158-1	Flange Plate-feat quick pin release and large 240mm max diameter. Used for all models of Revolution TCs. Also for TCX51CEN center clamp tire changers and the Hunter Maverick Tire Changer.-For TCA34/TC39/TC37/TC3700 series use RP6-G1000A87 or RP6-1000A123	1	\$ 1,161.62	\$ 907.15	\$ 907.15
20-2964-1	Kit-Large Bore, Dual Wheel ~ Expands clamping capability into 16", 17", 19.5 and more dual-wheel applications. Suitable for Revolution Tire Changer and the Hunter Maverick Tire Changer.	1	\$ 697.71	\$ 544.86	\$ 544.86

NOTES:	Subtotal	\$ 26,723.00
	Sales Tax (if applicable)	\$ -
	TOTAL	\$ 26,723.00

This quotation is subject to the terms and conditions noted on the following page \$0.00 V8.23

TERMS AND CONDITIONS

- 1) This order is subject to the standard terms and conditions of the above named contract and the corresponding master agreement, which are hereby incorporated by reference and accessible at www.govlifts.com.
- 2) The quoted prices have been competitively bid and awarded and are guaranteed to be the lowest government prices.
- 3) Electrical and compressed air connections to equipment are not included on this quotation. Any required concrete or electrical work is to be supplied by an outside contractor or the buyer and is not included in this quote.
- 4) All software pre-installed on, or subsequently released by Hunter for, Hunter equipment is licensed pursuant to the Hunter Engineering Company End User License Agreement ("EULA") accompanying such software. By placing an order for, purchasing, or using Hunter equipment, you acknowledge and agree to be legally bound by the EULA, which is hereby incorporated by reference.
- 5) Each party will agree to defend, hold harmless, and indemnify the other from any cost, loss, or damages of any type, including attorney fees, to the extent that they arise from the breach of the Agreement and/or willful misconduct or negligence.
- 6) The buyer is responsible for inspecting all products at the time of delivery and before signing the delivery receipt, freight bill, or bill of lading. Should the buyer determine at the time of delivery that any items are damaged or missing the buyer must note the item, discrepancy, or condition on the delivery receipt, freight bill, or bill of lading. Mohawk is not responsible for missing or damaged products when the buyer has signed the delivery receipt, freight bill, or bill of lading in good condition.
- 7) A fork truck must be supplied at the offload site to unload the equipment from the freight carriers and, if applicable, for installation.
- 8) Price does not include sales tax (unless applicable), duties, brokerage, or any other fees.
- 9) Any and all permits, licenses, fees, etc. are the buyers responsibility

DUNS: 117797939 / CAGE CODE: 8VDK6 / UEI: F9QME4G11RT5 / FEIN: 85-3221959 / SMALL BUSINESS SAM REGISTERED

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Triton.TCMW.09132024

V8.23

To place your order using this quotation, please fill in the following required information:

Same a
Billing

BILLING INFORMATION

SHIPPING INFORMATION

Name: _____
Address: _____

Contact: _____
Phone: _____
Email: _____

Name: _____
Address: _____

Contact: _____
Phone: _____
Email: _____

Delivery Hours/Instructions: _____

Acknowledged and Accepted by:

Authorized Buyers Name (PRINT)

Authorized Buyers Signature

Title

Date

Phone

Email

Remit orders to:

MOHAWK LIFTS LLC
PO Box 110, Amsterdam, NY 12010
HUNTER@MOHAWKLIFTS.COM

**TRITON COLLEGE, District 504
Board of Trustees**

Meeting of October 15, 2024

ACTION EXHIBIT NO. 17114

SUBJECT: MODIFICATION TO PROFESSIONAL SERVICES AGREEMENT WITH THE SONNENSCHIN GROUPE

RECOMMENDATION: That the Board of Trustees approve modification to the Agreement with The Sonnenschein Groupe (BOT approved on 5-21-24; AE #17032) for services limited to recovering any claim Triton College has in the Payment Card Interchange Fee and Merchant Discount Antitrust Litigation. The College processes over \$8 million in credit card transactions yearly primarily for Tuition and Fees. The Merchant Discount Antitrust Litigation is principally about the interchange fees that member banks charge to each other. Triton College shall pay The Sonnenschein Groupe twenty percent (20%) of any funds recovered. There is zero cost (\$0.00) to the College if no funds are recovered.

RATIONALE: Engaging The Sonnenschein Groupe for this specific service aligns with Triton College's financial interests. This Agreement focuses on potential recovery from the Payment Card Interchange Fee and Merchant Discount Antitrust Litigation, with compensation to The Sonnenschein Groupe contingent upon successful fund recovery. The initiative is aligned with the College's responsible financial management.

Sean Sullivan

Submitted to Board by: _____
Sean O'Brien Sullivan, Vice President of Business Services

Board Officers' Signatures Required:

Mark R. Stephens
Chairman

Tracy Jennings
Secretary

Date

Related forms requiring Board signature: Yes No

THE SONNENSCHNEN GROUPE, LLC



DATE _____

Name **Merchant Name**

Title **TIN**

Re: *In re Payment Card Interchange Fee and Merchant Discount Antitrust Litigation*, MDL 1720

Dear _____:

This Agreement will memorialize the engagement of The Sonnenschein Groupe, LLC (the “Company”) to process any claim _____ (“Client”) may have as a member of the Rule 23(b)(3) Settlement Class pursuant to any settlement or court award in the above-referenced action, which is currently pending in the United States District Court for the Eastern District of New York.

Client represents that it has received Notice of this settlement or that Client is a member of the Rule 23(b)(3) Settlement Class consisting of: All persons, businesses, and other entities that have accepted any Visa-Branded Cards and/or Mastercard-Branded Cards in the United States at any time from January 1, 2004 to January 25, 2019.

Client further represents that it is not a “Dismissed Plaintiff,” a merchant that previously settled and dismissed their own lawsuit, as listed on Appendix B to the Class Settlement Agreement, which is available [here](#). Client consents to the Company’s verification of its claim. In the event that Client does not have a claim, the retention of the Company is null and void. Client agrees to keep the terms of this engagement confidential except as required by law.

Scope of Engagement

The Company expects to render the following services for the Client: (1) conferences with Client and other relevant representatives designated; (2) preparation and submission of all claim forms and any documentation required to substantiate Client’s claim; and (3) communicating, as necessary, with the Claims Administrator as to Client’s claim and any calculation of Client’s claim. Client agrees to promptly provide the Company with all documentation needed to substantiate Client’s claim pursuant to the court-approved claim form.

The Company will not provide any legal advice and/or opinions. Although the Company may employ individuals that are licensed attorneys, Client understands that this is an agreement for **non-legal services only** related to the preparation and submission of Client’s claim. The Company does not provide legal services, no attorney-client relationship is being formed, and the attorney-client privilege does not apply.

The Client shall utilize the Company as its Exclusive Claims Processor for this Antitrust Litigation (MDL 1720) and understands that the Company has the right to use a third-party to administer claim processing. Said third-party may include, but is not limited to, the SRC1 Group, for claim filing and processing.

The Company shall consult with and obtain Client’s approval regarding any major decisions arising in connection with the above-referenced work or with respect to any of the services rendered by the Company pursuant to this Agreement.

Fees for Services Rendered

In consideration of the services rendered, and to be rendered, pursuant to this Agreement, Client has agreed to pay as fees to the Company twenty percent (20%) of any recovery Client obtains from the Settlement Fund. Said recovered funds received as the result of Client’s claim will be deposited into a joint escrow trust account operated by the Company and third-party, SRC1 Group, for distribution. All reasonable costs and out-of-pocket expenses necessary to prepare and submit Client’s claim, and to provide other services to be rendered pursuant to this Agreement as outlined above, will be advanced by the Company or Its Third-Party Affiliate, 100% of which will be reimbursed to the Company or said Affiliate solely out of any recovery after application of the twenty-five percent contingency fee.

The Company’s engagement will conclude when the Claims Administrator makes payment. The Company assumes no responsibility for any associated allocation, distribution, tax or any post-payment issue(s).

Dispute Resolution

Although we do not expect any disputes to arise between the Client and the Company, if a dispute does in fact arise, all parties agree that the exclusive venue for any action arising under or in any way related to this Agreement shall be DuPage County, Illinois. The parties expressly waive any objection or defense that such venue is an inconvenient or otherwise improper forum for any dispute arising under or in any way related to this Agreement. The parties also waive any and all objections to personal jurisdiction as they may relate to the enforcement of the terms of this Agreement in DuPage County, Illinois.

Law Governing this Agreement

This Agreement shall be interpreted and enforced pursuant to the laws of the State of Illinois, both substantive and procedural, regardless of choice of law principles.

Entire Understanding Between Parties

This Agreement represents the entire Agreement between the parties with respect to the engagement of the Company for the Client in this matter. The parties acknowledge that they have not relied upon any representations made by another party or other person as an inducement to enter into this Agreement. Client acknowledges that the Company has made no guarantee as to the outcome of this matter or the amount recoverable in connection with Client’s claim. Further, the parties acknowledge that no representations have been made, other than those expressly set forth in this Agreement. No amendment, waiver or modification of any other terms and conditions set forth in this Agreement shall be effective unless in writing, signed by both parties.

If this Agreement accurately reflects the terms of our representation of Client in this matter, please sign and date in the space provided below and e-mail an executed copy of the Agreement to the Company. It is not necessary for class members to sign up for a third-party service to participate in any monetary relief, as no-cost assistance is available from the Class Administrator and Class Counsel during the claims-filing period. For more information, visit Payment Card Settlement | Official Court-Authorized Website - Home. This Agreement may be signed in one or more counterparts, all of which shall be deemed original.

We look forward to working with you in this matter and thank you again for your confidence and trust.

Sincerely,
The Sonnenschein Groupe, LLC

AGREED AND ACCEPTED:

By: _____
CLIENT

DATE

**TRITON COLLEGE, District 504
Board of Trustees**

Meeting of October 15, 2024

ACTION EXHIBIT NO. 17115

SUBJECT: LULLO & SON CONSTRUCTION, INC. VENDOR LIMIT INCREASE

RECOMMENDATION: That the Board of Trustees approve a vendor limit increase to \$50,000 for FY25 for Lullo & Son Construction, Inc.

RATIONALE: So far in FY25, Triton has spent approximately \$9,210.00 with Lullo & Son Construction, Inc. The additional \$25,000.00 will cover a \$25,529.00 project plus allow additional funding for other carpentry work throughout the balance of FY25. This is allowable per the Illinois Public Community College Act 110 ILCS 805/3-27.1, paragraph (j) contracts for repair, maintenance, remodeling, renovation, or construction, or a single project involving an expenditure not to exceed \$50,000.00; and not involving a change or increase in the size, type, or extent of an existing facility.

Sean Sullivan

Submitted to Board by: _____
Sean O'Brien Sullivan, Vice President of Business Services

Board Officers' Signatures Required:

Mark R. Stephens
Chairman

Tracy Jennings
Secretary

Date

Related forms requiring Board signature: Yes No

**TRITON COLLEGE, District 504
Board of Trustees**

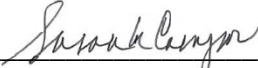
Meeting of October 15, 2024

ACTION EXHIBIT NO. 17116

SUBJECT: CURRICULUM RECOMMENDATIONS

RECOMMENDATION: That the Board of Trustees approve the attached College Curriculum Committee recommendations.

RATIONALE: This recommendation was approved by the College Curriculum Committee on September 5, 2024, and approved by the Academic Senate on September 10, 2024.

Submitted to Board by: 
Dr. Susan Campos, Vice President of Academic Affairs

Board Officers' Signatures Required:

Mark R. Stephens Board Chairman	Tracy Jennings Secretary	Date
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Related forms requiring Board signature: Yes No

**College Curriculum Committee Summary
September 5, 2024**

for

**Academic Senate, September 10, 2024
Board of Trustees, October 15, 2024**

PROGRAM(S)

REVISED PROGRAM(s)

- C217D Respiratory Care (AAS)
 - program description was revised to replace sentence pending approval by the Accrediting Body, to approved.
 - *Effective 8/18/2024*

Spring 2025-Triton College Credit Schedule

The following firms have been invited to submit bids for printing the Spring 2025-Triton College Credit Schedule. An advertisement for bid was placed in the Chicago Tribune - West Cook County Zone. Twenty eight (28) companies were directly solicited. Immediately after the closing hour for receiving bids, which was at 2:00 p.m. local time, Tuesday, September 17, 2024, the bids were publicly opened and read aloud in room A-300 by Danielle Stephens, Purchasing Manager and witnessed by Nancy Schafer, Purchasing Assistant.

COMPANY	NET COST
Indiana Printing & Publishing Company 775 Indian Springs Rd Indiana, PA 15701	\$28,826.00

It is recommended that the Board of Trustees accept the proposal submitted by Indiana Printing & Publishing Company in accordance with their low specified bid. This item was competitively bid according to state statutes.

Recommendation along with tabulation is attached.


APPROVED:



Sean O'Brien Sullivan
Vice President – Business Services

A/C Number	01-80300520-540200005
A/C Name	Marketing-Printing
Budget	\$ 293,000.00
Prev. Expend	160,795.63
Schedule	28,826.00
Balance	103,378.37

MEMORANDUM

To: Sean Sullivan
From: Sam Tolia
Date: 09/19/24 
Re: Bid Results

Four printers submitted a bid for the printing of the Spring 2025 Triton College Credit Schedule. These bids are based on printing 145,000 copies at 32 pages plus cover. The cover prints four-color on 80# Gloss Enamel Text and the body prints four color on 30# Newsprint. Also included in the bid is an electronic proof (PDF), saddle stitching, storage and simplified mailing.

The bid is as follows:

Breese Publishing Company	\$33,236.46
Woodward Printing	\$29,472
K. K. Stevens Publishing	\$29,093.27
Indiana Printing and Publishing Company	\$28,826

Accepting the bid from Indiana Printing and Publishing Company is recommended.

SPECIFICATIONS

Bid will require alternate pricing for printing of four color process on cover and body.

Name

Spring 2025 Triton College Credit Schedule

Pages

Please provide quote for 32 pages plus cover;
quote cost of plus or minus four-page signatures.

Quantity

145,000; give price for additional M's.

Size

Tabloid format; 8.25" x 10.75"

Ink

Cover: Four color process. Body: One color (black).

ALTERNATE

Cover: Four color process. Body: Four color process.

Paper

Cover: 80# gloss enamel text Body: Good quality 30# newsprint

Note: Clearly indicate whether or not cost of paper is included in base price of bid.

Bleeds

Cover bleeds four sides. Body does not bleed. (Finished trim size is 8.25" x 10.75.")

Bindery

Saddlestitch.

Copy

Files provided via email approximately Oct. 22, 2024.

Proofs

A PDF of the complete job is to be submitted to Triton College for approval before printing.

First Delivery

1,500 schedules are to be delivered approximately Nov. 12, 2024, in easy-to-handle bundles not to exceed 40 lbs. in weight to: Triton College Warehouse, 2000 Fifth Ave., River Grove, IL 60171

Second Delivery

143,500 copies to be prepared for simplified mailing and delivered approximately Dec. 2, 2024, to the Palatine Post Office Facility, 1300 E. Northwest Highway, Palatine, IL 60095-9997.

SCHEDULES PREPARED FOR MAILING SHOULD WEIGH NO MORE THAN 1,500 POUNDS PER PALLET. THE POST OFFICE WILL NOT ACCEPT ANY SKIDS WEIGHING MORE THAN THIS. IF THE POST OFFICE REJECTS SKIDS DUE TO OVERLOADING, IT IS THE PRINTER'S RESPONSIBILITY TO CORRECT THE SITUATION.

IT IS ALSO EXTREMELY IMPORTANT THAT THE WEIGHT OF THE EMPTY PALLET BE WRITTEN ON THE SIDE OF THE PALLET AS WELL AS ON THE PS FORM 3602.

Quote cost per thousand for simplified mailing.

Printer MUST provide Triton College with a CASS-certified Mailing List or subscription that is valid within 90 days before the mailing date. (Please submit with your final bid.)

The mailing is prepared by the printer in accordance with the Domestic Mail Manual Eligibility Standards (343.6.0)

Printer should also reference DMM (345.6.0 up to and including 345.6.10.6) to be assured all Postal Regulations are met. (Triton College CANNOT make any exceptions to these requirements.)

Printer should furnish to Lori Silvestri at Triton College, Room N-100, a completed, signed receipt of all SCHEDULES DELIVERED, INCLUDING THOSE SENT TO THE POST OFFICE.

In the event that you have any questions regarding the mail preparation, you can contact Lori Ann Silvestri at lorsilvestri@triton.edu or (708) 456-0300, Ext. 3812.

It will be assumed by Triton College that all bids meet the above specifications unless otherwise specifically stated in proposal.

If additional information or clarification is needed, please phone Sam Tolia at (708) 456-0300, Ext. 3172.

Spring 2025 - Triton College Credit Schedule

Tuesday, September 17, 2024 at 2:00 pm

Vendor Name:	Indiana Printing		Breese Publishing	
	Cover: Four Color Inside: Black (1c)	Cover: Four Color Inside: Four Color	Cover: Four Color Inside: Black (1c)	Cover: Four Color Inside: Four Color
145,000 copies, 32 pages plus cover	No Bid	\$ 28,826.00	\$ 27,983.98	\$ 31,311.46
Additional signatures + 4	No Bid	\$ 868.00	No Bid	No Bid
+ 8	No Bid	\$ 1,643.00	\$ 29,682.01	\$ 33,956.04
+ 16	No Bid	\$ 3,192.00	\$ 31,466.74	\$ 36,496.97
Less signatures - 4	No Bid	\$ 774.00	No Bid	No Bid
- 8	No Bid	\$ 1,549.00	\$ 23,902.18	\$ 26,417.30
- 16	No Bid	\$ 3,185.00	\$ 22,132.91	\$ 23,891.79
Additional M's	No Bid	\$ 194.82	\$ 192.00	\$ 192.00
Delivery	No Bid	Included	\$ 1,200.00	\$ 1,200.00
Simplified mailing	No Bid	Included	\$ 725.00	\$ 725.00
Storage	No Bid	Included	none	none
Total	No Bid	\$ 28,826.00	\$ 29,908.98	\$ 33,236.46

Vendor Name:	Woodward Printing		K.K. Stevens	
	Cover: Four Color Inside: Black (1c)	Cover: Four Color Inside: Four Color	Cover: Four Color Inside: Black (1c)	Cover: Four Color Inside: Four Color
145,000 copies, 32 pages plus cover	\$ 38,537.00	\$ 29,472.00	\$ 25,906.76	\$ 29,093.27
Additional signatures + 4	\$ 1,172.00	\$ 1,216.00	\$ 5,393.32	\$ 6,624.71
+ 8	\$ 1,669.00	\$ 2,030.00	\$ 2,242.84	\$ 4,004.35
+ 16	\$ 3,159.00	\$ 3,656.00	\$ 3,627.84	\$ 5,698.27
Less signatures - 4	\$ 1,056.00	\$ 1,058.00	\$ 107.31	\$ 60.34
- 8	\$ 1,490.00	\$ 1,575.00	\$ 819.11	\$ 925.76
- 16	\$ 2,266.00	\$ 3,086.00	\$ 3,001.31	\$ 4,295.32
Additional M's	\$ 202.00	\$ 205.00	\$ 147.59	\$ 163.37
Delivery	Included	Included	Included	Included
Simplified mailing	Included	Included	Included	Included
Storage	Included	Included	Included	Included
Total	\$ 28,537.00	\$ 29,472.00	\$ 25,906.76	\$ 29,093.27

Castle Printech
121 Industrial Drive
DeKalb, IL 60115

Reindl Printing, Inc.
1300 Johnson St
Merrill, WI 54452

Master Graphics, LLC
1100 S Main Street
Rochelle, IL 61068

Color Art
1325 N Warson Rd
St. Louis, MO 63132

Creasey Printing Services
1905 Morning Sun Ln
Springfield, IL 62711

Signature Offset
13801 E 33rd Pl, Unit F
Aurora, CO 80011

United Graphics LLC
1864 S Elmhurst Rd
Mt. Prospect, IL 60056

Midstates Inc
4820 Capital Ave NE
Aberdeen, SD 57401

North Shore Printers
535 S Sheridan Rd
Waukegan, IL 60085

Blue Island Newspaper Printing, Inc,
262 W 147th St
Harvey, IL 60426

Precise Printing Network
2190 Gladstone Ct Ste A
Glendale Heights, IL 60139

RR Donnelley
Attn: Isaac Bracher
1536 Bourbon Parkway
Streamwood, IL 60107

Breese Publishing
P.O. Box 405
Breese, IL 62230

The Printing Works II Inc
7750 Archer Rd
Justice, IL 60458

John S Swift
999 Commerce Ct
Buffalo Grove, IL 60089

Woodward Printing Services
11 Means Drive
Platteville, WI 53818

Envision3
225 Madsen Dr
Bloomington, IL 60108

Viking Printing
613 E. Indian School Road
Phoenix, AZ 85012

Custom Bindery Services
120 W Laura Drive
Addison, IL 60101

Vouge Printers
820 S Northpoint Blvd
Waukegan, IL 60085

FLC Graphics Inc.
4600 N Olcott Ave
Harwood Heights, IL 60706

PA Hutchison Company
400 Pen Ave
Mayfield, PA 18433

Indiana Printing
775 Indian Springs Rd
Indiana, PA 15701

K.K Stevens Publishing Co.
100 N Pearl St
Astoria, IL 61501

Data Reproduction Corporation
4545 Glenmeade Lane
Auburn Hills, MI 48326

Topweb
5450 N Northwest Highway
Chicago, IL 60630

EP Graphics
169 Jefferson St
Berne, IN 46711

Consolidated Printing Company, Inc.
1715 Elmhurst Rd
Elk Grove Village, IL 60007

Bus Shelter Replacement

3 firms submitted bids for the Bus Shelter Replacement project. An advertisement for bid was placed in the Chicago Tribune - West Cook County Zone. Immediately after the closing hour for receiving bids, which was at 1:45 p.m. local time, Monday, September 23, 2024, the bids were publicly opened and read aloud in room A-300 by John Lambrecht, Operations & Maintenance and witnessed by James Pechacek and Steve Mazurek, Maintenance, Danielle Stephens, Purchasing, and representatives from F.H. Paschen, Edwin Anderson Construction, and Misfit Construction.

It is recommended that the Board of Trustees accept the proposal submitted by F.H. Paschen S.N. Nielsen & Associates, LLC., in accordance with their low specified bid. This item was competitively bid according to state statutes.

COMPANY	NET COST
F. H. Paschen S. N. Nielsen & Associates, LLC. 5515 East River Road Chicago, IL 60656	\$46,000.00

APPROVED:



Sean O'Brien Sullivan
Vice President – Business Services

A/C Number	02-70900501-580400005
A/C Name	Construction Building Remodeling > 50k
FY25 Budget	\$ 13,616,000.00
Prev. Expend.	\$ 155,754.50
Schedule	\$ 46,000.00
Balance	\$ 13,414,245.50

Memorandum

September 24, 2024

To: Sean Sullivan
V.P. Business Services

From: John Lambrecht
Associate Vice President, Facilities



RE: Bus Shelter Replacement – 2024



Operations & Maintenance

Triton College received 3 bids from vendors for the Bus Shelter Replacements project.

The lowest, qualified bidder was F.H. Paschen S.N. Neilsen & Associates, LLC., in the Base Bid amount of \$46,000.00.

I have carefully reviewed the bid and recommend that the project be awarded to be awarded to F.H. Paschen S.N. Neilsen & Associates, LLC., in the Base Bid amount of \$46,000.00.

Thanks, and please feel free to call with any questions.

John

**Bus Shelter Replacement - 2024
Bid Tabulation**

	F.H. Paschen	Edwin Anderson	Misfits
Bus Shelter Replacement	\$46,000.00	\$49,900.00	\$54,500.00

Snow Removal Services 2024 / 2025

3 firms submitted bids for Snow Removal Services 2024 / 2025. An advertisement for bid was placed in the Chicago Tribune - West Cook County Zone. Immediately after the closing hour for receiving bids, which was at 1:30 p.m. local time, Monday, September 23, 2024, the bids were publicly opened and read aloud in room A-300 by John Lambrecht, Operations & Maintenance and witnessed by James Pechacek and Steve Mazurek, Maintenance, Danielle Stephens, Purchasing, and representatives from Mark 1 Landscape and Snow & Ice Solutions.

It is recommended that the Board of Trustees accept the proposal submitted by Snow & Ice Solutions, in accordance with their low specified bid. This item was competitively bid according to state statutes.

COMPANY
Snow & Ice Solutions, Inc
1112 N. 13th Street
Melrose Park, IL 60160

NET COST
\$125,000.00

APPROVED:



Sean O'Brien Sullivan
Vice President – Business Services

A/C Number	02-70300510-530400015
A/C Name	Ground Maintenance
FY25 Budget	\$ 455,000.00
Prev. Expend.	\$ 39,173.42
Schedule	\$ 125,000.00
Balance	\$ 290,826.58

Memorandum

September 25, 2024

To: Sean Sullivan
V.P. Business Services

From: John Lambrecht
Associate Vice President, Facilities



RE: Snow Removal Services – 2024 / 2025



Operations & Maintenance

Triton College received 3 bids from vendors for Snow Removal Services 2024 / 2025..

The lowest, qualified bidder was Snow & Ice Solutions, Inc., in the Amortized Bid amount of \$71,600.00.

The Amortized Bid Amount is based estimated 2024 T & M hours of snow clearing. Additional amount is reflected on Purchasing Schedule to account for additional snow occurrences that may occur in the 2024 / 2025 season.

I have carefully reviewed all bids and recommend that the bid should be awarded to Snow & Ice Solutions , Inc., in the amount of \$125,000.00.

Thanks, and please feel free to call with any questions.

John

Snow Removal 2024 / 2025 Bid Tabulation

	Snow & Ice Solutions	Khione	Mark 1 Landscape
Cost per Hour for Equipment with Driver of list below:	Cost Per Hour	Cost Per Hour	Cost Per Hour
Plow Truck with 8' Blade		\$145.00	\$105.00
Plow Truck with 10' Blade	\$150.00	\$155.00	\$115.00
Skidster with Plow/Box	\$185.00	\$145.00	\$125.00
Compact Loader	\$225.00	\$190.00	\$155.00
Loader with 3 yard bucket	\$290.00	\$255.00	\$225.00
Loader with Box Blade	\$290.00	\$270.00	\$185.00
Semi Dump Truck	\$250.00	\$160.00	\$255.00
Salt Truck - (Owners Salt)	\$150.00	\$165.00	\$145.00
Annual 1 Time Equipment Use / Delivery Cost if applicable	\$2,000.00	\$12,000.00	\$0.00
Total 2024 Estimated Cost based on 240 total Loader with Box Blade Hours	\$71,600.00	\$76,800.00	\$44,400.00

Mark 1 Bid was retracted

Window Replacements - Multiple Buildings - Phase 1

4 firms submitted bids for the Window Replacements - Multiple Buildings - Phase 1 project. An advertisement for bid was placed in the Chicago Tribune - West Cook County Zone. Immediately after the closing hour for receiving bids, which was at 2:00 p.m. local time, Thursday, September 26, 2024, the bids were publicly opened and read aloud in room A-300 by John Lambrecht, Operations & Maintenance and Gaspare Pitrello, Arcon Associates, Inc., and witnessed by James Pechacek and Steve Mazurek, Maintenance, Danielle Stephens, Purchasing, and representatives from Arcon Associates, Inc., F.H. Paschen, Edwin Anderson Construction Company, Blue Reef LLC, and AGAE Contractors.

It is recommended that the Board of Trustees accept the proposal submitted by Edwin Anderson Construction Company, in accordance with their low specified bid. This item was competitively bid according to state statutes.

COMPANY
Edwin Anderson Construction Company
102 S. Fairbank St.
Addison, IL 60101

NET COST
\$1,485,000.00

APPROVED:


Sean O'Brien Sullivan

Vice President – Business Services

A/C Number	02-70900501-580400005
A/C Name	Construction Building Remodeling > 50k
FY25 Budget	\$ 13,616,000.00
Prev. Expend.	\$ 201,754.50
Schedule	\$ 1,485,000.00
Balance	\$ 11,929,245.50

Memorandum

October 1, 2024

To: Sean Sullivan
V.P. Business Services

From: John Lambrecht
Associate Vice President, Facilities



RE: Window Replacements - Multiple Buildings - Phase 1



Operations & Maintenance

Triton College received 4 bids from vendors for the Window Replacements - Multiple Buildings - Phase 1 project.

The lowest, qualified bidder was Edwin Anderson Construction Company in the Base Bid amount of \$1,485,000.00.

Arcon Associates, Inc. has carefully reviewed the bid and recommends that the project be awarded to be awarded to Edwin Anderson Construction Company in the Base Bid amount of \$1,485,000.00.

I support this recommendation and agree that the bid should be awarded to Edwin Anderson Construction Company in the Base Bid amount of \$1,485,000.00.

Thanks, and please feel free to call with any questions.

John



September 30, 2024

Mr. John Lambrecht
Associate Vice President of Facilities
Triton College
2000 Fifth Avenue
River Grove, Illinois 60171

RE: BID RECOMMENDATION
WINDOW REPLACEMENTS – MULTIPLE BUILDINGS – PHASE I
TRITON COLLEGE
PROJECT NO. 24085

Dear Mr. Lambrecht:

On Thursday, September 26, 2024, at 2:00 P.M. four (4) sealed bids were publicly opened and read for the Window Replacements – Phase I project. The low qualified bidder was Edwin Anderson Construction Company, in the Base Bid amount of \$1,485,000. The Base Bid includes the project contingency amount.

We contacted Edwin Anderson Construction Company, and they have confirmed their bid. The project requirements were reviewed, and Edwin Anderson Construction Company demonstrated an understanding of the scope of work and project timeline. Edwin Anderson Construction Company has completed numerous ARCON projects with favorable results. We believe they are capable of performing well on this project.

Therefore, ARCON Associates, Inc. recommends that the Board of Trustees, Triton College award the contract for the Window Replacements – Phase I project to the low qualified bidder, Edwin Anderson Construction Company, in the Base Bid amount of \$1,485,000

Attached is the Bid Tabulation Sheet for your review.

Sincerely,
ARCON Associates, Inc.

A handwritten signature in black ink that reads "Gaspare P. Pitrello". The signature is written in a cursive style.

Gaspare P. Pitrello, ALA
Principal

Attachments

BJS/rac
J:\Triton College\24085 Window Replacements @ Multiple Buildings\1 Docs\Corr\24085L001.docx

Project: Window Replacements @ Multiple Buildings - Phase I
 Owner: Triton College
 Project No.: 24085
 Bid Date/Time: Thursday, September 26, 2024 @ 2:00PM



	CONTRACTOR	AD.1	BID BOND	BASE BID + 10% CONTINGENCY	TOTAL
1	AGAE Contractors	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	\$1,669,800.00	\$1,669,800.00
2	Blue Reef LLC	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	\$1,582,460.00	\$1,582,460.00
3	Edwin Anderson Construction Company	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	\$1,485,000.00	\$1,485,000.00
4	F.H. Paschen Contractors	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	\$1,683,000.00	\$1,683,000.00