

CALL TO ORDER

President Moore called the meeting to session at 2:00 p.m. in B-204.

ATTENDEES

Council Members Present: Mary-Rita Moore, Ernest Davis, Purva DeVol, Michael Flaherty, Humberto Espino, Michael Henson, Joe Klinger, Ty Perkins, Shelley Tiwari, Kurian Tharakunnel.

Council Members Absent: Hector Hernandez, Lakedra Love, Hilary Meyer, Whitney Romero, Mary Wink.

Others Present: Jeanette Bartley, Christina Bavone, Sandra Berryhill, Sarah Brown, Mary Casey-Incardone, Christopher Clem, Denise Jones, Jodi Koslow Martin, Susan Rohde, Calvin Washington II, Brenda Jones Watkins

APPROVAL OF MINUTES

Dr. Flaherty made a motion, seconded by Dr. Tharakunnel, to approve the minutes from the regular College Council meeting of January 23, 2023. Voice vote carried the motion unanimously.

HOT TOPICS

None.

OPERATIONAL ASSEMBLY

Dr. Tharakunnel reported the following:

In the area of Academic Affairs, the number of Adult Education students has increased tremendously this semester. As a result, the department has hired 19 new ESL teachers and is hiring more. The ICCB has launched a statewide campaign to support adult programs, community colleges, school district and community organizations with student recruitment. Career Services has a new Director and Assistant Director. The department is referring students to online jobs and looking into offering evening appointments.

As for Student Affairs, several Financial Aid workshops are being offered this semester. The Open Educational Resources (OER) workshop for faculty is scheduled on February 23. TRIO is finalizing the student trip to New Orleans. A Wellness Fair is scheduled on April 12.

In the area of Business and Facilities, work is underway for the annual car show that will be held on April 30 at Triton's East Campus. The executive team is currently reviewing budget documents; feedback is expected to be ready in March.

As for Technology, Ellucian training was completed in January. Ellucian self-service implementation is ongoing. Financial processes are being reviewed with Ellucian to go to some form of automation.

For Research, IPEDS research survey has been completed.

ACADEMIC SENATE

Dr. Flaherty provided an overview of the Senate's recent activities.

College Curriculum Committee continues to work on Watermark. To support the work of committees, a Director of Curriculum and Assessment has recently been hired.

Academic & Scholastic Standards Committee is reviewing the syllabi requirements for topic outlines. The question is how detailed the topics need to be.

Academic Support Committee continues to work on the late registration policy. It was announced that the chair of the committee is leaving at the end of the semester. Professional Development Committee is still updating the classroom observation form. Online Education and Technology Committee presented their work on online education and hybrid courses, and the Senate has sent a recommendation to VP Campos for consideration. The next meeting of the Academic Senate is scheduled on March 21.

STUDENT SUCCESS

Christina Bavone, Learning Specialist, provided a high-level overview of the Co-requisite Education Title V Grant Work. In her presentation she reviewed the data on the co-requisite course enrollment, withdrawal rates and course success rates. Additionally, she analyzed retention and success in the following term and provided a quick snapshot of data showing gaps in achievement for minority students. Council discussed that developmental education students are capable when provided with the right support and resources. Next steps are to continue to monitor the data and to institutionalize Title V Work by providing training to faculty, keeping academic support embedded in the curriculum, and continuing to measure metrics and review data. The analysis of longitudinal data will show us if co-requisite students continue on in their program and complete a degree, transfer, or are on track to completion at a higher rate/lower rate/or about the same as students in the standalone courses as well as students placing into development education courses.

NEW BUSINESS

EMPLOYMENT OPPORTUNITY SOFTWARE UPGRADES

Mr. Klinger provided a brief overview of the upgrades to Triton's applicant tracking system. To streamline the hiring process and to improve recruiting effectiveness, the PeopleAdmin 5.8, the system tracking applicants, has been upgraded to 7.0 version, which is more user-friendly and quite straightforward. It allows applicants to gather information about the college - its departments, benefits packages, campus events, and ongoing projects. Mr. Klinger pointed out that the old accounts did not carry over to the new system. Therefore, all applicants (old and new) need to create their account from scratch (provide information as requested in the upgraded version). Currently there are 76 job postings, including 35 full-time positions. In the new system, hiring managers are automatically notified of new applicants. The hiring managers need to login to the PeopleAdmin to receive an update. The software upgrades have already been shared with the administrators and we have received positive feedback with suggestions for improvement. Since it takes a lot of effort, time, and money to draw great applicants, we welcome all comments and ideas on how to improve the hiring and retention practices.

NEXT MEETING

The next meeting of College Council is on March 20, 2023 from 2:00 – 4:00 p.m.

OTHER

Shared Values Award: Susan Rohde, Director of Professional Development, reminded the group about Shared Values award nominations and asked for volunteers to serve on the selection committee. President Moore encouraged new submissions.

Triton College Wrestling Team: President Moore gave a big shout out to the Triton College wrestling team who won the first place in the District Championship last Saturday (2/18) at Harper College and is now going to the National Championship in Iowa. A send-off is planned for next week to support our wrestlers.

Blood Drive: Mary Casey-Incardone, Counselor, reminded the council about the Blood Drive that will be held on February 22, 10:00 a.m. – 3:00 p.m., in the lobby of the B-Building. Juice and snacks will be provided to all donators, and gift baskets given to random donators through a raffle.

College Hour: Dr. DeVol shared that the first College Hour this semester will be held on March 2, in the CTE, 1:30 – 2:30 p.m. The topic is open collaboration amongst part-time and full-time faculty.

ADJOURNMENT

Dr. Flaherty made a motion, seconded by Dr. Tharakunnel, to adjourn the meeting. Voice vote carried the motion unanimously. College Council was adjourned at 3:20 p.m.