



BASIC NURSE ASSISTANT PROGRAM

Mandatory Information Session

Must attend an information session to be considered for the program

- See Website to Register

COURSE INFORMATION

The Basic Nursing Assistant Program is a one semester program and consists of one course:
NAS 100: Basic Nurse Assistant= 6 credit hour

Fall 2025 Semester: August 18th 2025 to August 11th 2025

On-Campus LECTURES: Mondays 10a-2:00p (day cohort) or Tuesday 6p-9p (evening cohort)

ON Campus LABS: Tuesday 10a- 1:00p (Day cohort) or Thursday 6p-10p (evening cohort)

OFF CAMPUS CLINICALS:

- **Day Cohort Friday's 10/03/25 to 11/07/25 7am to 3:30 pm**
- **Evening Cohort Saturday 10/04/25 to 11/07/25 7am to 3:30pm**
- **Evening Cohort Friday 10/03/25 to 11/07/25- *If Needed***

Nursing Assistant Program Orientation

Attendance is required and we will register you for your courses/section at the end of the orientation. The orientation is **INVITE ONLY**. You will receive an invite after your background check/fingerprinting and 90% of the program requirements have been met. If you cannot make it to the orientation, You may have to wait for the following semester to enroll.

- **Orientation is Tuesday July 29th @ 9am**
- **Room H-113**

CLINICAL AGENCIES

Area nursing homes and hospitals will be used for Clinicals. Sites to be determined. Location is within a 15-20 mile radius. Students are responsible for getting to and from clinical. **Students cannot pick their clinical site.**

PROGRAM POLICIES

ABSENCES

There are **NO ABSENCES** allowed. **ALL STUDENTS ARE REQUIRED TO MAKE UP ABSENCES. PLEASE E-MAIL your instructor regarding your make-up assignment.**

THERE ARE NO ALLOWABLE ABSENCES IN THE CLINICAL SETTING.

The State of Illinois requires **ALL** students have 40 hours minimum of clinical time. Our Program is 60 hours. . The clinical experience is something that cannot be made up if the day is missed. Due to agency rules and regulations, there are no clinical make-up days. Therefore, the student should not miss any clinical day for any course.

METHOD OF GRADING: Examinations, are the bulk of your grade. There will be assigned homework from the associated book which is your “ticket to class”. If your homework is not completed you will be sent home and this will count as an absence. Lab and clinical is **PASS or FAIL.** Students must have an 80% or better to pass this course.

Nursing Assist Program and Certification

Having completed NAS 100 with an 80% or better, only means you have completed an approved program by the State of Illinois. The only way that you become Certified by the State is to take the Illinois Nurse Aide Competency Exam within a year of course completion. The exam is currently **\$85.00**.

PROGRAM PRE-REQUISITES

1. Complete on-line Triton College Admission Application by visiting www.triton.edu, click “Apply Now”
2. Complete the college placement test (Reading, Writing, Math) prior to course registration.
 - a. A qualifying Reading and Writing college level placement score is required to enroll in NAS-100.
 - b. TRITON COLLEGE PLACEMENT TESTING CENTER, ROOM A-126, x3252

Monday – Thursday 8:00 am - 8:00 pm

Friday 8:00 am - 4:00 pm

Saturday 9:00 am - 2:00 pm

You do not need to make an appointment to take the Placement Test. You do need to be there prior to the starting time. Testing Services will begin at 8:30 am on Monday-Friday and 9:30 am on Saturdays. Please arrive at least 2 hours prior to closing to allow enough time to complete the assessment. **PLEASE CONTACT THE PLACEMENT TESTING CENTER FOR CURRENT HOURS.**

3. Ability to speak, read, write and understand the English language as determined by designated staff.
4. Valid U.S. Social Security Number.
 - a. An ITIN number is a tax processing number issued by the IRS beginning with the number 9 and with 7 or 8 as the fourth digit; this number is not allowed per the Illinois Department of Public Health (IDPH).

Item	Cost*	Submission	Where to go
Physical Exam	Can be covered by insurance or out of pocket	Upload to CastleBranch	Your PCP or a clinic.
TB Testing	Can be covered by insurance or out of pocket	QuantiFERON Gold Upload to CastleBranch	Your PCP or a clinic

Flu Shot	Can be covered by insurance or out of pocket	Upload to CastleBranch	Your PCP or a clinic, or your local pharmacy
COVID vaccination or Booster	Can be covered by insurance or out of pocket	Upload to CastleBranch	Your PCP or a clinic, or your local pharmacy
Vaccination: MMR Varicella	Can be covered by insurance or out of pocket	Upload to CastleBranch	Your PCP or a clinic ** If you have had the MMR and Varicella vaccines as a child, you will only need a blood titer to show that you are immune.
Hepatitis B Tdap (Tetanus, Diphtheria, Pertussis)	Can be covered by insurance or out of pocket	Vaccines are Recommended, Not Required	Your PCP or a clinic Must Sign Waivers If you choose not to have the vaccines

Item	Cost*	Submission	Where to go
Healthcare Worker Background Check Form	Free	Submit the form immediately to the Department Chair or program secretary.	Cannot start program without completing this step. Form attached to this packet.
Finger Printing	\$75-80	You will be sent a Live Scan form once your Healthcare Worker Background Check form is entered into the system by the Nursing Assistant Department.	Select vendor listed on the Live Scan form to complete finger printing.
Castle Branch Immunization Documentation Tracker & DrugScreen	\$74.99	Create Castlebranch account and enter code TX63dtim	https://www.castlebranch.com/ Purchase Triton College - Nursing Assistant
CPR (must be American Heart Association BLS)	\$60-90	Upload to Castlebranch	Class offered through Triton's Continuing Education Department. https://www.triton.edu/academics/continuing-education/center-for-health-care-professionals/cpr-for-healthcare-providers/
Medical Insurance	Varies	Upload to CastleBranch	Comprehensive Medical Insurance Required. Get Covered Illinois

Other Program Related Expenses

TEXTBOOK: Nursing Assisting: A Foundation in Caregiving 6th edition by Diana L. Dugan RN, Published by Hartman; ISBN: 978-1-60425-154-8 Available at the Triton College Bookstore, B building. **Required first day of class. Approx: \$67**

WORKBOOK: Nursing Assisting A Foundation in Caregiving 6th Edition Workbook, published by Hartman, ISBN 978-1-60425-155-5 Available at the Triton College Bookstore, B building. **Required first day of class. Approx: \$20**

UNIFORM: For both males and females. The uniform color is wine/raspberry/burgundy/maroon.

Your uniform cannot have any lettering or other coloring on it. You need one (1) complete uniform for clinical. You need 2 clinical tops; **one will be worn to ALL labs on campus.** Your uniform tops and bottoms must be kept clean and neat at all times.

Uniform tops with our Triton patch & a uniform bottom, may be purchased at the Triton College Bookstore, B building starting at approximately \$37.00.

Uniforms are also available at: Wal-Mart, Amazon or Work-N-Gear (9th & North Ave/Melrose Park).

NAME TAG: **Once clinical starts,** you are required to have your name tag on your uniform. Your name tag is to be ordered in the Triton College Bookstore, B building for approximately \$9.00. **You must also have a Triton College ID.**

WATCH: Watch with a second hand required for the **first day of lab**

SHOES: Gym shoes required for the **first day of clinical.**

SUPPLIES:

- Gait Belt; Approx \$10 on Amazon
- Manual Blood Pressure Cuff; Approx \$20 on Amazon
- Stethoscope; Approx: \$25 on Amazon



Triton College - Nursing Assistant
Instructions for Order Placement

Welcome to myCB!

When you place your initial order, you will be prompted to create your secure myCB account. From within your myCB, you will be able to:

- ✓ View your order results
- ✓ Upload and store important documents and records
- ✓ Manage requirements specific to your programs
- ✓ Place additional orders as needed.
- ✓ Complete tasks as directed to meet deadlines

To place an order, go to mycb.castlebranch.com

In the “Place Order” field, enter the following package code specific to your organization:

TX63dtim : Drug Test – Compliance Tracker = \$64.00

During order placement you will be asked for personal identifying information needed for security or compliance purposes. Supplying accurate and comprehensive information is important to the speed in which your order is completed.

The email address you use when placing your order will become your username for your myCB and will be the primary form of communication for alerts and messages. Payment methods include: MasterCard, Visa, debit card, electronic check, money order, and installment payment.

TO-DO LISTS

You can respond to any active alerts or To-Do List items now, or return later by logging into your myCB. You will receive alerts if information is needed to process your order. Access your myCB anytime to view order status and completed results. Authorized users at your organization will have access to view your compliance status from a separate CastleBranch portal.

Your myCB Service Desk is available to assist you via phone, chat and email
Monday-Thursday 8:00 am-8:00 pm & Friday 8:00 a.m. - 6:30 p.m. & Sunday 10am- 6:30pm EST
888-723-4263 or servicedesk.cu@castlebranch.com