

CALL TO ORDER/ROLL CALL

The meeting was called to order in the Boardroom (A300) by Trustee Potter at 4:00 p.m. The roll call was taken.

Members present: Garrick Abezetian, Michael Garrity, Tracy Jennings, Joe Klinger, John Lambrecht, Elizabeth Potter, Melissa Ramirez Cooper, Jim Reynolds, Colleen Rockafellow, Sean Sullivan

Members absent: Stephen Kubiczky, Sam Tolia

Also present: Tina Lilly, Bianca Sola-Perkins (on the phone), Danielle Stephens

APPROVAL OF MINUTES

Mr. Sullivan made a motion, Mrs. Rockafellow seconded, to approve the minutes of the January 15, 2025 Finance meeting. A voice vote was taken and the motion carried unanimously.

CITIZEN PARTICIPATION/PRESENTATION

Human Resources Report (Joe Klinger):

Added to payroll: \$321,471

Removed from payroll: \$399,872

NET removed from payroll: \$78,401

NEW BUSINESS

Without objection, Mrs. Potter turned the meeting and new business over to Mr. Sullivan.

Business Services

1. Budget Transfers

The committee recommended that the Board of Trustees accept the proposed budget transfers to accommodate institutional priorities.

2. Rovelocity Electric Golf Cart Purchase

The committee recommended that the Board of Trustees approve the purchase of three (3) new Club Car Carryall electric golf carts in the total amount of \$28,707.65. Many of the college golf carts are over 14 years old and have started to fail. Replacement parts have become unavailable. The purchase meets all of the State of Illinois public bidding requirements.

3. Carroll Seating Gymnasium Bleacher Purchase

The committee recommended that the Board of Trustees approve the purchase and installation of new Hussey Gymnasium Bleachers in the amount of \$527,800. The existing gymnasium bleachers are original and over 44 years old and do not meet the current codes. The purchase meets all of the State of Illinois public bidding requirements.

Academic and Student Affairs

4. Agreement with Redrock Software Corp to Provide TracCloud Software as a Service

The committee recommended that the Board of Trustees approve an Agreement with Redrock Software Corp to license to Triton College TracCloud hosted software and provide all other services necessary for operational use of software. The Agreement shall remain in effect unless terminated by either party. The annual cost for the license is \$4,499.

5. TRIUMPH and SURGE North Carolina College Tour

The committee recommended that the Board of Trustees approve expenses for 22 students and 3 employees traveling to North Carolina from March 16–20, 2025. During the tour, the group will visit seven colleges and universities, the International Civil Rights Center and Museum, and participate in additional activities in the area. The total cost of the trip will not exceed \$24,000.

6. Agreement with Parchment LLC for Diploma and Certificate Services

The committee recommended that the Board of Trustees approve an Agreement with Parchment LLC to provide diploma and certificate services on behalf of Triton College for a total cost of \$ 55,137 over a three-year period. This cost may increase if the total number of graduates exceeds 1600 annually. This Agreement is an Amendment to the “Transcript Services Agreement, Amendment #2” approved by the BOT on 05/21/2024. This Amendment will be effective once fully signed by both parties and shall expire on June 30, 2027.

7. Spring Break 2025 College for Kids Camp with District 97

The committee recommended that the Board of Trustees approve an Agreement with Oak Park Elementary School District 97 (D97) to offer a College for Kids Camp for up to sixty (60) D97 students, March 24-27, 2025. College for Kids Camp provides middle school-aged students with the opportunity to learn about different career fields and the skills in various occupations. The full day camp will be offered on Triton’s campus. D97 staff will be responsible for recruiting students and Triton College staff will be responsible for supervising the students while on campus. All camp staff will be employed through Triton and will receive background checks conducted by D97 and paid for by Triton. D97 will cover 100% of their students’ tuition fees, which support instruction, classroom/lab space, materials/supplies, daily lunch, and transportation, up to \$10,000.

8. Spring Break 2025 College for Kids Camp with Friday Night Place

The committee recommended that the Board of Trustees approve an Agreement with Fellowship Community Services, Inc., a/k/a Friday Night Place (FNP) to offer a College for Kids Camp for up to thirty (30) FNP students, March 24-27, 2025. FNP staff will be responsible for recruiting students and Triton staff will be jointly responsible for supervising the students while on campus. All camp staff will be employed through Triton and receive background checks conducted by Board of Education of Oak Park Elementary School District 97 and paid for by Triton. FNP will cover 100% of their students' tuition fees, which support instruction, classroom/lab space, materials/supplies, daily lunch, and transportation, up to \$8,000.

APPROVAL OF ACTION EXHIBITS

Mr. Sullivan made a motion, Mr. Garrity seconded, to forward Finance Exhibits 1 through 8 to the Board of Trustees with a recommendation for approval, as amended. A voice vote was taken and the motion carried unanimously.

PURCHASING SCHEDULES

B47.12 Roof Guard Systems – Phase 2 Project – Ms. Daniels recommended that the Board of Trustees accept a proposal for the second phase of the Roof Guard Systems Project submitted by Preservation Services in accordance with their low specified bid of \$249,612.66.

APPROVAL OF PURCHASING SCHEDULES

Mr. Sullivan made a motion, Mr. Lambrecht seconded, to forward Purchasing Schedule B47.12 to the Board of Trustees with a recommendation for approval. A voice vote was taken and the motion carried unanimously.

CLOSED SESSION

The committee determined that there was no reason to move to Closed Session.

INFORMATION ITEMS

Monthly Financial Report (Jim Reynolds)

- Tax revenue remains largely unchanged since the last meeting.
- The college has collected 97% of the anticipated revenue from tuition and fees, with enrollment higher than last year.
- Over \$3 million has been received from the base operating grant.
- The college has received the full allocation of the CTE Grant and 50% of the CPPRT Grant.

ADJOURNMENT

Mr. Sullivan made a motion, Mrs. Rockafellow seconded, to adjourn the meeting at 4:17 p.m. A voice vote was taken and the motion carried unanimously.

Respectfully submitted,

 Margaret Kluza

Margaret Kluza
Recording Secretary

Minutes approved by the Finance/Maintenance & Operations Committee: March 5, 2025