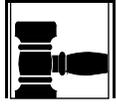


CALL TO ORDER: Dr. Michael Flaherty called the meeting to order at **2:33 p.m.**



Members Present: Michael Flaherty, Ruth Hallongren, Julianne Murphy, Beth Dunn, Mary Elkins, Rebecca Fournier, Jacqueline Mullany, Mary Casey-Incardone, Roseanne Feltman, Gretchen Reyes, Patricia Knol, Sheldon Turner, Beth Dunn, Salvatore Siriano, Catherine Sanders, Mary Elkins

Ex-Officio Members: Susan Campos, Jeanette Barley, Pamela Harmon

Non-Voting Members: Kurian Tharakunnel, Erica Baffa, Kayla Gagliardi

Guests: Mary-Rita Moore, Brenda Jones Watkins, Alexandria Terrazas, Sandra Berryhill, Hilary Meyer, Hunter Stuckemeyer, Ty Perkins, Purva DeVol, Sarah Brown, Paul Martinez, Jennifer Davidson, Justyna Koc, Humberto Espino, Leslie Wester, Shelley Tiwari, Kimberly Donahue, Saadia Khan, Jim Ellison

APPROVAL OF MINUTES

Dr. Flaherty asked for a motion to approve the minutes of the **March 14, 2023**, Academic Senate Meeting. *Ms. Rebecca Fournier* made a motion to approve, seconded by *Ms. Roseanne Feltman*. Motion carried.

COMMITTEE REPORTS

A. College Curriculum: Dr. Murphy stated that College Curriculum met on April 6th

• **Curriculum Revision (s): (10)**

- C206 A- Accounting Finance – *courses switched semesters based on the offerings during the school year*
- C206 B- Business Management- *courses switched semesters based on the offerings during the school year*
- C260 A Renewable Energy Technology (AAS)- *removed RHT 102 and SPE 101 as both required to either/or; Business courses moved to Program Electives*

• **Course Deletion (s): (2)**

- RHT 098- Integrated College Reading and Writing I- *replaced with RHT 090*
- RHT 099- Learning Framework for College Reading and Writing- *replaced with RHT 090*

• **Course Revision: (1)**

- ECE 146 Child, Family & Community- *course credits from 2 to 3; course description and few new topics; updated Course Learning Outcomes*

• **Revised Curriculum: (6)**

- C220A Early Childhood (AAS)

- C320A Early Childhood Advanced Career Pathway Level III Certificate
 - C420B Infant/Toddler Certificate
 - C420C Early Childhood Advanced Career Pathway Level II Certificate
 - C520A Early Childhood Administrative and Management Advanced Certificate
 - U22414 Early Childhood Transfer Pathway Level II
 - U230A30 Pre-Engineering (AS) 61to 63 credit hours
- **Reactivated Courses: (6)**
 - EGR 152 Engineering Statics
 - EGR 207 Thermodynamics
 - EGR 211 Engineering Dynamics
 - EGR 221 Mechanics of Materials
 - EGR 260 Electrical Circuit Analysis
 - EGR 265 Digital Logic Design
 - **New Course: (1)**
 - EGR 195 Programming for Engineering, 3 credit hours

Dr. Flaherty asked for a motion to approve the College Curriculum report, moved by Ms. Roseann Feltman, and seconded by Mr. Sheldon Turner. Motion carried.

Dr. Julianne also shared:

- Next meeting will be held in May
- Watermark working well with both the submission and review process
- Working on changing Blackboard from the traditional site to Ultra
- Working with Ms. Sarah in updating the Curriculum handbook

B. Academic & Scholastic Standards: Ms. Roseanne Feltman stated that the committee met on Monday, April 3rd.

- The committee focused on syllabus recording outcome requirements pertaining to IAI and ICCB.
- Proposed changes to Board Policy: Course Syllabi
 - 3c. Course outcomes- “*Course Learning Outcomes*”
 - 5c. final exam dates- “*All formative and/or summative assessments, and the final exam date*”
 - 5d. Weekly schedule of readings and assignments- *A list of topical learning outcomes and a weekly schedule with assignments, activities, and/or readings*”

Dr. Flaherty asked for a motion to vote for approval of the proposed change to the Board Policy Course Syllabi, the motion was denied.

Dr. Flaherty asked the faculty to reach out to the committee and share why they did not agree with the proposal.

C. Student Development: Ms. Mary Casey-Incardone stated that the committee will meet on:

- Friday, April 21st at 1 p.m. via Blackboard
- Please email marycasey@triton.edu for the link

D. Academic Support: Mr. Christopher Clem stated the committee will meet on:

- Thursday, April 13th in E-320 at 9 a.m. via Blackboard or in-person
- Dr. Kurian Tharakunnel will present Research Data

E. Campus Quality: Ms. Jacqueline Mullany stated that the:

- **Greening Committee:** met on March 6th
 - Recycling audit- making sure all classrooms have recycling bins
 - Earth Day- April 22nd
 - Trash pick-up campaign week of April 16th
 - Next meeting: Monday, April 10th
- **Campus Quality Committee:** met on March 23rd
 - Continue to work on membership
 - Working on new members (Health Career and Public Service, Student Affairs and Academic Affairs, Student Representative)
 - Continue to work on the ICON for courses with either low-cost or no cost
 - Discussion on how to best secure classroom and faculty entry
 - Entrances and exits have been updated around campus to a one-guard system to lock down entrances to all buildings if needed
 - Air quality issues continue to plague some of G offices
 - Faculty requested additional all-campus training on faculty meeting days for faculty and neurodivergent students
 - New business: students challenged with limited writing and reading ability, especially with online classes and in-person classes, since many courses are not requiring RHT 101
 - Discuss at the next meeting: How to handle wheelchair students on the third floor and labs during the fire drill
 - Next meeting: April 27th

F. Professional Development: Dr. Flaherty shared Ms. Angela Staunton's report:

- Committee met on Thursday, March 30th at 2:30 p.m.
- Planning Fall Faculty Workshop
- Updating the full-time faculty observation form
- Next meeting: Thursday, April 20th at 2:30 p.m. virtually or F14 conference room

- G. **Online Education and Technology**- Ms. Gretchen Reyes shared that the committee met on April 5th
- Discussed Peer Review
 - Interested in updating your course the deadline is April 13th
 - Continued discussion of online course standards
 - Next meeting: May 3rd from 2 p.m. to 3 p.m. in F214 or Blackboard

Mr. Kurian Tharakunnel stated that Operation Assembly met on April 10th and these are the highlights:

- **Academic Affairs:** Reported receiving two programs accreditation
 - Radiology Program awarded for 8 years, which is the highest possible
 - Ophthalmology Program received a continuance of accreditation with the International Council. The ICA recognized the program's substantial compliance with the established accreditation standards.
 - Career services: Spring Career Fair, with 81 employers and 358 attendees
 - Adult Education: Upcoming Events:
 - APC Resource Fairs- April 5th
 - Road to Literacy Conference- May 10th
 - WIOA Summit- May 11th & 12th
- **Student Affairs:** Reported that the Admissions department is planning the following events:
 - Senior Highs School Preview Days- April 12th & 24th
 - Education Symposium- April 14th
 - Admission Sneak Peak- April 15th
 - Admission Spring Beat Lab- April 24th
- **Business & Facilities:** No report.
- **Human Resources:** Reported that the Retirement and Recognition Ceremony is Thursday, April 20th from 2 p.m. to 3 p.m.
- **Technology:** Reported that conducted a major maintenance replacement of the Core switch. Also, the process is being finalized in the Auto Award Financial Aid.
- **Diversity, Equity, and Inclusion:** No report.
- **Guided Pathways:** Reported that they conducted two focus groups for academic advisors.
- **Research and Institution:** Reported that the Annual Student Satisfaction Survey will be administered from April 17th to May 6th. Please assist in promoting the survey.

NEW BUSINESS

A. Announcements:

Dr. Flaherty was nominated by Ms. Beth Dunn and seconded by Ms. Mary Casey to be Chair of the Academic Senate for 2023-2024. There were no other nominations. Dr. Flaherty was unanimously re-elected by acclamation.

Dr. Flaherty stated the next meeting will be on *Tuesday, May 9th at 2:30 p.m.* via Blackboard Collaborate Ultra.

Ms. Mary Casey-Incardone announced the Counseling Department will host the Mental Health & Wellness Fair will be held tomorrow, Wednesday, April 12th from 11 a.m. to 2 p.m. in the Cafeteria.

Ms. Beth Dunn announced the Learning Improvement Day will be on April 28th.

B. New Business:

Dr. Flaherty stated there is no Chair for the Assessment Committee.

VP Campos asked if someone consider co-chairing with someone else. Dr. Sarah Brown will be guiding the process to share the workload.

Ms. Beth Dunn asked for clarification with the chair of assessment could be co-chair and they share the stipend.

VP Campos stated the stipend would be shared.

Dr. Flaherty will be contacting faculty who have Senate seats for re-election.

ADJOURNMENT

Motion to adjourn by Ms. Rebecca Fournier and seconded by Ms. Beth Dunn. Motion Carried.

Dr. Flaherty adjourned the meeting at **3:50 p.m.**

Respectfully submitted: Casandra Ramirez
Casandra Ramirez

Minutes Approved: Dr. Michael Flaherty
Dr. Michael Flaherty