

CALL TO ORDER

President Moore called the meeting to session at 2:00 p.m. in B-204.

ATTENDEES

Council Members Present: Mary-Rita Moore, Ernest Davis, Purva DeVol, Michael Flaherty, Humberto Espino, Michael Henson, Hector Hernandez, Joe Klinger, Hilary Meyer, Ty Perkins, Shelley Tiwari, Kurian Tharakunnel, Whitney Romero, Mary Wink.

Council Members Absent: Lakedra Love.

Others Present: Jeanette Bartley, Susan Campos, Christopher Clem, Pamela Harmon, Shekinah Lawrence, Jodi Koslow Martin, Calvin Washington II, Brenda Jones Watkins, Leslie Wester.

APPROVAL OF MINUTES

Dr. Flaherty made a motion, seconded by Ms. Meyer, to approve the minutes from the regular Council meeting of November 14. Voice vote carried the motion unanimously.

HOT TOPICS: None

OPERATIONAL ASSEMBLY

Dr. Tharakunnel provided an overview of the committee recent activities. In the area of Academic Affairs, review of faculty credentials is complete as part of the preparation for the HLC visit. Thirty nursing graduates were celebrated at the pinning ceremony last December. The Adult Education student email accounts that were created in December have positive impact on enrollment processes. The Continuing Education Department has established a new partnership with high schools to offer 15-week welding courses.

As for Student Affairs, the first SEED graduation was held on January 12. The Dual Credit office is moving from F to A Building (A125 - old CAAS office). In the area of Technology, Dr. Tharakunnel reported that the Blackboard migration is going well, with almost 300 sections completed by 100 instructors. Additionally, a new application to track student use of laptops is being used. Lastly, twenty oldest smart projectors on campus were replaced by smart interactive flat panels.

As for Business and Facilities, W2 forms will be sent out soon. Drop for non-payment will not be done this semester. Wait-listing for registration for Spring is close to 400 sections. An automated report will go to deans and coordinators to help them make informed decisions. As February is quickly approaching, a Black History Month events calendar is being finalized. Research has completed the Fall 2022 Fact Book, which is now available on our portal.

ACADEMIC SENATE

Dr. Flaherty provided an update on the Senate's ongoing and completed projects.

The Curriculum Committee reported a new certificate for Cannabis Dispensary, a new AAS degree in Software Development, and reactivation of the AAS degree in Respiratory Care. New

courses include twenty in respiratory care and three in cannabis. All curriculum and assessment will be done through Watermark as of Spring 2023.

Academic & Scholastic Standards reported that a Syllabus policy regarding a change in language to reflect electronic and/or hard copy of syllabus may be distributed. Also, wording for the Academic Honesty Policy, CAAS, Graduation petition deadline, and academic support will be presented as a link to reflect current information. The suggestion has been forwarded to VP Campos for consideration. The forgiveness policy is still being reviewed.

Student Development will have a new monthly program called Spring into Service starting this Spring 2023. Details are forthcoming. Academic Support is still reviewing the late registration policy and comparing to peer institutions. Professional Development is working on revamping the classroom observation form. The committee plans to share the draft with the CTE in late January before going to Senate for a vote. Assessment reported that Learning Improvement Day was well-attended. Also, the committee is seeking a new chair with Krysti Reece's departure, if it is to stay in Senate. OETC is reviewing online course forms and policies which is expected to be complete by February/March.

STUDENT SUCCESS

In the area of faculty development and student success, Ms. Tiwari reported that a sample part-time program map was created and approved last year. The goal of creating a sample PT map was to serve as a guide that demonstrates to students what a part-time degree plan would look like timeline wise and help students make informed decisions. Uploading program maps in the academic planning tool project has been a work in progress. Approximately 96 maps out of 190 have been entered into the system and are currently being used by students to create their plans. CRM Advise updates include that text messaging is now functional but staff training and the configuration and assignment of phone numbers still needs to take place. The communication plan is making progress with the goal for completion by the end of the Spring semester for summer and fall registration efforts. The Retention Alert tool is working well. Faculty use of retention alerts has tripled recently (fall to fall).

NEW BUSINESS

Strategic Plan Mid-Year Updates

Dr. DeVol, Dean Pamela Harmon, and Ms. Meyer provided an overview of the Strategic Plan mid-year updates.

Goal 1: Ms. Harmon began her presentation by emphasizing the active engagement of the committee members in promoting effective and inclusive classroom instruction for all students. They are looking to increase faculty use of HIPs (high-impact practices). Throughout this semester, a list of courses where HIPs were implemented in Fall 2022 will be collected. To promote HIPs, new 360 Peer-to-Peer cohort program for faculty has been developed and will be launched this semester. Ms. Harmon also reported an increase in faculty participation in teaching and learning professional development activities. She also added that a lot of professional development is happening outside of CTE. As for flexible learning opportunities, the committee is researching course modalities at Illinois community colleges: online, face-to-face, hybrid, and flex.

Goal 2: Dr. DeVol continued the mid-year update and reported that the PDC created a new hybrid course offering for supervisors and aspiring supervisors. It will be launched on February 3 and the training will offer practical tips and strategies to improve one's leadership skills through a diversity and inclusion lens. Dr. DeVol also spoke about College Hour, an open communication forum for discussion of institutional initiatives. The next session is scheduled on February 16 and is open to all faculty and staff.

Goal 3: Ms. Meyer's presentation finished the mid-year update on the Strategic Plan. Ms. Meyer spoke about the effort of developing a community learning hub targeting the neuro-diverse student population and Adult Education learners. A campus-wide education began last November with a presentation at the Student Affairs Leadership Team (SALT) meeting. Ms. Meyer also reported that three funding opportunities for the hub have been identified so far.

NEXT MEETING

The next meeting of College Council is on February 20, 2023 from 2:00 – 4:00 p.m.

ADJOURNMENT

Dr. Flaherty made a motion, seconded by Ms. Meyer, to adjourn the meeting. Voice vote carried the motion unanimously. College Council was adjourned at 2:43 p.m.