

Operational Assembly: Hilary Meyer provided these highlights. HR will be sending Medicare Part B notices to all employees as required, and is working on a new Staff Directory book. IT reported that the new refund schedule is moving forward for Spring 2025, CRM Recruit enhances are being made, and emails were sent to students regarding phishing scams. The Assembly received an overview of the Early College Programs, including options available and benefits to students. Academic Affairs is considering new health care program offerings and working on mandatory spring orientation. Advising has created a monthly newsletter for first year students. The Library will hold a forum about serving the neurodiverse in November.

Academic Senate: Beth Dunn reported on highlights from the October 8 Senate meeting. The Academic Support committee reported that 102 faculty are now recording attendance directly through self-service in the portal (which communicates with CRM Advise so that intervention is automated). Ms. Dunn announced that Larry Manno is filling the vacancy of Assessment Committee Chair. She also noted that any funding request for assessment – closing the loop – may be sent to her, and that Dr. DeVol indicated to Senate that she is able to help with assessment.

FY 26 Budget Planning: Colleen Rockafellow presented on FY 26 budget planning, including the timeline and review process. The budget cycle kicked off this month with training available for all cost center managers. The importance of dialog was stressed as cost center managers work with their departments and administrators in creating their funding requests, which are due to the Business Office by November 25. Presentations will be held in December by areas requesting a budget increase of greater than \$1,000 or personnel. All budget information, timelines, and training recordings are available on the portal page.